



**2010**

***Adopted Budget***

***City of Shoreview, Minnesota***

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## 2010 Operating Budget

City of Shoreview, Minnesota  
4600 Victoria Street North  
Shoreview, MN 55126

### City Council

Mayor..... Sandy Martin  
Council member..... Blake Huffman  
Council member..... Terry Quigley  
Council member..... Ady Wickstrom  
Council member..... Ben Withhart

### Administrative Staff

City Manager..... Terry Schwerm  
Assistant City Manager/  
Community Development Director.... Thomas Simonson  
Finance Director/Treasurer..... Jeanne Haapala  
Public Works Director..... Mark Maloney  
Parks & Recreation Director..... Jerry Haffeman

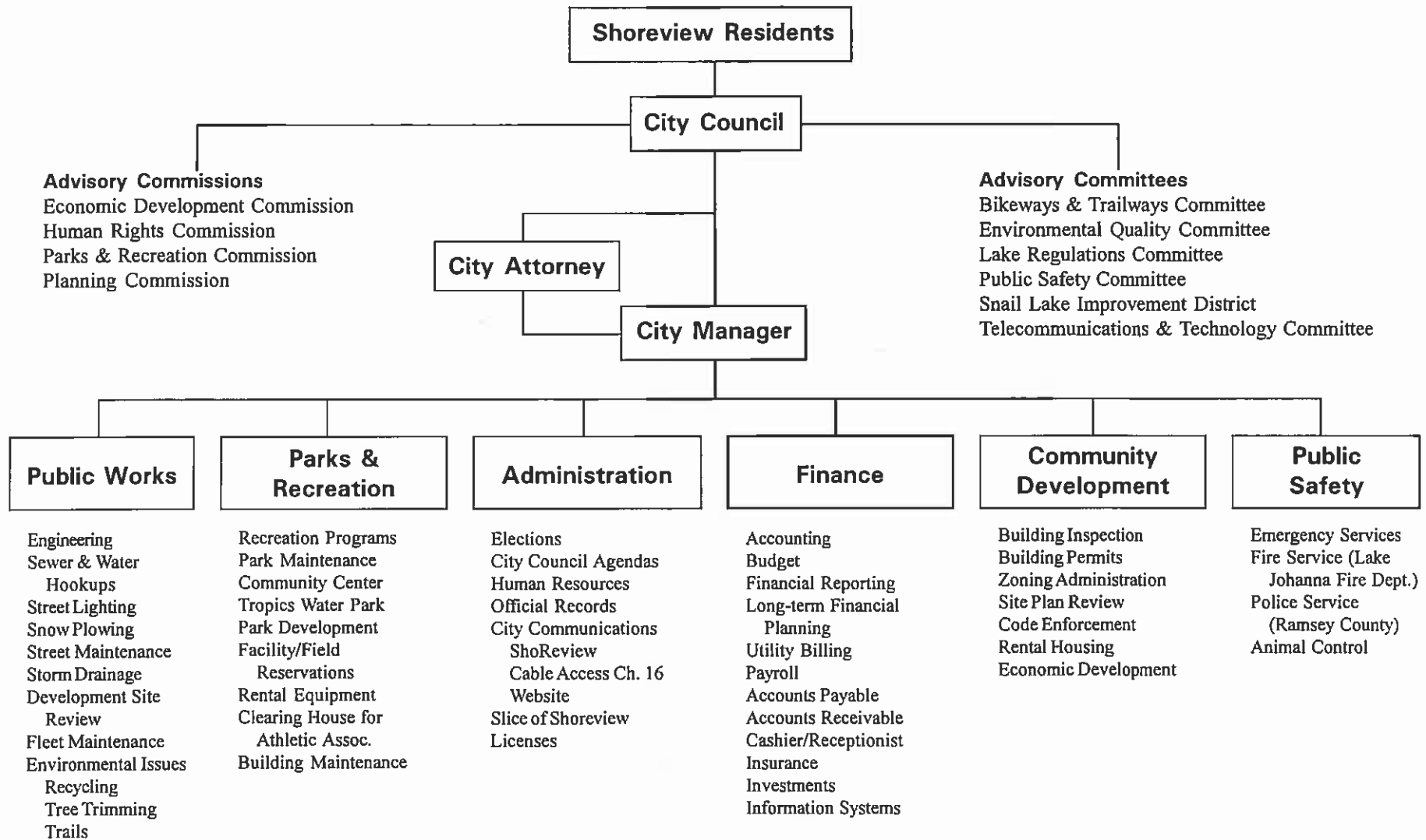
Budget document prepared by:  
Department of Finance  
(651) 490-4600

Jeanne A. Haapala  
Finance Director

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*City of Shoreview*  
**ORGANIZATIONAL CHART**

January 1, 2008



December 22, 2009

Mayor and City Council,

The City of Shoreview's adopted 2010 budget is attached. This budget document and the discussion that follows provide information on service levels, tax levies, tax rates, capital outlay, revenue sources, and outside factors that influence the budget. This letter is intended to summarize the changes in operations and present a brief overview of the budget.

Budgets for all operating and debt funds are included in this document. Capital project funds are covered through the adoption of the capital improvement program (CIP), a separate document. The CIP contains more detailed information about planned projects in the next five years, as well as a discussion of capital improvement policies and the impact of planned projects on debt levels and future tax levies.

The budget document is divided into the following three sections:

- I. Introduction – Principal city officials, organizational chart, letter of transmittal, budget procedures and methods
- II. Budget summary – Summary information on revenues, expenditures, capital outlays, tax levies, valuations and tax rates
- III. Individual fund budgets – Budget information for each operating and debt fund, including a summary of revenues and expenditures, capital outlay, staff full-time equivalents and transfers between funds.

## **General Overview**

State Aids – Shoreview's market value homestead credit cut in 2009 is approximately \$293,000 and is expected to be \$320,000 for 2010. Shoreview amended the 2009 budget early in 2009, to account for the lost aid, and to set aside \$229,000 as a special fund balance designation to assist in addressing the cuts for both years.

Outside Influences on Taxes – Several factors other than the tax levy impact the amount of property taxes paid by individual property owners, these include:

- Changes in Market Values – The City influences property value growth through new development approvals and economic development efforts however, as Shoreview continues to near full development, opportunities for tax base growth due to new construction diminish. This means that existing properties support operating cost increases because little if any growth in value from new construction is available to offset a portion of rising costs. Currently, the community is more than 95% developed and although some land area is underdeveloped, there is little vacant land left for new development projects.

Changes in market value can have a significant impact on individual property tax bills, as do levies adopted by all taxing jurisdictions. According to the Ramsey County Assessor's office, for taxes payable in 2010, the average change in value is a 4.9% decrease.

- **Fiscal Disparities** – Even though Shoreview continues to gain value from the fiscal disparities pool, the net revenue from fiscal disparities changes from year to year based on metro wide property value changes. For 2010, Shoreview's fiscal disparities allocation is expected to increase 11.4% (from \$747,308 in 2009 to \$832,802 in 2010).
- **Economy** – Another influence on the City's budget is the economy. New construction is lower than recent years due to both an economic downturn and the City nearing full development, building permit revenues have remained relatively stable in recent years. In 2007 and 2008 two mid-size residential developments, along with permits associated with home improvements and storm repairs slowed the drop in permit activity and permit revenue. Most new construction in the past year has been in these two developments.

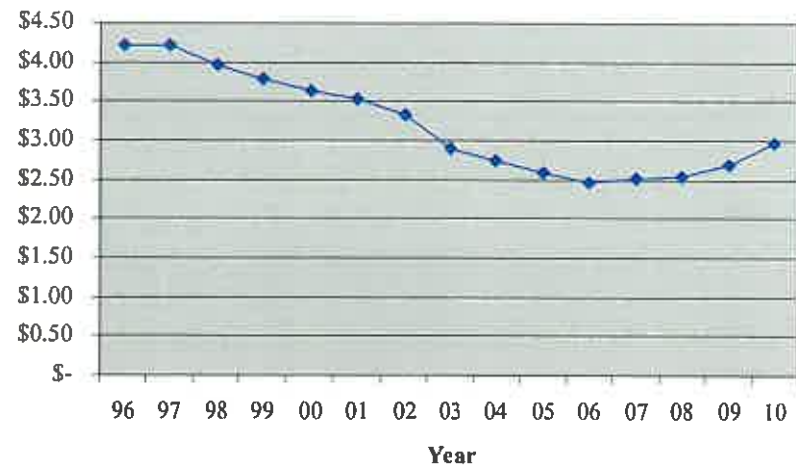
**Property Taxes** – The gross property tax levy, shown in the table below, is 4.2 percent higher for 2009 and the net paid by property owners (after reductions for fiscal disparities and MVHC) is 3.3% higher for 2009.

	2009 Levy	2010 Levy	Change
Gross tax levy	\$ 8,643,625	\$ 9,005,000	4.2%
State market value credit	(293,035)	(320,000)	9.2%
Fiscal disparities	(747,308)	(832,802)	11.4%
Net tax paid by property owners	<u>\$ 7,603,282</u>	<u>\$ 7,852,198</u>	<u>3.3%</u>
Taxable value	\$31,423,642	\$29,612,397	-5.8%
Tax rate	25.129	27.597	9.8%

**Property Values** – Total taxable value is expected to drop 5.8% as a result of the decline in residential values, which is partially offset by new construction and adjustments to apartments, commercial and industrial property values.

**Tax Rates** – Even though the City's gross tax levy increase is 4.2%, the City's tax rate is expected to increase 9.8% from 25.129 to 27.597). This occurs because of the drop in taxable values.

To illustrate the relationship between City taxes and property values, the graph below shows the City's tax levy per \$1,000 of market value over 15 years. Taxes levied per \$1,000 of market value decline steadily through 2006, and begin to rise again starting in 2007. A long-term comparison of this ratio is provided on page 14 of this budget document.



**Service Levels** – The 2010 budget continues existing service levels and in general emphasizes core services such as police and fire protection, street maintenance, snow removal, and code enforcement.



### Total Expenditures

Total expenditures increase 3.1 percent for 2010. Major changes include:

- General fund increases for police, fire, health insurance, equipment charges, and election costs
- Recycling increases due to higher contractual costs
- Community Center increases due to utility costs, repairs and maintenance costs, and staff operating costs
- Cable television decreases due to equipment purchases in 2009
- Housing redevelopment authority activity begins in 2010
- Debt service increases for maintenance center improvements
- Water increases for central garage charges and depreciation expense
- Surface water management increases for contractual costs, equipment charges and debt payments
- Central garage increases for fuel and depreciation expense

Fund	2009 Amended Budget	2010 Adopted Budget	Increase (Decrease)	Percent Change
General	\$ 8,072,246	\$ 8,238,152	\$ 165,906	2.1%
Recycling	416,166	427,813	11,647	2.8%
Community Center	2,297,643	2,353,899	56,256	2.4%
Recreation Programs	1,176,535	1,194,116	17,581	1.5%
Cable Television	362,711	283,516	(79,195)	-21.8%
Econ Devel Authority	50,000	25,000	(25,000)	-50.0%
Housing Redev Authority	-	50,000	50,000	
Slice of Shoreview	60,000	44,200	(15,800)	-26.3%
Debt Service funds	1,657,635	1,813,897	156,262	9.4%
Water	2,205,082	2,251,320	46,238	2.1%
Sewer	3,341,849	3,372,970	31,121	0.9%
Surface Water Mgmt	911,281	1,042,308	131,027	14.4%
Street Lighting	323,540	350,128	26,588	8.2%
Central Garage	932,694	1,038,252	105,558	11.3%
Short-term Disability	8,000	8,000	-	0.0%
Liability Claims	45,000	45,000	-	0.0%
Total Expense	\$ 21,860,382	\$ 22,538,571	\$ 678,189	3.1%

### Total Revenues

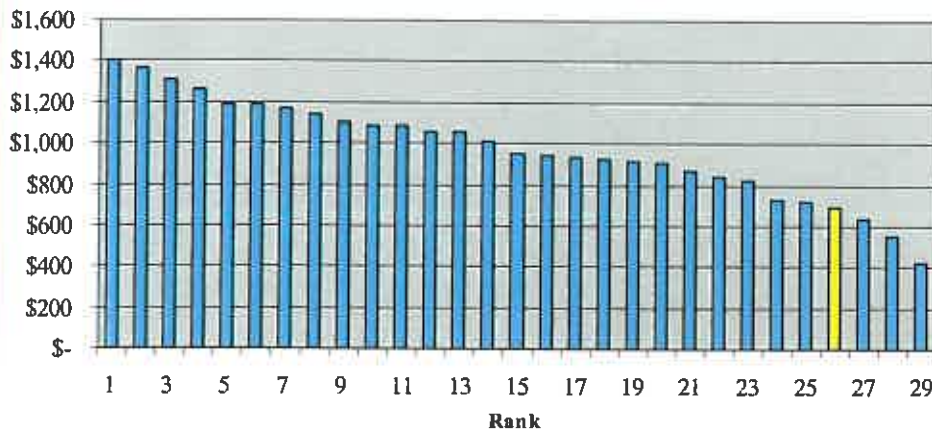
The table at right provides a two-year comparison of operating and debt fund revenues:

- Property taxes dedicated to project funds are not shown
- Intergovernmental includes the MSA maintenance revenue
- Utility charges cover operating, maintenance and replacement costs for the City's utility operations
- Central garage fees cover operating, maintenance and replacement costs
- Interest earnings decrease due to lower investment rates
- Inter-fund transfers decrease due to revisions to utility transfers (based on asset value)

Source	2009 Amended Budget	2010 Adopted Budget	Increase (Decrease)	Percent Change
Property taxes	\$ 6,583,625	\$ 6,845,000	\$ 261,375	4.0%
Special assessments	122,507	126,186	3,679	3.0%
Licenses and permits	340,500	285,600	(54,900)	-16.1%
Intergovernmental	232,102	234,452	2,350	1.0%
Charges for services	4,836,030	4,988,810	152,780	3.2%
Fines and forfeits	47,000	47,000	-	0.0%
Utility charges	6,173,946	6,671,779	497,833	8.1%
Central garage charges	939,388	1,034,135	94,747	10.1%
Interest earnings	414,200	322,000	(92,200)	-22.3%
Miscellaneous	74,253	63,140	(11,113)	-15.0%
General fixed assets	40,000	30,000	(10,000)	-25.0%
Debt proceeds	20,000	200,000	180,000	900.0%
Interfund transfers	1,581,000	1,604,935	23,935	1.5%
Total Revenue	\$ 21,404,551	\$ 22,453,037	\$ 1,048,486	4.9%

### Property Tax Comparison

A comparison of Shoreview's share of the property tax bill to the City portion of taxes in 28 other metro-area cities is shown below. Population is used to select 14 cities larger and 14 cities smaller than Shoreview. For 2009, Shoreview's share of the tax bill ranks 4<sup>th</sup> lowest, and is about 29% below the average. This relationship is shown in the graph below, for a home valued at \$275,600 in each City. Shoreview is represented by the lightly colored bar.



The average City tax for 2009 on a \$275,600 home is \$976. The highest City listed is \$1,403, and the lowest is \$422. Shoreview's favorable comparison (at \$693) has continued over time in part due to lower costs for contracted public safety services. In the year 1999 Shoreview's tax was approximately 15% below the average.

Note: Tax comparisons are shown for 2009 because the 2010 data is not yet available. It is also important to note that these estimates are for the City share of the tax bill only, and before the allocation of market value credits (because the allocation formula varies by City).

### Capital Outlay

Budgeted capital outlay items amount to \$127,000 for 2010. These items are primarily central garage equipment, and include items that are less than \$15,000 (and therefore not included in the capital improvement program).

### Summary

The 2010 budget document provides an integrated picture of the City's operations and debt payments. It provides information on all fund types except capital project funds; all program activities, work program objectives, revenue and expenditure detail, as well as historical comparisons.

Development of the budget occurs with the following goals in mind:

- Maintain existing services and programs
- Protect parks, lakes and open space areas
- Encourage maintenance and reinvestment in neighborhoods
- Explore targeted development/redevelopment to ensure a diverse tax base, quality housing, jobs and a good mix of commercial services for residents
- Provide for future housing and capital improvement initiatives

Preparation of this document was a staff function and their effort and input is deeply appreciated.

Respectfully,

Jeanne A. Haapala  
Finance Director/Treasurer

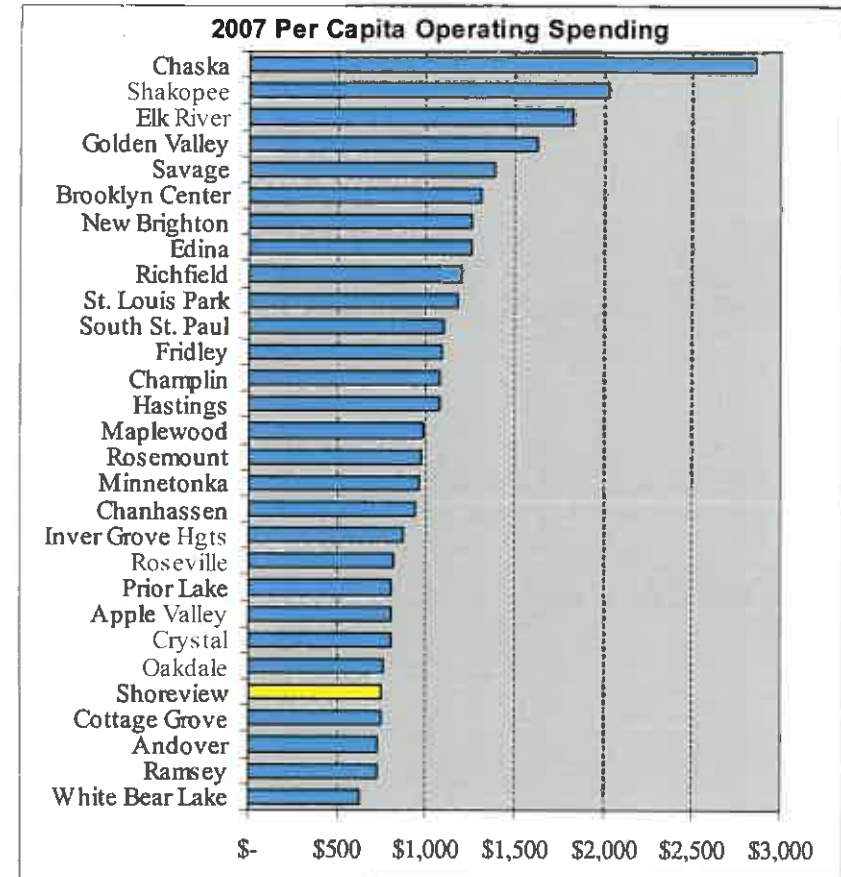
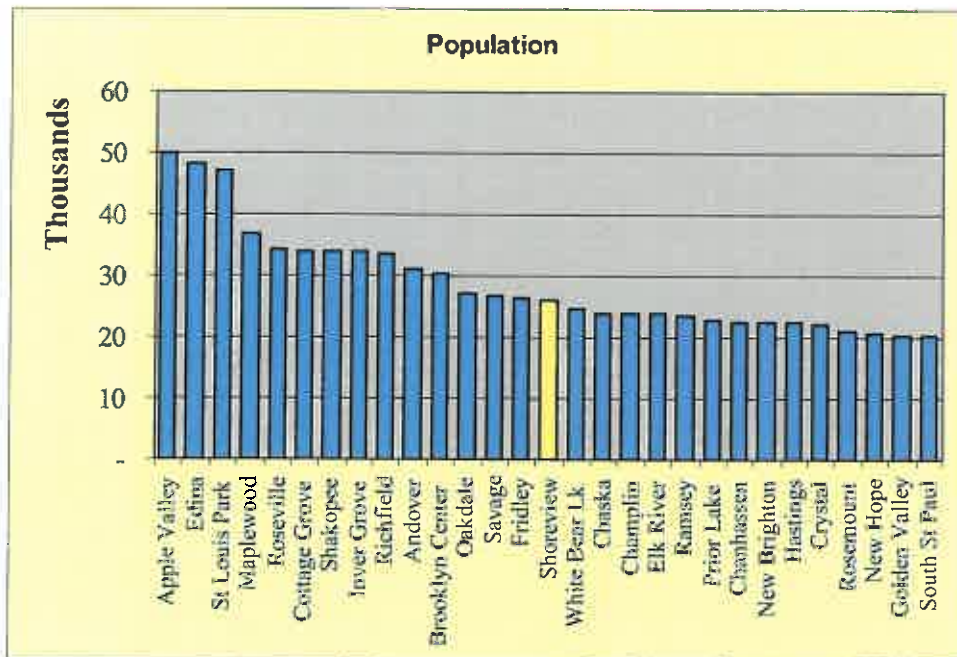
## Community Benchmarks

### How does Shoreview compare?

**Population** – Each year, as part of the budget process, staff prepares comparisons between Shoreview and 28 other metro-area cities. The cities closest to Shoreview in population are selected by choosing 14 cities larger than Shoreview and 14 cities smaller than Shoreview. The most recent property tax information and actual spending and revenue per capita is used for the comparison.

The most recent information available is used to prepare the comparisons presented on this page and the next five pages. Sources include the League of Minnesota Cities (2009 property tax data) and Office of State Auditor (2007 spending and revenue data).

The graph below shows the cities in the comparison group by population.

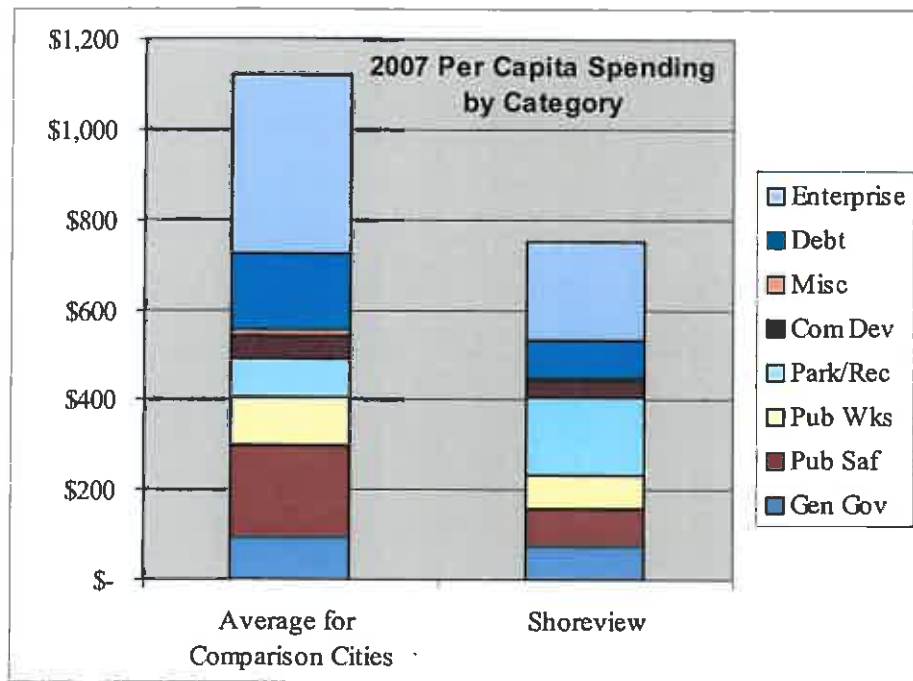


**Operating Spending Per Capita** – Shoreview ranks 5<sup>th</sup> lowest for 2007 operating spending per capita. Shoreview's spending level of \$752 per capita is 33% below the average of \$1,122. Spending levels range from a high of \$2,851 in Chaska to a low of \$631 in White Bear Lake.

## Community Benchmarks

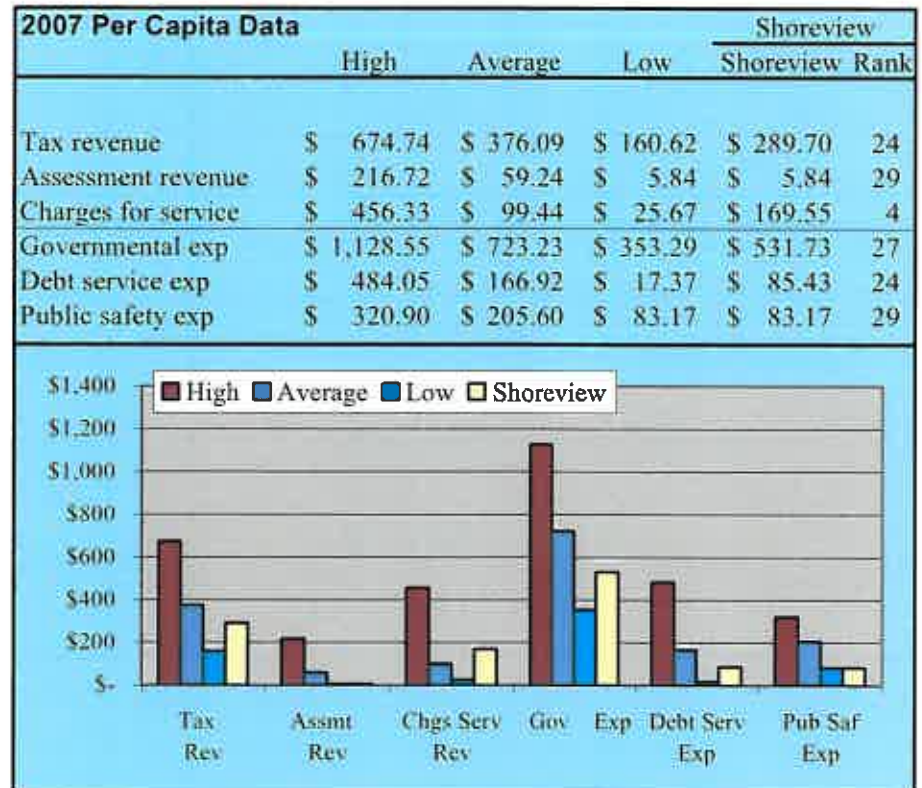
**Per Capita Statistics** – The graph below illustrates the average spending per capita in each major spending category.

Shoreview spends considerably less than average on public safety, public works, debt service payments and utility operations. Conversely, Shoreview spends more on park and recreation because of community center and recreation program operations (primarily supported by user fees).



Selected statistics provided in the table and graph below shows that Shoreview ranks as follows:

- Tax revenue rank of 24 (23% below average)
- Assessment revenue rank of 29 (the lowest)
- Charges for service rank of 4, due to community center memberships, daily admissions and recreation program fees
- Governmental expense rank of 27 (26.5% below average)
- Debt service expense rank of 24 (6<sup>th</sup> lowest and 49% below average)
- Public safety expense rank of 29 (the lowest)





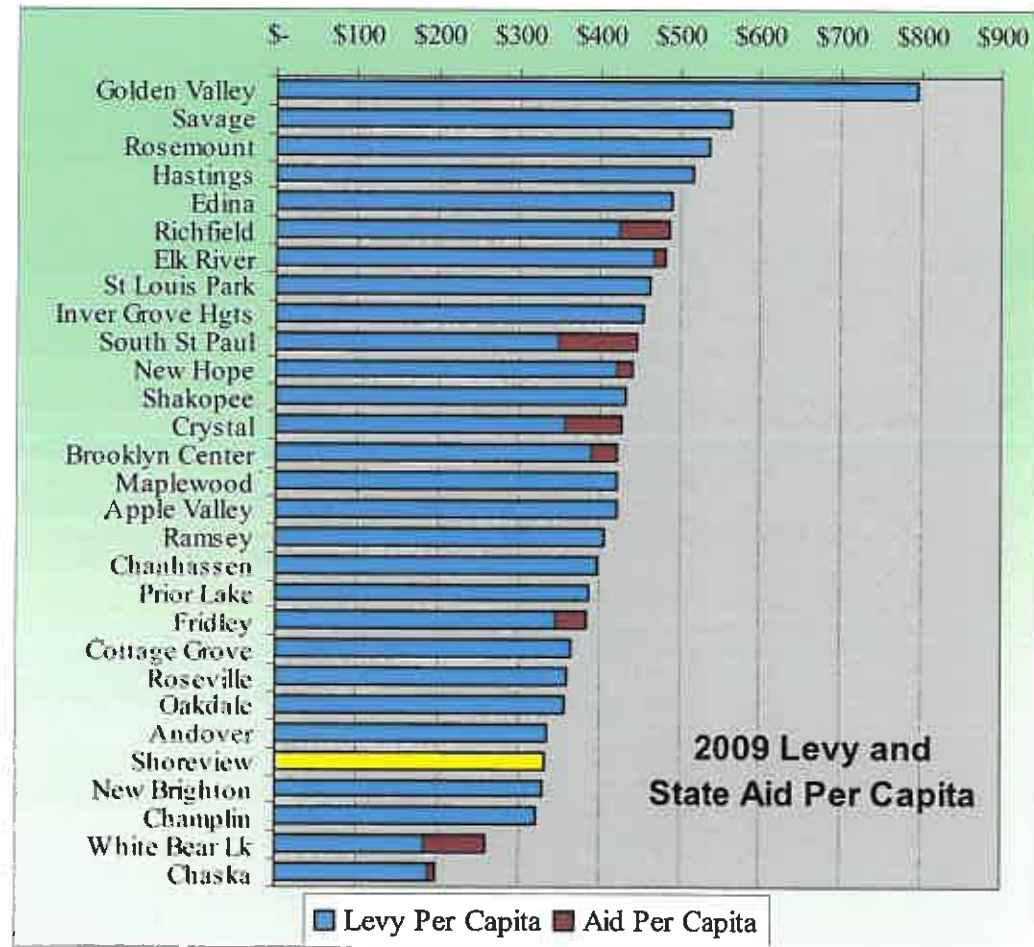
## Community Benchmarks

**Levy and State Aid Per Capita** - The graph at right shows the amount of property tax and state aid received by each city on a per capita basis.

The highest City is Golden Valley at \$793 of tax levy per capita, and the lowest is Chaska at \$197 (\$188 of tax and \$9 of state aid).

South St. Paul receives the most state aid per capita, at \$98, combined with \$348 of tax levy per capita (for a total of \$446). White Bear Lake receives the second highest state aid per capita at \$74, combined with \$185 of tax levy per capita (for a total of \$259).

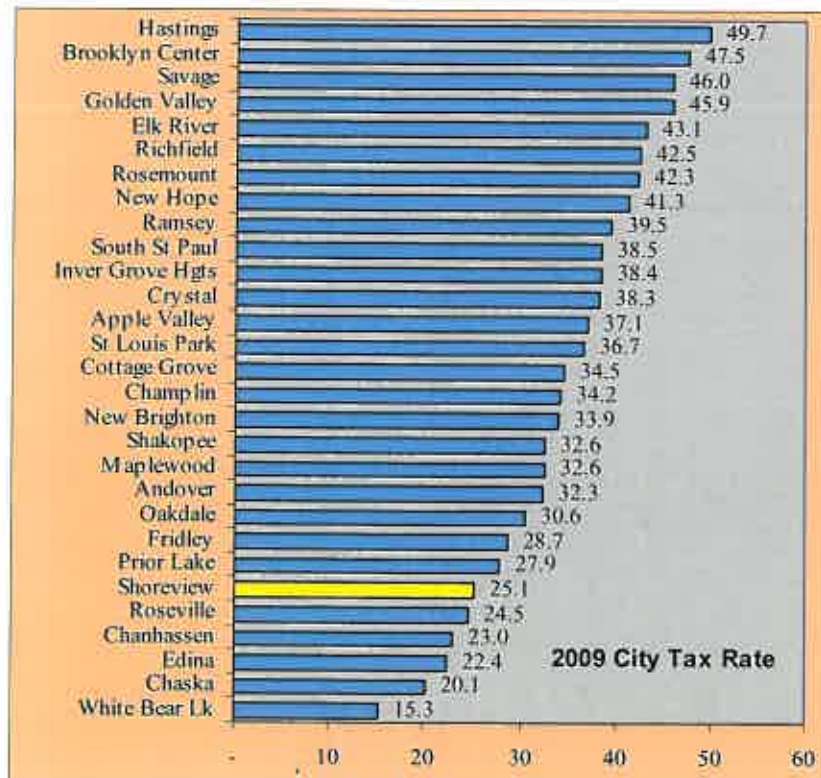
Shoreview receives no local government aid (LGA), ranks 5th lowest among comparison cities (at \$332 per capita), and is 21% below the average of \$422.



## Community Benchmarks

**City Tax Rate** - The next graph (below) provides a comparison of the City tax rate in each community. Tax rates provide a useful comparison because they are the best measure of both levies and values in a City (the levy is divided by the taxable value to get the tax rate). Shoreview ranks 6th lowest, and is about 27.5% below the average tax rate of 34.65 for comparison cities.

Shoreview's tax rate rank has remained relatively constant in the last 10 years. The table at right shows that in 1999 Shoreview ranked 25 (26% below average), and ranks 24 in 2009 (34% below average).



1999		
Rank	City	Tax Rate
1	Hastings	41.87%
2	Rosemount	41.71%
3	Brooklyn Center	36.27%
4	Prior Lake	34.06%
5	Apple Valley	32.29%
6	Golden Valley	32.26%
7	Chanhassen	31.08%
8	South Saint Paul	29.83%
9	New Hope	29.59%
10	Cottage Grove	29.33%
11	Elk River	29.32%
12	Richfield	28.59%
13	Crystal	28.05%
14	Savage	26.99%
15	Inver Grove Heigl	26.67%
16	Champlin	26.32%
17	Oakdale	25.13%
18	Andover	23.38%
19	Shakopee	23.30%
20	Ramsey	22.98%
21	St Louis Park	21.57%
22	Maplewood	21.02%
23	New Brighton	20.28%
24	Roseville	20.00%
25	Shoreview	19.92%
26	Fridley	18.40%
27	Edina	17.81%
28	Chaska	16.50%
29	White Bear Lake	16.34%
Average		26.58%
Shvw to Avg		-25.1%

2009		
Rank	City	Tax Rate
1	Hastings	49.73%
2	Brooklyn Center	47.52%
3	Savage	46.01%
4	Golden Valley	45.91%
5	Elk River	43.12%
6	Richfield	42.53%
7	Rosemount	42.32%
8	New Hope	41.29%
9	Ramsey	39.47%
10	South Saint Paul	38.53%
11	Inver Grove Heigl	38.40%
12	Crystal	38.29%
13	Apple Valley	37.09%
14	St Louis Park	36.67%
15	Cottage Grove	34.55%
16	Champlin	34.18%
17	New Brighton	33.90%
18	Shakopee	32.63%
19	Maplewood	32.57%
20	Andover	32.29%
21	Oakdale	30.59%
22	Fridley	28.66%
23	Prior Lake	27.95%
24	Shoreview	25.13%
25	Roseville	24.55%
26	Chanhassen	22.98%
27	Edina	22.45%
28	Chaska	20.13%
29	White Bear Lake	15.30%
Average		34.65%
Shvw to Avg		-27.5%

## Community Benchmarks

**Tax Levy Rankings** - Shoreview's tax levy rank among comparison cities has improved in the last 10 years. In 1999 Shoreview ranked 15, and has dropped 8 positions since then to rank 23 in 2009. Further, in 1999 Shoreview's tax levy was about 18% below the average of comparison cities, and is about 28% below the average for 2009.

1999		
Rank	City	Levy
1	Edina	\$ 13,285,217
2	Apple Valley	10,583,654
3	St Louis Park	9,521,575
4	Golden Valley	7,449,314
5	Maplewood	7,008,683
6	Brooklyn Center	6,973,853
7	Roseville	6,401,040
8	Richfield	6,207,158
9	Inver Grove Hgts	5,459,471
10	Chanhassen	5,443,985
11	Cottage Grove	5,274,687
12	Hastings	4,754,720
13	New Hope	4,696,460
14	Rosemount	4,489,116
15	Shoreview	4,204,887
16	Prior Lake	4,045,318
17	Fridley	4,035,107
18	Oakdale	4,019,262
19	Crystal	3,791,603
20	Andover	3,641,003
21	Elk River	3,629,029
22	South St Paul	3,541,714
23	Shakopee	3,484,091
24	Savage	3,281,485
25	New Brighton	3,101,102
26	Champlin	3,036,815
27	White Bear Lk	2,863,263
28	Ramsey	2,499,576
29	Chaska	1,618,762
Average		\$ 5,115,240
Shvw to Avg		-17.8%

2009		
Rank	City	Levy After MVHC Cuts
1	Edina	\$ 23,316,797
2	St Louis Park	21,177,407
3	Apple Valley	20,287,357
4	Golden Valley	15,780,798
5	Maplewood	14,958,015
6	Inver Grove Hgts	14,909,763
7	Savage	14,759,590
8	Richfield	14,305,342
9	Shakopee	14,221,765
10	Cottage Grove	12,034,184
11	Roseville	11,892,102
12	Brooklyn Center	11,804,525
13	Hastings	11,547,323
14	Elk River	11,190,213
15	Rosemount	10,919,077
16	Andover	10,079,961
17	Oakdale	9,405,530
18	Ramsey	9,204,041
19	Fridley	9,170,139
20	Chanhassen	8,810,197
21	New Hope	8,769,583
22	Prior Lake	8,612,894
23	Shoreview	8,357,413
24	Crystal	7,916,924
25	Champlin	7,673,334
26	New Brighton	7,302,179
27	South St Paul	7,053,743
28	White Bear Lk	4,556,720
29	Chaska	4,529,045
Average		\$ 11,536,068
Shvw to Avg		-27.6%

## Community Benchmarks

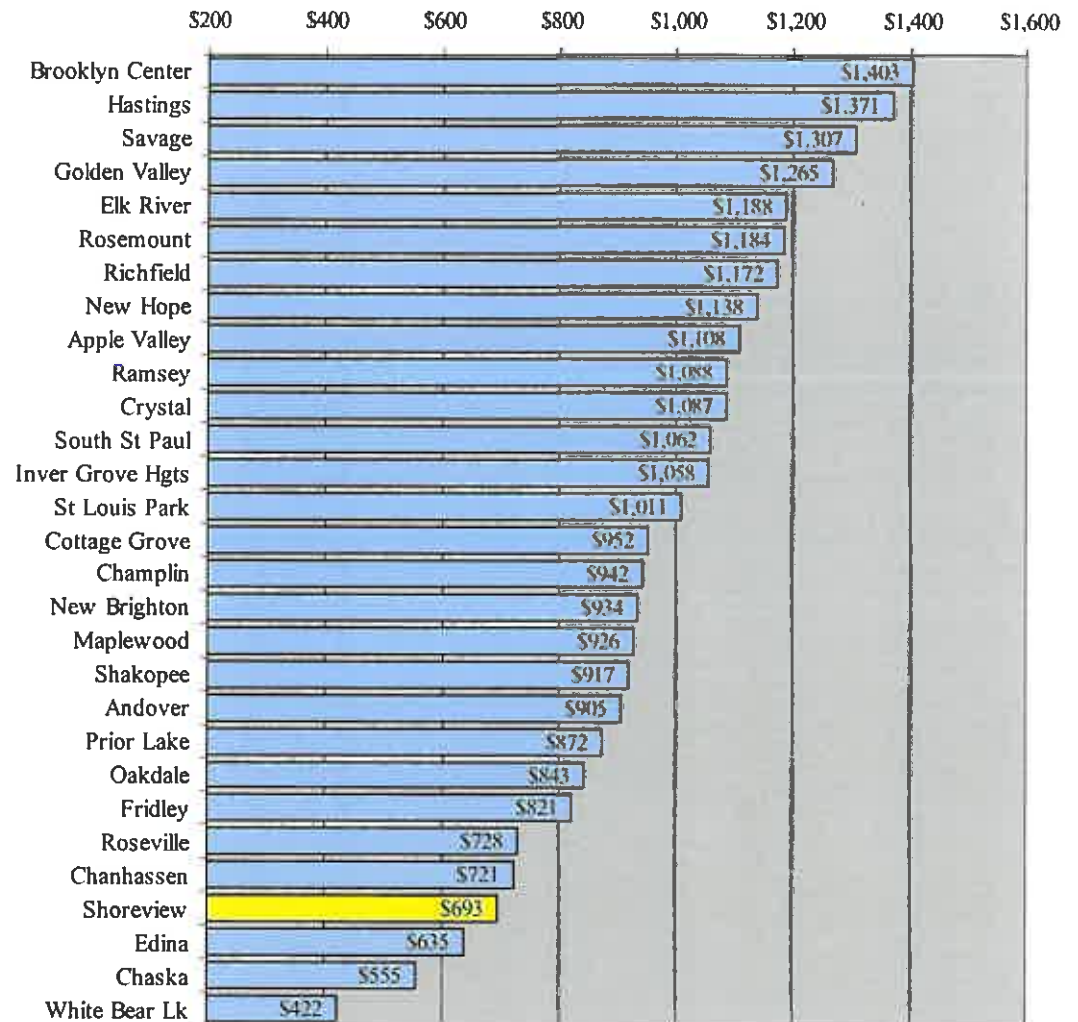
**City Tax on Median Home** - The graph at right shows the City portion of the property tax bill paid on a home valued at \$275,600 in each of the comparison cities. This value is chosen because it is the median home value in Shoreview for 2009.

Shoreview ranks 4th lowest among comparison cities. The City share of the 2009 property tax bill on a \$275,600 home in Shoreview is about \$693 (about 29% below the average of \$976).

Note: Ranking differences between this chart and the table of tax rates on a previous page are slightly different due to market value based tax rates in some cities. Shoreview has no market value based levies.

It is also important to note that these estimates refer to the City portion of the property tax bill only (not including the taxes levied by Ramsey County, school districts metro-wide jurisdictions, or special taxing districts for other levels of government).

2009 City Property Tax





## **Budget Process**

The following description of the City's budget process is provided to familiarize the reader with the budget structure, how the budget is prepared, and how the budget is controlled.

During the month of May, materials are distributed to assist in the preparation of departmental budgets. Worksheets showing the budget for the current year, actual activity for the previous year, and wage and fringe benefit costs are included. Each department prepares a revised estimate for the current year and a budget request for the coming year (the budget year).

All budget information is submitted to the finance department for review and processing. The requested budget (all departmental budgets combined) is then submitted to the City Manager for review. Formal and informal meetings between the City Manager and individual department directors are conducted to review requested budgets and obtain additional information regarding service levels and priorities. Proposed new programs and changes in service levels are closely examined, and the impact on the tax levy and user fees is carefully analyzed. Any changes as a result of these meetings are then incorporated into the proposed budget.

The proposed budget is reviewed by the City Council at several workshop meetings. Major goals, objectives, and resource constraints are evaluated, as well as any changes in service levels and new initiatives.

State law requires that cities hold a public hearing on the budget and tax levy between November 15 and December 20. Adoption of the budget and tax levy must occur after the hearing and before December 28.

## **Budget Methods**

Various methods are used to prepare a balanced budget that accurately reflects anticipated spending levels and prepares the City for unanticipated events.

Estimated revenues and expenditures for the current year are revised to obtain a more accurate prediction for the year, and to assist in predicting revenues for the budget year. Potential budget surpluses are examined, especially with regard to their impact on fund balances.

Property taxes are received in July and December of each year, which means that fund balances need to support operations until the first tax payments are received each year. Since property taxes and aids are the primary source of revenue in the General Fund, the City's policy is to designate 50 percent of the ensuing years General Fund tax levy and aids as a minimum fund balance for cash flow purposes.

The City's general fund also includes an additional fund balance designation equal to 5 percent of annual expenditures for unanticipated costs and potential reductions in state aids. This allowance is supplemented by a contingency allowance within the operating budget (in some years), and is made for the General Fund in total, rather than for any specific activity or program (since it is unlikely that unexpected expenditures or emergencies will occur in each program). The contingency appropriation may be used for needs anywhere within the general fund. It should be noted that the proposed 2010 budget does not contain a contingency allowance for the General Fund.

## Controlling Expenditures

Even though the budget establishes spending limits, specific procedures are also in place as an additional control. Department directors are responsible for reviewing all expenditure requests for expenditures greater than \$2,500 but less than \$10,000. The City Manager is responsible for approving expenditures more than \$10,000 but less than \$25,000, and the City Council is responsible for approving all expenditures over \$25,000.

In addition to required signatures, expenditure controls support the City's management philosophy that conditions change during the 20-month period that covers budget preparation through the completion of the budget year. Therefore, expenditures are reviewed to determine the level of need for the program or service impacted. Expenditures are approved only if the demonstrated need exists. Conversely, some expenditure requirements will occur which will not exactly match expenditure estimates for a given object code, even though they fall within the total spending limit for an activity, department or fund. In these instances, where need has been adequately demonstrated, an adjustment can be made within the activity, program, or fund budgets involved.

In each case, however, expenditures will not be approved until it has been determined that:

1. Adequate funds are appropriated
2. The expenditure is necessary
3. Funds are available

These budget controls are important management tools that help maximize the dollars spent for all programs. As a necessary by-product, these procedures also ensure compliance with statutory requirements.

## Fund Structure

The City's accounting activity is separated into the following funds, established for designated programs or activities.

- The General Fund is the primary operating fund of the City, and accounts for most city services. This fund is financed by revenue sources including property taxes, intergovernmental revenues, licenses and permits, and charges for services.
- Six special revenue funds are used to account for operations that are primarily supported by user fees and the costs associated with the programs provided.
  1. Recreation Programs Fund
  2. Community Center Fund
  3. Cable TV Fund
  4. Economic Development Authority (EDA) & Housing Redevelopment Authority (HRA)
  5. Recycling Fund
  6. Slice of Shoreview Fund
- Debt Service Funds receive property taxes, special assessments, and planned transfers from other funds for debt payments.
- Enterprise funds include Water, Sewer, Surface Water Management and Street Lighting, and are financed primarily by user fees.
- Internal Service Funds include Liability Claims, Short-term Disability, and Central Garage. These funds provide services to other funds on a cost reimbursement basis.
- Although the impact of projects on operating costs is incorporated into the budget document, Capital Project Funds are not shown in the budget document because planning for projects occurs within the 5-year Capital Improvement Program.

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## 2010 Budget – All Operating and Debt Funds

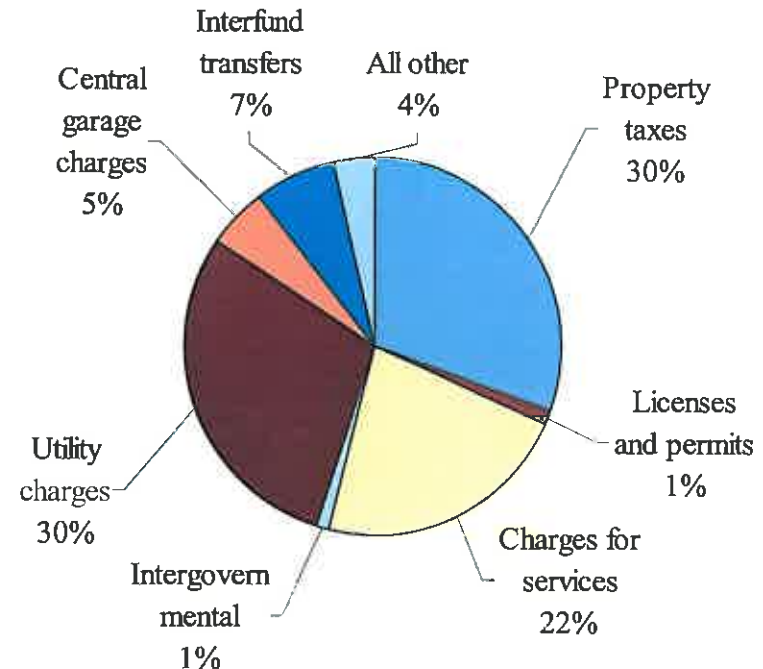
	2008 Actual	2009 Amended Budget	2010 Budget
<b>Revenue</b>			
Property taxes	\$ 6,208,343	\$ 6,583,625	\$ 6,845,000
Special assessments	161,569	122,507	126,186
Licenses and permits	531,895	340,500	285,600
Intergovernmental	307,984	232,102	234,452
Charges for services	4,688,851	4,836,030	4,988,810
Fines and forfeits	55,814	47,000	47,000
Utility charges	5,766,037	6,113,946	6,626,779
Central garage charges	951,022	999,388	1,079,135
Interest earnings	478,933	414,200	322,000
Miscellaneous	98,861	74,253	63,140
General fixed assets	30,690	40,000	30,000
Interfund transfers	2,464,520	1,581,000	1,604,935
Debt proceeds	19,225	20,000	200,000
<b>Total Revenue</b>	<b>\$ 21,763,744</b>	<b>\$ 21,404,551</b>	<b>\$ 22,453,037</b>
<b>Expense</b>			
General government	\$ 1,936,235	\$ 2,105,380	\$ 2,075,641
Public safety	2,256,534	2,416,205	2,461,436
Public works	1,679,740	1,708,566	1,735,579
Parks and recreation	4,720,057	4,928,206	5,049,879
Community development	592,246	621,834	646,999
Utility operations	4,683,872	5,185,752	5,269,126
Central garage	555,396	577,694	595,752
Miscellaneous	252,350	174,110	176,662
Debt service	3,616,976	1,989,635	2,191,562
Depreciation	1,237,268	1,346,000	1,489,000
Interfund transfers	926,191	807,000	846,935
<b>Total Expense</b>	<b>\$ 22,456,865</b>	<b>\$ 21,860,382</b>	<b>\$ 22,538,571</b>
<b>Net Change</b>	<b>\$ (693,121)</b>	<b>\$ (455,831)</b>	<b>\$ (85,534)</b>

The table at left provides a budget summary for all operating and debt service funds, including:

- General Fund
- Special Revenue Funds
- Debt Funds
- Enterprise Funds (utilities)
- Internal Service Funds

Total expenditures increase 3.1% for 2010. Expenditures without transfers increase 3%.

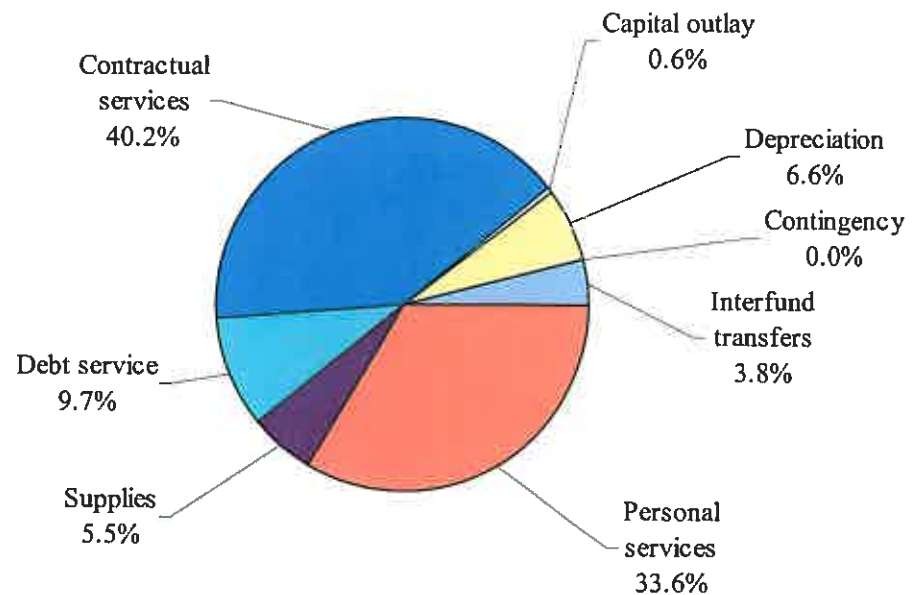
Total revenues by source are shown in the pie chart below.



## 2010 Budget – Expenditures by Object

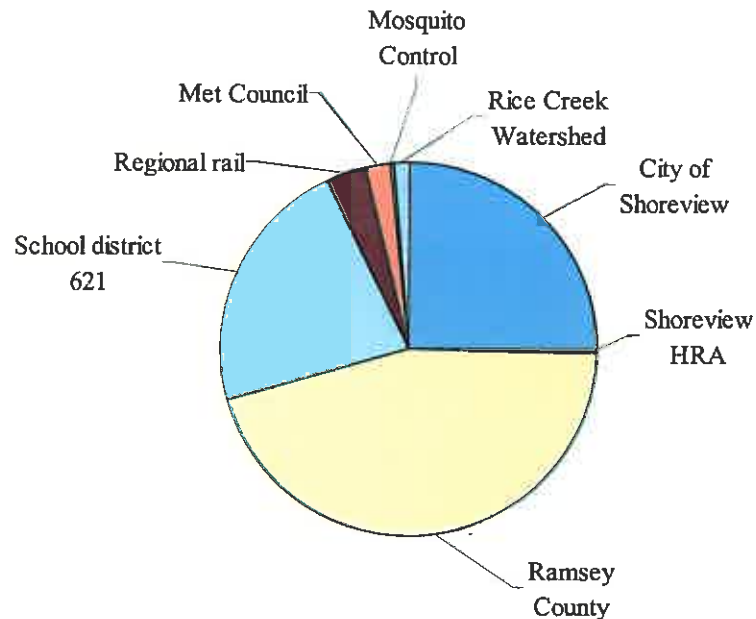
Program	Personal Services	Supplies	Contractual Services	Capital Outlay	Debt Service	Depreciation	Contingency	Transfers	Total	Percent of Total
General government	\$ 1,269,341	\$ 56,870	\$ 749,430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,075,641	9.2%
Public safety	2,976	250	2,458,210	-	-	-	-	-	2,461,436	10.9%
Public works	884,464	118,700	732,415	-	-	-	-	-	1,735,579	7.7%
Parks and recreation	3,256,925	658,910	1,134,044	-	-	-	-	-	5,049,879	22.4%
Community development	506,609	2,550	137,840	-	-	-	-	-	646,999	2.9%
Utility operations										
Water	629,810	101,750	608,760	-	-	-	-	-	1,340,320	6.0%
Sewer	551,820	28,000	2,333,750	-	-	-	-	-	2,913,570	12.9%
Surface water mgmt	268,208	15,000	423,900	-	-	-	-	-	707,108	3.1%
Street lighting	14,998	2,000	228,880	62,250	-	-	-	-	308,128	1.4%
Central garage	183,652	269,600	77,750	64,750	-	-	-	-	595,752	2.6%
Miscellaneous	8,000	-	168,662	-	-	-	-	-	176,662	0.8%
Debt service	-	-	-	-	2,191,562	-	-	-	2,191,562	9.7%
Depreciation	-	-	-	-	-	1,489,000	-	-	1,489,000	6.6%
Interfund transfers	-	-	-	-	-	-	-	846,935	846,935	3.8%
<b>Total Expenditures</b>	<b>\$ 7,576,803</b>	<b>\$ 1,253,630</b>	<b>\$ 9,053,641</b>	<b>\$ 127,000</b>	<b>\$ 2,191,562</b>	<b>\$ 1,489,000</b>	<b>\$ -</b>	<b>\$ 846,935</b>	<b>\$ 22,538,571</b>	<b>100.0%</b>
<b>Percent of Total</b>	<b>33.6%</b>	<b>5.5%</b>	<b>40.2%</b>	<b>0.6%</b>	<b>9.7%</b>	<b>6.6%</b>	<b>0.0%</b>	<b>3.8%</b>	<b>100.0%</b>	

The table above and the pie chart at right illustrate operating and debt service costs by type of expense (object). As shown, contractual costs account for the largest share at 40.2% of the total budget. The most significant contractual costs are for police, fire, sewage treatment, electric costs, recycling, legal fees, building and equipment maintenance, equipment charges, and insurance. The second largest share is for personal services, at about 33.6% of the total budget. Remaining items include supplies at 5.5%, capital outlay at .6%, debt service at 9.7%, depreciation at 6.6%, and inter-fund transfers at 3.8%.



## Property Tax Levies and Tax Rates

	2008 Levy	2009 Levy	2010 Levy
<b>Property Tax Levy</b>			
General fund	\$ 6,002,933	\$ 6,310,625	\$ 6,550,000
Debt funds	600,000	553,000	565,000
Street Renewal fund	600,000	650,000	700,000
General Asset Replacement fund	1,000,000	1,050,000	1,100,000
Capital Improvement fund	120,000	80,000	90,000
Gross tax levy	\$ 8,322,933	\$ 8,643,625	\$ 9,005,000
Fiscal disparities	(655,967)	(747,308)	(832,802)
Market value credit loss (2010 estim.)	(278,138)	(293,035)	(320,000)
Collections from property owners	\$ 7,388,828	\$ 7,603,282	\$ 7,852,198
Taxable value (millions)	\$ 32.583	\$ 31.424	\$ 29.612
Tax rate	23.532	25.129	27.597



2010 Estimated Tax Rates

Jurisdiction	Payable 2008	Payable 2009	Payable 2010	Percent Change
<b>Tax Rates</b>				
			[1]	
City of Shoreview	23.532	25.129	27.597	9.8%
Shoreview EDA/HRA	-	-	0.169	
Ramsey County	44.023	46.546	50.067	7.6%
School district 621	20.380	22.937	24.500	6.8%
School district 623	10.175	10.624	12.988	22.3%
Regional rail	3.454	3.521	3.687	4.7%
Met Council	2.051	2.084	2.250	8.0%
Mosquito Control	0.479	0.487	0.478	-1.8%
Rice Creek Watershed	1.608	1.545	1.508	-2.4%
Total (621 schools)	95.527	102.249	110.256	7.8%
Total (623 schools)	85.322	89.936	98.744	9.8%

### Market Value Rates

School district 621	0.18924%	0.18685%	0.18845%
School district 623	0.18134%	0.20390%	0.20362%

### Percent of Total

City of Shoreview	24.63%	24.58%	25.18%
Ramsey County	46.08%	45.52%	45.41%
School district 621	21.33%	22.43%	22.22%
Other [2]	7.95%	7.47%	7.19%
Total	100.00%	100.00%	100.00%

[1] Estimated rates provided by Ramsey County are not available

It should be noted that the 2010 levy shown above is \$139,700 lower than the preliminary levy due to budget changes since September.

Shoreview accounts for about 25% of the 2009 regular tax rate as shown in the pie chart at left (excluding the school district market value based rates). Once market value rates are included, Shoreview accounts for 21% of the total tax bill.

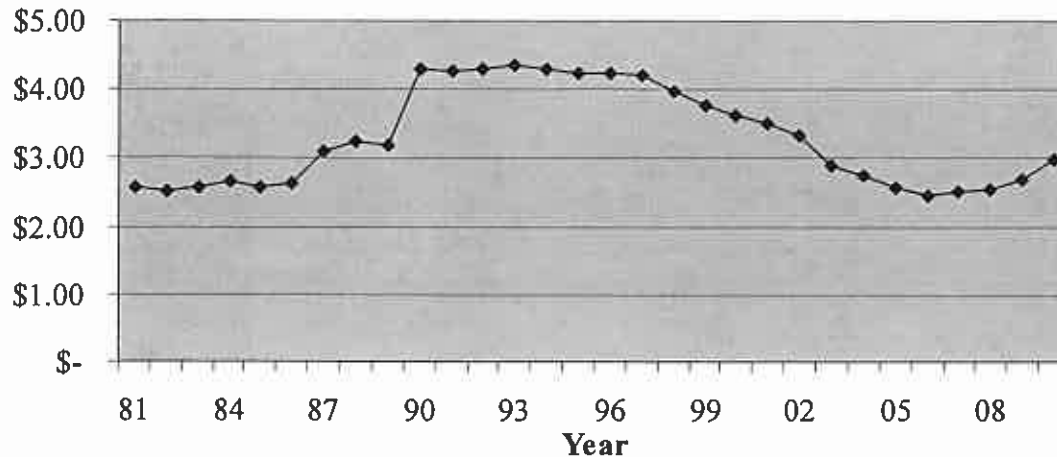
## Property Values and Tax to Value Ratio

Estimated Market Value			Taxable Value			
		Percent	Value After			
		Change	Fiscal Disparities	Percent Change	Local Value	Percent Change
2006	\$ 2,844,890,400	11.80%	\$ 30,474,856	12.30%	\$ 28,214,351	13.02%
2007	3,124,914,300	9.84%	33,544,627	10.07%	31,129,943	10.33%
2008	3,276,232,000	4.84%	35,398,401	5.53%	32,582,978	4.67%
2009	3,198,277,000	-2.38%	34,599,354	-2.26%	31,423,642	-3.56%
* 2010	3,016,312,400	-5.69%	32,926,504	-4.83%	29,612,397	-5.76%

\* Estimated/preliminary values are shown for 2010.

The table above provides a 5-year history of estimated market and taxable values. Since Minnesota's property tax system uses market values to distribute tax burden, the table at right and the graph below illustrate the ratio of tax to value by comparing the City's levy for each \$1,000 of market value. As shown, Shoreview's estimated 2010 levy per \$1,000 of value is \$2.99 (up from \$2.70 in 2009). The cause for the rise is the combined impact of the levy increase and the decrease in market values. The sharp rise in 1990 occurred due to the combined impact of the park bond referendum and the loss of \$1 million in state aid.

**Shoreview Tax Levy  
Per \$1,000 of Market Value**



		Levy Per \$1,000 of Market Value	
Year	Market Value	Net Tax Levy	Levy Per \$1,000 of Market Value
1981	\$ 380,310,370	\$ 979,970	\$ 2.58
1982	439,837,668	1,101,707	2.50
1983	491,690,906	1,260,700	2.56
1984	537,066,700	1,430,330	2.66
1985	596,383,700	1,535,445	2.57
1986	645,179,400	1,704,095	2.64
1987	703,149,900	2,172,025	3.09
1988	765,905,600	2,481,179	3.24
1989	865,437,900	2,766,988	3.20
1990	931,523,600	3,994,153	4.29
1991	975,717,700	4,166,301	4.27
1992	996,528,900	4,272,892	4.29
1993	1,025,103,500	4,453,955	4.34
1994	1,067,546,900	4,587,883	4.30
1995	1,117,759,000	4,743,747	4.24
1996	1,159,010,300	4,905,386	4.23
1997	1,201,989,800	5,074,257	4.22
1998	1,276,968,650	5,071,223	3.97
1999	1,370,993,670	5,189,504	3.79
2000	1,455,709,140	5,295,680	3.64
2001	1,598,162,700	5,628,622	3.52
2002	1,789,986,200	5,978,980	3.34
2003	1,994,116,600	5,774,769	2.90
2004	2,254,552,400	6,217,014	2.76
2005	2,544,617,800	6,567,442	2.58
2006	2,844,890,400	7,027,992	2.47
2007	3,124,914,300	7,831,604	2.51
2008	3,276,232,000	8,322,933	2.54
2009	3,198,277,000	8,643,625	2.70
2010	3,016,312,400	9,005,000	2.99



## Comparison of City Tax to Metro Area Cities

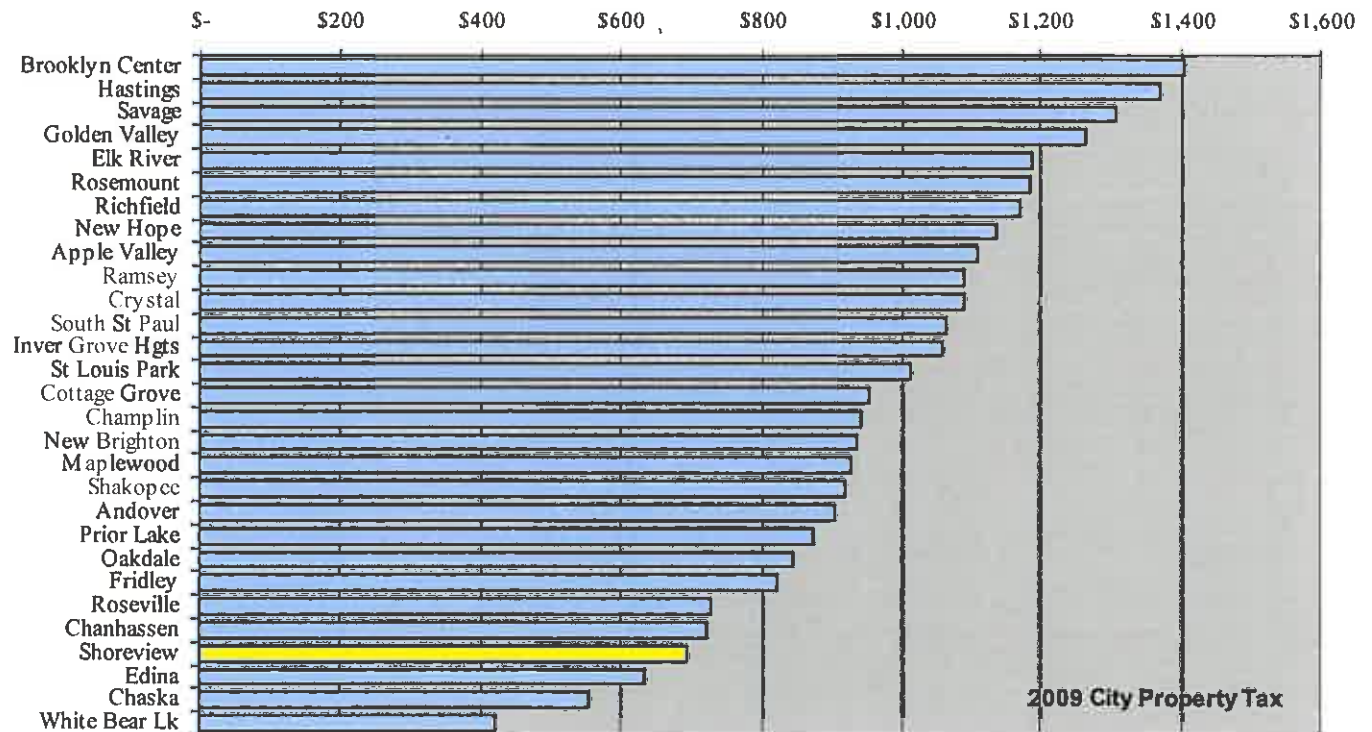
City	City Tax	Rank
Brooklyn Center	\$ 1,403	1
Hastings	1,371	2
Savage	1,307	3
Golden Valley	1,265	4
Elk River	1,188	5
Rosemount	1,184	6
Richfield	1,172	7
New Hope	1,138	8
Apple Valley	1,108	9
Ramsey	1,088	10
Crystal	1,087	11
South St Paul	1,062	12
Inver Grove Hgts	1,058	13
St Louis Park	1,011	14
Cottage Grove	952	15
Champlin	942	16
New Brighton	934	17
Maplewood	926	18
Shakopee	917	19
Andover	905	20
Prior Lake	872	21
Oakdale	843	22
Fridley	821	23
Roseville	728	24
Chanhassen	721	25
<b>Shoreview</b>	<b>693</b>	<b>26</b>
Edina	635	27
Chaska	555	28
White Bear Lk	422	29
Average	\$ 976	
Shoreview to Avg	-29.0%	

This page compares Shoreview to 28 metro-area cities closest to Shoreview in size. The table at left shows the 2009 city share of the tax bill on a \$275,600 home (before allocation of the market value credit). Shoreview's tax is 4<sup>th</sup> lowest at \$693, and is 29% below the average of \$976.

The table at right provides this comparison for the last 10 years, and shows that overall Shoreview has declined as a percentage of the average for these cities, indicating that Shoreview's property tax is growing at a slower rate.

Note: 2009 tax comparisons are used because 2010 information is not yet available for all cities in the comparison group.

Year	Average City Tax	Shoreview City Tax	Shoreview City Tax to Average	
			Dollars	Percent
2000	\$ 467	\$ 362	\$ (105)	-22.5%
2001	\$ 523	\$ 387	\$ (136)	-26.0%
2002	\$ 707	\$ 512	\$ (195)	-27.6%
2003	\$ 697	\$ 525	\$ (172)	-24.7%
2004	\$ 778	\$ 561	\$ (217)	-27.9%
2005	\$ 818	\$ 574	\$ (244)	-29.8%
2006	\$ 847	\$ 580	\$ (267)	-31.5%
2007	\$ 877	\$ 600	\$ (277)	-31.6%
2008	\$ 967	\$ 669	\$ (298)	-30.8%
2009	\$ 976	\$ 693	\$ (284)	-29.0%





## Comparison of Total Tax to Metro Area Cities

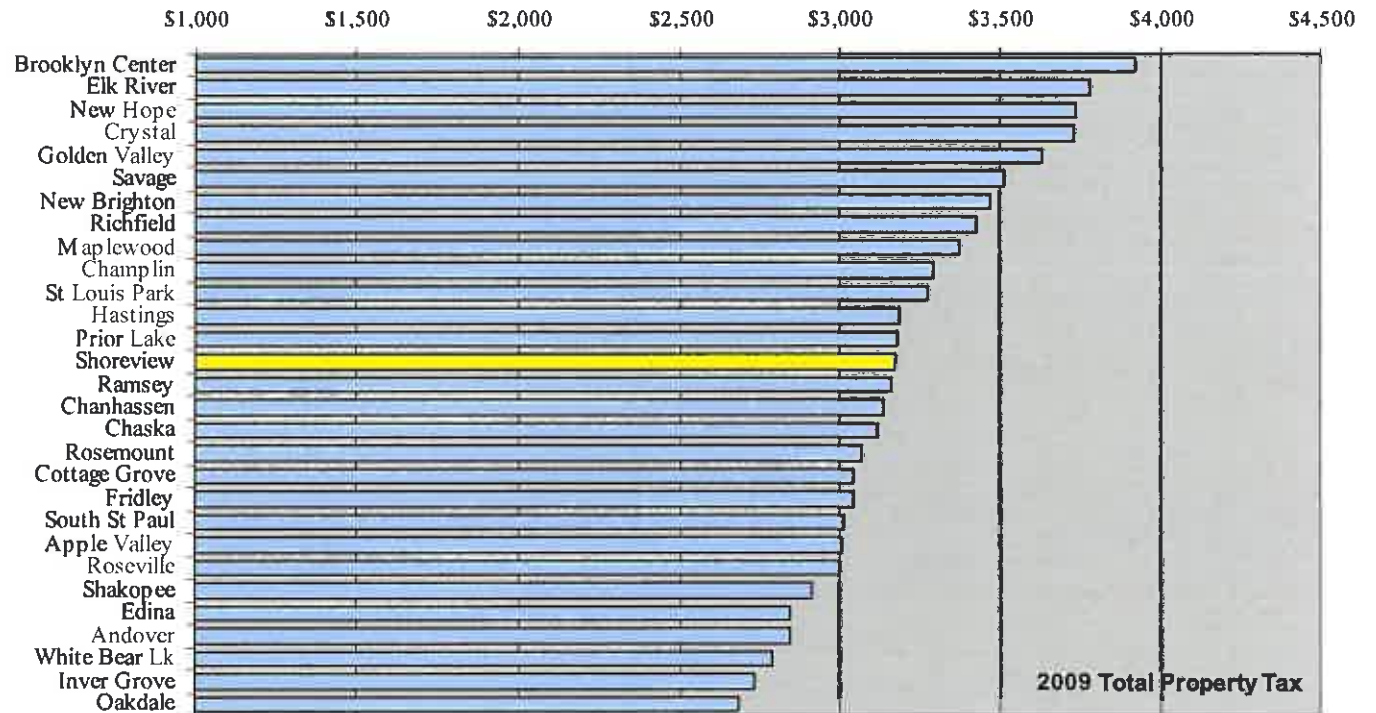
City	Tax
Brooklyn Center	\$ 3,919
Elk River	\$ 3,779
New Hope	\$ 3,734
Crystal	\$ 3,725
Golden Valley	\$ 3,629
Savage	\$ 3,508
New Brighton	\$ 3,470
Richfield	\$ 3,423
Maplewood	\$ 3,369
Champlin	\$ 3,290
St Louis Park	\$ 3,269
Hastings	\$ 3,182
Prior Lake	\$ 3,174
<b>Shoreview</b>	<b>\$ 3,171</b>
Ramsey	\$ 3,158
Chanhassen	\$ 3,130
Chaska	\$ 3,112
Rosemount	\$ 3,067
Cottage Grove	\$ 3,043
Fridley	\$ 3,039
South St Paul	\$ 3,007
Apple Valley	\$ 3,003
Roseville	\$ 2,995
Shakopee	\$ 2,911
Edina	\$ 2,842
Andover	\$ 2,841
White Bear Lk	\$ 2,786
Inver Grove Hgts	\$ 2,732
Oakdale	\$ 2,680
<b>Average</b>	<b>\$ 3,207</b>
<b>Shoreview to average</b>	<b>-1.1%</b>

The 2009 comparison of the total tax bill shows that Shoreview ranks 14 (among the same group on the previous page) and is about 1.1% below the average. This comparison is different from the previous page in that it shows taxes for all jurisdictions.

Even though the comparison fluctuates from year to year, the total tax bill is much closer to the average during the 10 years shown at right, than it is for the City share only (on the previous page).

Note: 2009 tax comparisons are used because 2010 information is not yet available.

Year	Average Total Tax	Shoreview Total Tax	Shoreview Total Tax to Average	
			Dollars	Percent
2000	\$ 2,068	\$ 2,052	\$ (16)	-0.8%
2001	\$ 2,249	\$ 2,264	\$ 15	0.7%
2002	\$ 1,940	\$ 1,830	\$ (110)	-5.7%
2003	\$ 2,190	\$ 1,932	\$ (258)	-11.8%
2004	\$ 2,446	\$ 2,363	\$ (83)	-3.4%
2005	\$ 2,541	\$ 2,417	\$ (124)	-4.9%
2006	\$ 2,906	\$ 2,324	\$ (582)	-20.0%
2007	\$ 2,846	\$ 2,889	\$ 43	1.5%
2008	\$ 3,194	\$ 3,135	\$ (59)	-1.8%
2009	\$ 3,207	\$ 3,171	\$ (35)	-1.1%



## Impact of Value Changes on Property Taxes

For 2010 taxes, the Ramsey County Assessor reports that less than 1% of Shoreview single-family homes will increase in value, 18% will remain the same, and 82% will decrease in value. This information is significant because Minnesota's property tax system uses property values to distribute tax burden. But that doesn't necessarily mean that taxes will drop, because value is used to distribute tax burden (adopted levies) across all property served (using property value). The taxable value of each property determines the allocated share of the tax burden in each year. Changes in value for the 3,300 other properties (commercial, industrial, town homes, apartments, condominiums also vary greatly from one property to another.

The table below presents the change in property taxes from 2009 to 2010 for a median home in Shoreview (before allocation of the market value credit). As shown, a 4.9% decrease in value results in a \$35 increase in total property taxes. About \$31 more goes to Shoreview, \$30 more to the County, and all other taxes combined decrease \$25.

	Payable 2009	Payable 2010	Dollar Change	Percent Change
Home value	\$ 275,600	\$ 262,200	\$(13,400)	-4.9%
Property Taxes:				
City of Shoreview	\$ 692.56	\$ 723.59	\$ 31.03	4.5%
Ramsey County	1,282.81	1,312.76	29.95	2.3%
Regional rail	97.04	96.67	(0.37)	-0.4%
School district (combined)	1,147.10	1,136.51	(10.59)	-0.9%
Met Council	57.44	59.00	1.56	2.7%
Mosquito Control	13.42	12.53	(0.89)	-6.6%
Rice Creek Watershed	42.58	39.54	(3.04)	-7.1%
Market value credit	(124.36)	(136.42)	(12.06)	9.7%
<b>Total Property Tax</b>	<b>\$ 3,208.59</b>	<b>\$ 3,244.18</b>	<b>\$ 35.59</b>	<b>1.1%</b>

Shoreview accounts for about 22% of the total tax bill (before the allocation of market value credit).

Single-family Homes		
Change in Value	Number of Homes	Percent of Total
Increase in value	17	0.3%
No change	1,142	17.7%
Decrease .1% to 4%	1,215	18.9%
Decrease 4% to 8%	1,754	27.2%
Decrease 8% to 10%	1,019	15.8%
Decrease 10% to 15%	1,079	16.7%
Decrease 15% or more	216	3.4%
<b>Total Homes</b>	<b>6,442</b>	<b>100.0%</b>

The tables below illustrate the impact of value changes on taxes after the market value credit has been allocated to all taxing jurisdictions (Shoreview receives about \$30 of the credit in 2009 and \$34 in 2010).

The City portion of the tax bill is shown in the first table and the total tax bill is shown in the second table. Taxes for 2010 are estimates based on preliminary tax rates (final 2010 data is not yet available).

Market Value			City Tax		Change in Tax	
2009	2010	Change	2009	2010	\$	%
\$ 287,950	\$ 262,200	-8.9%	\$ 696	\$ 690	\$ (6)	-0.9%
\$ 285,000	\$ 262,200	-8.0%	\$ 688	\$ 690	\$ 2	0.3%
\$ 275,600	\$ 262,200	-4.9%	\$ 662	\$ 690	\$ 28	4.2%
\$ 269,000	\$ 262,200	-2.5%	\$ 644	\$ 690	\$ 46	7.1%
\$ 262,200	\$ 262,200	0.0%	\$ 625	\$ 690	\$ 65	10.4%

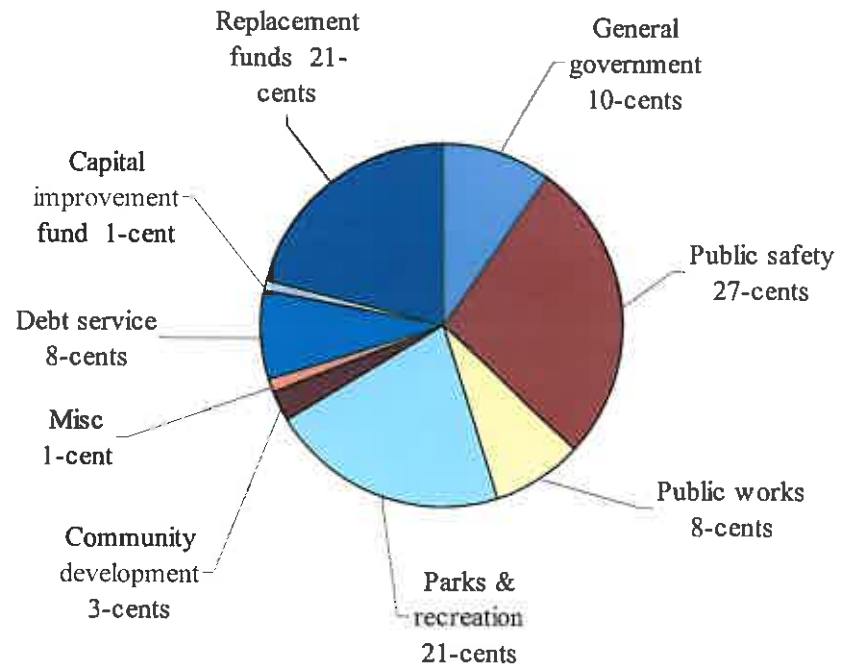
Market Value			Total Tax		Change in Tax	
2009	2010	Change	2009	2010	\$	%
\$ 287,950	\$ 262,200	-8.9%	\$ 3,369	\$ 3,249	\$ (120)	-3.6%
\$ 285,000	\$ 262,200	-8.0%	\$ 3,331	\$ 3,249	\$ (82)	-2.5%
\$ 275,600	\$ 262,200	-4.9%	\$ 3,209	\$ 3,249	\$ 40	1.2%
\$ 269,000	\$ 262,200	-2.5%	\$ 3,123	\$ 3,249	\$ 126	4.0%
\$ 262,200	\$ 262,200	0.0%	\$ 3,034	\$ 3,249	\$ 215	7.1%

## City Property Tax by Program

Program	2009 City Tax \$275,600 Home	2010 City Tax \$262,200 Home	Change	
			Dollars	Percent
General government	\$ 72.58	\$ 74.39	\$ 1.81	
Public safety	192.53	197.67	5.14	
Public works	53.88	55.43	1.55	
Parks & recreation:				
Park admin & maint	123.48	128.44	4.96	
Community center operation	18.98	19.18	0.20	
Recreation programs	6.58	6.66	0.08	
Community development	16.83	22.50	5.67	
Miscellaneous	6.23	6.37	0.14	
Debt service:				
Fire station impr. debt	12.05	12.08	0.03	
Street rehabilitation debt	17.38	19.32	1.94	
All other debt payments	24.66	24.02	(0.64)	
Capital improvement fund	6.58	7.53	0.95	
Replacement funds	140.80	150.00	9.20	
<b>Total City Taxes</b>	<b>\$ 692.56</b>	<b>\$ 723.59</b>	<b>\$ 31.03</b>	<b>4.5%</b>
Tax estimates are before the allocation of market value credits.				

For 2010, Shoreview's median home will pay about \$31 more in City taxes. To illustrate how property taxes support a variety of City programs and services, the table at left is presented to show the breakdown by program for a median valued home in both 2009 and 2010 (before the allocation of market value homestead credit).

The pie chart below shows how each tax dollar is used to support City programs in the proposed 2010 budget.



## Full-time Equivalents

Full-time equivalents for all staff positions, including temporary staff, are shown in the listing below.

	2008 Budget	2009 Budget	2010 Budget
Full-time			
101 General	40.83	41.03	40.82
210 Recycling	0.35	0.35	0.35
220 Community center	11.55	12.05	13.05
225 Recreation programs	3.25	3.75	3.75
230 Cable TV	1.25	1.25	1.25
241 HRA (Econ Dev Auth)	-	-	0.14
601 Water	7.73	7.81	7.70
602 Sewer	6.47	6.60	6.70
603 Surface water	3.22	3.24	3.39
604 Street lighting	0.20	0.20	0.20
701 Central garage	2.40	2.40	2.40
Total Full-time	77.25	78.68	79.75
Part-time			
225 Recreation programs	0.75	0.75	0.75
Associate			
101 General	4.53	2.45	3.68
220 Community center	27.96	25.24	22.98
225 Recreation programs	21.42	21.91	21.58
230 Cable TV	0.10	0.10	0.10
601 Water	0.63	0.62	0.63
602 Sewer	0.61	0.62	0.64
603 Surface water	0.11	0.13	0.13
Total Associate	55.36	51.07	49.74
Total Full-time Equivalents	133.36	130.50	130.24

## Capital Outlay

Capital outlay items planned for 2010 are listed below. It is important to note that capital items and projects greater than \$15,000 are planned for as part of the City's 5-Year Capital Improvement Program (CIP).

Fund	Description	Amount
Street Lighting	Replace street lights	\$ 62,250
Central Garage	Replace flail mower	8,500
Central Garage	Replace trailer (for mower)	10,500
Central Garage	Replace compactor	8,500
Central Garage	Replace jetter nozzles	13,500
Central Garage	Add pre-wetting/anti-icing equipment	9,000
Central Garage	Add inspection pole camera	14,750
	Total Capital Outlay - Operating Budget	<u>\$127,000</u>

## Transfers Between Funds

The following transfers between funds are approved through this budget document.

Proposed 2010 Budget	From Fund	To Fund	Description
\$ 230,000	101 General fund	220 Community center	General fund contrib/community support
80,000	101 General fund	225 Recreation programs	General fund contrib/recreation programs
15,000	101 General fund	270 Slice of Shoreview	General fund contrib/Slice of Shoreview event
100,000	101 General fund	318 Cert of Particip 2002	General fund contrib/comm cntr expansion debt service
80,000	225 Recreation programs	220 Community center	Recr Programs contrib/community center operations
18,500	230 Cable television	422 Misc capital acquisition	Cable TV contrib/computer systems
50,000	305 TIF District #4-Sr Housing	364 TIF District #2-City Center	Reimbursement for Bridge Street
935	351 Closed Bond fund	373 1999 GO Impr Bonds	Closed Bond fund contrib/final debt service
371,000	364 TIF Dist #2/City Center	314 TIF Bonds 2004 Ref	City Center TIF contrib/debt service
45,000	364 TIF Dist #2/City Center	319 TIF Bonds 1999 & 2007 Ref	City Center TIF contrib/debt service
635,000	404 Street renewal	[1] Hawes, Demar, Rustic (E of 49)	St Renewal contrib/project costs
206,000	405 General fixed asset revolving	318 Cert of Particip 2002	GFA contrib/comm cntr expansion debt service
121,500	405 General fixed asset revolving	422 Misc capital acquisition	GFA contrib/computer systems
165,000	459 Capital improvement	318 Cert of Particip 2002	Capital Impr contrib/comm cntr expansion debt serv
5,000	459 Capital improvement	422 Misc capital acquisition	Capital Impr contrib/computer systems
145,000	601 Water	101 General	Water contrib/general fund
121,000	602 Sewer	101 General	Sewer contrib/general fund
40,000	603 Surface Water Mgmt	101 General	Surface Water contrib/general fund
6,000	604 Street Lighting	101 General	Street Lighting contrib/general fund
10,500	701 Central Garage	422 Misc capital acquisition	Central Garage contrib/computer systems
<u>\$ 2,445,435</u>	[1] Fund number to be assigned		

	Transfers Out	Transfers In	
\$	846,935	\$	1,604,935 Operating transfers
	1,598,500		840,500 Non-operating transfers
<u>\$ 2,445,435</u>	<u>\$ 2,445,435</u>	<u>\$ 2,445,435</u>	

Transfers to and from capital funds are not shown in the operating budget.

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## CITY OF SHOREVIEW - 2010 BUDGET

General Fund  
Fund Summary

Fund: 101

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	5,619,188	6,030,625	6,017,590	6,230,000
Licenses/permits	531,895	340,500	307,000	285,600
Intergovernmental	200,602	172,602	173,852	175,452
Charges for services	1,163,897	1,064,160	1,085,660	1,091,160
Fines/forfeits	55,814	47,000	46,000	47,000
Interest earnings	126,932	80,000	80,000	70,000
Miscellaneous	35,524	30,853	27,250	26,940
<b>Total Revenues</b>	<b>\$7,733,852</b>	<b>\$7,765,740</b>	<b>\$7,737,352</b>	<b>\$7,926,152</b>
<b>Expenditures</b>				
<b>Operating</b>				
General Government	1,670,719	1,711,669	1,691,778	1,766,425
Public Safety	2,256,534	2,416,205	2,388,339	2,461,436
Public Works	1,276,321	1,292,400	1,298,986	1,307,766
Parks and Recreation	1,461,716	1,534,028	1,537,757	1,581,864
Commun Development	592,246	571,834	563,169	571,999
Miscellaneous	117,609	121,110	146,902	123,662
<b>Total Operating</b>	<b>\$7,375,145</b>	<b>\$7,647,246</b>	<b>\$7,626,931</b>	<b>\$7,813,152</b>
Transfers In	240,000	273,000	273,000	312,000
Transfers Out	437,000	425,000	443,400	425,000
<b>Net Increase (Decrease)</b>	<b>\$161,707</b>	<b>-\$33,506</b>	<b>-\$59,979</b>	<b>\$0</b>

The General Fund is the primary operating fund of the City, and accounts for all activities which are not already accounted for in separate funds. Primary functions include general government, public safety, public works, community services and parks and recreation. Revenues are derived from:

- Property taxes (76%)
- License and permit fees (3%)
- Other governments (2%)
- Administrative, project engineering, and other charges (13%)
- Contributions from utility funds (4%)
- Interest and other misc. revenue (2%)

General Fund operating costs increase 2.1%.

Transfers in are for payments in lieu of property taxes from utility funds (\$312,000). Transfers out provide support for debt service payments (\$100,000), recreation programs (\$80,000), Slice of Shoreview event (\$15,000), and Community Center Operations (\$230,000) to assist in covering operating costs and to reduce fees for residents and resident groups.

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## CITY OF SHOREVIEW - 2010 BUDGET

General Fund  
Function Summary  
General Government Expenditures

Fund: 101

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
<b>Operating</b>				
40100 Council	38,385	47,197	44,696	44,696
40110 Commiss/committees	8,724	10,596	10,596	11,246
40200 Administration	658,170	689,810	682,178	698,960
40250 Community programs	12,972	9,500	9,500	9,500
40300 Elections	31,697	4,700	4,700	34,588
40400 Community infor.	47,154	17,500	17,200	17,200
40500 Finance/accounting	389,756	464,277	464,245	475,774
40530 Cashier/receptionist	50,297	0	0	0
40550 Information systems	219,785	248,665	237,023	248,898
40600 Legal	95,632	98,000	98,000	98,000
40800 Gen govern buildings	118,147	121,424	123,640	127,563
<b>Total Operating</b>	<b>\$1,670,719</b>	<b>\$1,711,669</b>	<b>\$1,691,778</b>	<b>\$1,766,425</b>
<b>Full Time Equivalents:</b>	12.26	10.90		12.70

General government provides administrative support for all City funds and departments. These include supervision, human resources, accounting, financial reporting, information systems, legal services, city hall operations (general government buildings), community newsletter and community events.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Council

Activity: 101 40100 Council  
Fund: General Fund  
Function: General Government

### General Description

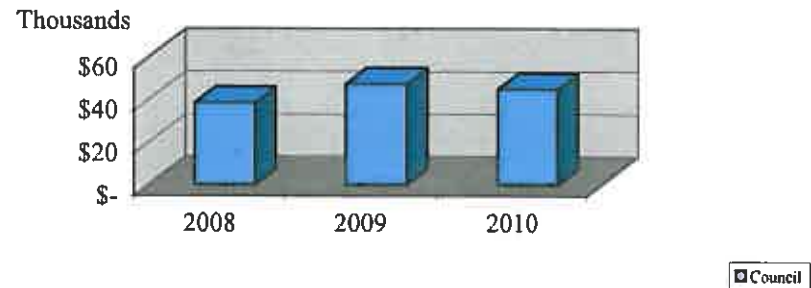
Shoreview is a statutory city as designated by the State of Minnesota and is governed by the Plan B form of government. Under this structure, the Mayor and four at-large Councilmembers serve as the City Council and are responsible for all legislative action and policy-making for the City of Shoreview.

The Mayor is elected for a two-year term and Councilmembers are elected and serve for four-year terms. The City Council appoints a City Manager, who is responsible for the administration and operation of the City government in accordance with the policies and directives set forth by the City Council.

### Objectives

- Establish overall City policies for implementation by the City Manager
- Adopt annual budget and capital improvement plan
- Provide direction to advisory committees and commissions
- Communicate with citizens on matters of public policy
- Interact with other governmental units including State and County representatives on legislative actions impacting the community
- Adopt long-range financial plans for maintaining City infrastructure and other services deemed essential
- Conduct regular goal-setting to direct future of City

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services	37,741	39,797	39,796	39,796
				Supplies	101	200	200	200
				Contractual Services	543	7,200	4,700	4,700
				Capital Outlay				
				Total Expenditures	\$38,385	\$47,197	\$44,696	\$44,696

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Commissions/committees

Activity: 101 40110 Commissions/committees  
Fund: General Fund  
Function: General Government

### General Description

The City has a number of commissions and committees that serve in an advisory capacity to the City Council. These groups are made up of committed and dedicated citizen volunteers that provide input and advice to the Council on policy matters and other issues. The following standing advisory commissions, committees and boards serve the City Council:

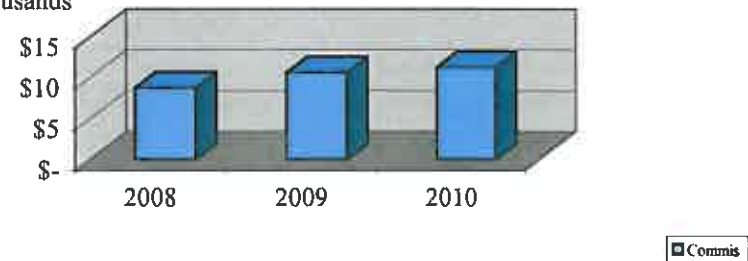
- Bikeways and Trailways Committee
- Economic Development Commission
- Environmental Quality Committee
- Human Rights Commission
- Lake Regulations Committee
- Parks and Recreation Commission
- Planning Commission
- Public Safety Committee
- Snail Lake Improvement District Board
- Telecommunications and Technology Committee

### Objectives

- Advise City Council on policy matters impacting the community
- Carry out discussion and recommendations on policy issues and other issues at the direction and request of the City Council
- Provide a yearly work plan to the City Council and meet as needed

### Capital Outlay

Thousands



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services	7,860	7,846	7,846	7,846
				Supplies	18	250	250	250
				Contractual Services	846	2,500	2,500	3,150
				Capital Outlay				
				Total Expenditures	\$8,724	\$10,596	\$10,596	\$11,246

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Administration

Activity: 101 40200 Administration  
Fund: General Fund  
Function: General Government

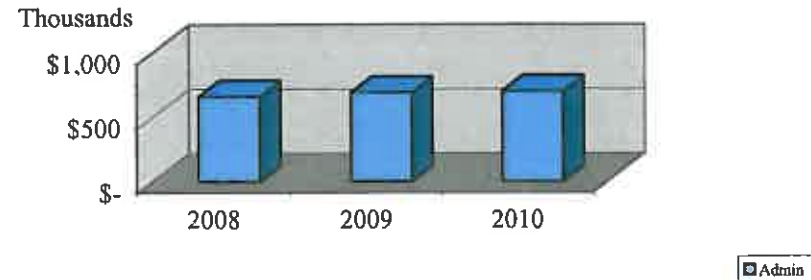
### General Description

Covers most day-to-day and general administration operations of the City including costs associated with telephones, postage, publishing of notices and advertisements, office supplies, contractual fees, records management and human resource management and general training for employees. The budget also includes the majority of costs associated with the Administration Department, which oversees the services identified.

### Objectives

- Coordinate overall communications to the public and press including ShoreViews City newsletter, Cable 16 programming and website
- Provide human resource management including personnel policies, recruitment and hiring, and employee training and professional development
- Ensure compliance with laws and regulations (Pay Equity, Federal Drug Testing, Family Medical Leave Act, Americans with Disabilities Act, OSHA, EEOC, COBRA & Veteran's Preference)
- Provide oversight and direction on records management
- Coordinate information requests under the Data Practices Act
- Provide admin support to community groups & other organizations
- Provide support for the City Council, including preparation of agendas and for public meeting preparation
- Administer license applications, including liquor, tobacco, peddlers, massage therapy and gambling

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular	4.40	4.40	4.40
Part-time Regular			
Associate			
<b>Total Full-Time Equivalents</b>	<b>4.40</b>	<b>4.40</b>	<b>4.40</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	458,378	466,590	468,288	482,720
Supplies	26,508	32,000	32,000	28,500
Contractual Services	173,284	191,220	181,890	187,740
Capital Outlay				
<b>Total Expenditures</b>	<b>\$658,170</b>	<b>\$689,810</b>	<b>\$682,178</b>	<b>\$698,960</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Community programs

Activity: 101 40250 Community programs  
Fund: General Fund  
Function: General Government

### General Description

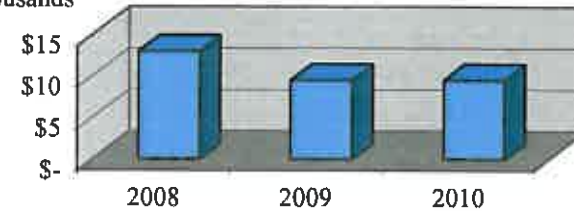
Financial support for community organizations. These community-based groups include Gallery 96, Shoreview Historical Society, Shoreview-Einhausen Sister City Association and Shoreview Northern Lights Variety Band. The City recognizes volunteers by hosting an annual volunteer recognition event.

### Objectives

- Support efforts of community groups that add significantly to the quality of life, and cultural and social benefits of the community, while reducing more direct additional City costs by utilizing the community volunteers
- Provide administrative assistance to community organizations
- The Shoreview Northern Lights Variety Band receives community support through use of the community center for weekly practices and storage of band instruments at no charge

### Capital Outlay

Thousands



Comm prog

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	12,972	9,500	9,500	9,500
				Capital Outlay				
				Total Expenditures	\$12,972	\$9,500	\$9,500	\$9,500

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Elections

Activity: 101 40300 Elections  
Fund: General Fund  
Function: General Government

### General Description

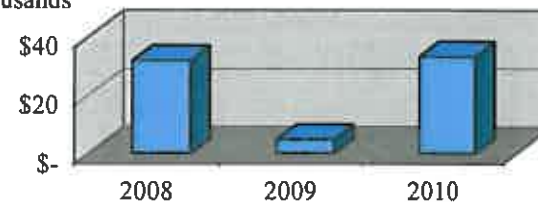
The City provides the oversight and coordination of all local and State elections under the direction of the Deputy City Clerk in the Administration Department. Typically the elections are held in the even-numbered years, including City Council elections (with the exception of special elections). Elections are coordinated with Ramsey County and are regulated by State election law.

### Objectives

- Coordinate the State primary and general elections as well as the City's local election
- Ensure compliance with all applicable election laws
- Conduct recruitment, training and supervision of election judges
- Work with Ramsey County officials on the coordination of elections including the electronic transfer of voting results
- Communicate with the community to provide election information and promote citizen participation
- Secure the use of designated polling places and ensure that locations are easily accessible and parking is available to voters

### Capital Outlay

Thousands



■ Elec

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular			
Part-time Regular			
Associate	1.24		1.24
<b>Total Full-Time Equivalents</b>	<b>1.24</b>	<b>.00</b>	<b>1.24</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	29,011			27,038
Supplies	1,572			1,550
Contractual Services	1,114	4,700	4,700	6,000
Capital Outlay				
<b>Total Expenditures</b>	<b>\$31,697</b>	<b>\$4,700</b>	<b>\$4,700</b>	<b>\$34,588</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Community information

Activity: 101 40400 Community information  
Fund: General Fund  
Function: General Government

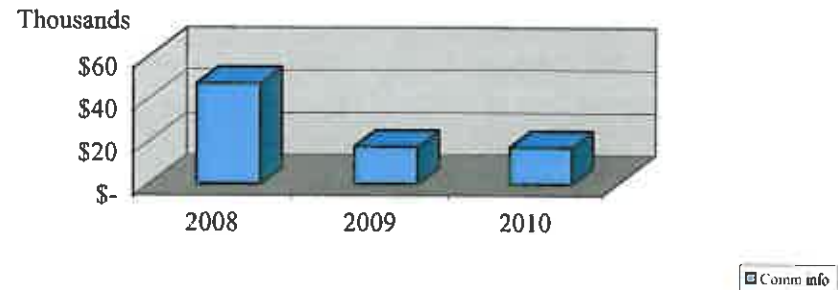
### General Description

Includes the costs of publishing and mailing the ShoreViews newsletter, distributed to residents our times per year. ShoreViews is mailed to approximately 11,700 households, and includes community news and information along with recreational programs and Community Center information. Community information also reflects the costs of publishing legal notices.

### Objectives

- Continue to improve the awareness and readership of the ShoreViews by our citizens, striving to communicate important and helpful news and information
- Utilize the ShoreViews as an effective means of communicating recreational programs and promoting the programming and events at the Community Center

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	47,154	17,500	17,200	17,200
				Capital Outlay				
				Total Expenditures	\$47,154	\$17,500	\$17,200	\$17,200

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Finance/accounting

Activity: 101 40500 Finance/accounting

Fund: General Fund

Function: General Government

### General Description

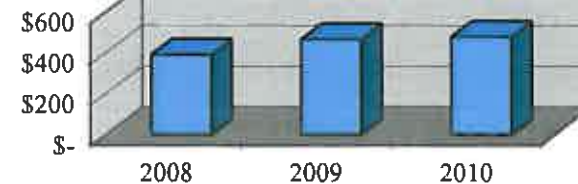
Provide for the proper handling of all fiscal matters within the City, including investments, financial reporting, budgeting, long-term financial planning, capital improvement planning, debt management, asset protection (including internal controls), financial policies, and insurance. Provide assistance to customers and staff on the phone and at the city hall front counter. This includes maintaining a smooth flow of customer contact, and assurance of a prompt response to requests for assistance and/or information. This activity also includes the supervision of accounting, information systems and city hall reception personnel.

### Objectives

- Issue timely and accurate financial reports (monthly and annual)
- Coordinate/prepare annual budget
- Implement revisions to capital improvement plan
- Direct walk-in customers
- Route phone calls received at the front desk
- Collect and balance daily receipts
- Provide information to the public
- Issue various City licenses
- Perform daily accounting tasks

### Capital Outlay

Thousands



Fin

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	3.95	4.95	4.95	Personal Services	355,423	419,547	420,107	429,844
Part-time Regular				Supplies	3,246	5,000	3,900	3,670
Associate	.12		.01	Contractual Services	31,087	39,730	40,238	42,260
				Capital Outlay				
Total Full-Time Equivalents	4.07	4.95	4.96	Total Expenditures	\$389,756	\$464,277	\$464,245	\$475,774

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Cashier/receptionist

Activity: 101 40530 Cashier/receptionist  
Fund: General Fund  
Function: General Government

### General Description

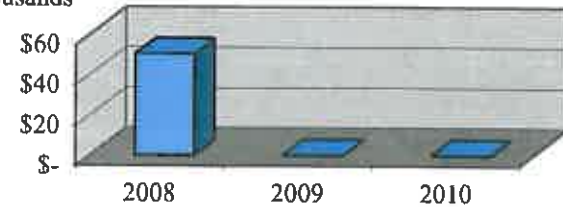
Provide assistance to customers and staff on the phone and at the city hall front counter. This includes maintaining a smooth flow of customer contact, and assurance of a prompt response to requests for assistance and/or information.

Note: This activity was combined with the Finance/Accounting activity (101-40500) for 2009 and future years.

### Objectives

### Capital Outlay

Thousands



Recep

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular	1.00		
Part-time Regular			
Associate			
<b>Total Full-Time Equivalents</b>	<b>1.00</b>	<b>.00</b>	<b>.00</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	49,708			
Supplies	120			
Contractual Services	469			
Capital Outlay				
<b>Total Expenditures</b>	<b>\$50,297</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Information systems

Activity: 101 40550 Information systems  
Fund: General Fund  
Function: General Government

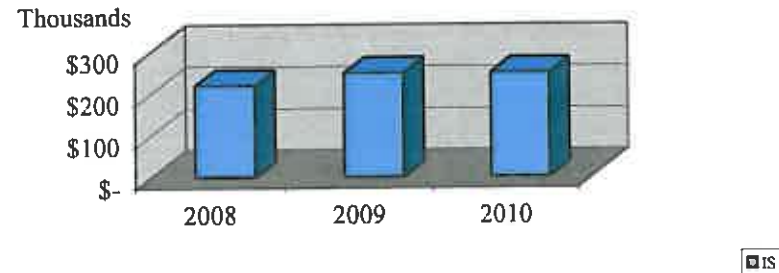
### General Description

Provide administrative and technical support to all City departments through acquisition and maintenance of computer hardware, software and network infrastructure. The City's computerized systems provide the framework for a variety of applications including accounting, payroll, bill payment, utility billing, cash receipting, asset management, licenses, building permits, recreation registration, geographic information and mapping, computer aided design, website, intranet, security, virus prevention, telephone system, as well as routine office functions.

### Objectives

- Provide support to departments and maintain all computer systems
- Support and maintain all City databases
- Maintain and develop City website and intranet
- Promote use of imaging system
- Plan and coordinate all computer replacements and upgrades
- Explore alternatives and new technologies
- Support and maintain telephone system
- Manage data storage and data protection systems, including data backups

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	1.35	1.35	1.80	Personal Services	94,699	107,405	103,873	155,748
Part-time Regular				Supplies	12,091	14,800	14,800	14,800
Associate			.10	Contractual Services	112,995	126,460	118,350	78,350
				Capital Outlay				
Total Full-Time Equivalents	1.35	1.35	1.90	Total Expenditures	\$219,785	\$248,665	\$237,023	\$248,898

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Legal

Activity: 101 40600 Legal  
Fund: General Fund  
Function: General Government

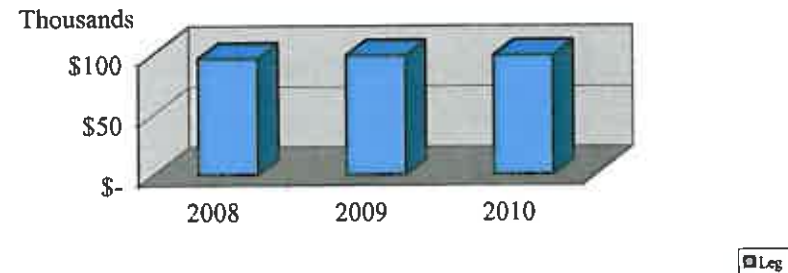
### General Description

Contracted legal services from the firm of Peterson, Fram and Bergman. Jerome P. Filla serves as the appointed City Attorney, handling all civil litigation of the City not covered under the representation of the League of Minnesota Cities Insurance Trust. This includes criminal prosecutions on a variety of misdemeanor penalties that do not fall under the jurisdiction of the Ramsey County Attorney, and provides general legal counsel to the City Council, Planning Commission, and city staff.

### Objectives

- Provide legal guidance to the City
- Represent the City in matters of civil litigation and criminal prosecutions
- Work with City staff on code enforcement matters including nuisance and property maintenance complaints that result in court actions to enforce local regulations
- Work closely with Ramsey County Sheriff's Department in upholding laws

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	95,632	98,000	98,000	98,000
				Capital Outlay				
				<b>Total Expenditures</b>	<b>\$95,632</b>	<b>\$98,000</b>	<b>\$98,000</b>	<b>\$98,000</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General government buildings

Activity: 101 40800 General government buildings  
Fund: General Fund  
Function: General Government

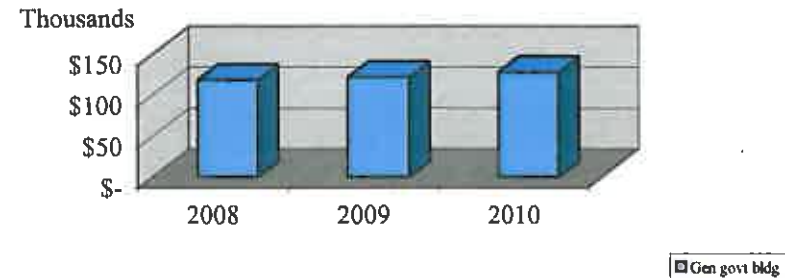
### General Description

Operation and maintenance of the City Hall building and the historic Lepak/Larson house. This budget includes the cleaning, utility and repair costs. The Lepak/Larson house is leased by the Housing Resource Center.

### Objectives

- Provide for the operation and maintenance of City Hall
- Initiate repairs and replacements to buildings as needed
- Maintain all mechanical systems

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.20	.20	.20	Personal Services	13,392	13,984	13,955	14,288
Part-time Regular				Supplies	3,925	4,500	4,500	4,400
Associate				Contractual Services	100,830	102,940	105,185	108,875
				Capital Outlay				
Total Full-Time Equivalents	.20	.20	.20	Total Expenditures	\$118,147	\$121,424	\$123,640	\$127,563

## CITY OF SHOREVIEW - 2010 BUDGET

General Fund  
Function Summary  
Public Safety Expenditures

Fund: 101

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
41100 Police	1,573,990	1,660,714	1,653,820	1,686,000
41200 Fire	646,302	711,250	701,750	740,310
41500 Emergency services	6,597	11,241	8,269	8,126
41600 Animal control	29,645	33,000	24,500	27,000
Total Operating	\$2,256,534	\$2,416,205	\$2,388,339	\$2,461,436
<hr/>				
<b>Full Time Equivalents:</b>	.16	.16		.08

Provides for public protection through law enforcement, fire protection, animal control and emergency services. Shoreview contracts with the Ramsey County Sheriff's Department for police protection and law enforcement. Patrol headquarters are located in the City. The communities of Shoreview, Arden Hills and North Oaks receive fire protection services from the Lake Johanna Volunteer Fire Department, with two city-owned fire stations. Animal control enforcement is provided through a contractual agreement with Animal Control Services Inc. The part-time Civil Defense Director is responsible for planning and updating of the City's emergency plan.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Police

Activity: 101 41100 Police  
Fund: General Fund  
Function: Public Safety

### General Description

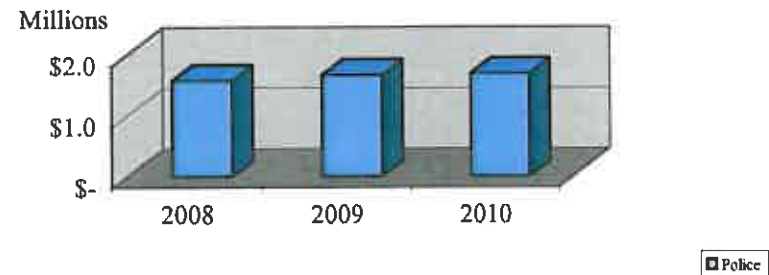
The City contracts with the Ramsey County Sheriff's Department for the provision of law enforcement services. These services include general patrol, traffic enforcement, and criminal investigation and apprehension. The City also contracts for supplemental water patrol on Shoreview lakes during the summer.

The increase in the Sheriff's budget is about 1.3% percent due to wage adjustments, overtime, health insurance, training and vehicles.

### Objectives

- Continue active traffic enforcement on City streets and education by the Traffic Deputies and use of speed carts
- Expand neighborhood watch program and continue Night to Unite involvement
- Conduct two alcohol and tobacco compliance checks of all licensed vendors annually

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	1,573,990	1,660,714	1,653,820	1,686,000
				Capital Outlay				
				Total Expenditures	\$1,573,990	\$1,660,714	\$1,653,820	\$1,686,000

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Fire

Activity: 101 41200 Fire  
Fund: General Fund  
Function: Public Safety

### General Description

Shoreview, along with the cities of Arden Hills and North Oaks, contracts with the Lake Johanna Volunteer Fire Department for fire suppression and emergency response. The City owns two fire stations located as follows:

- Station #3 at the intersection of County Road I and Lexington Avenue
- Station #4 at the intersection of County Road E and Victoria Street.

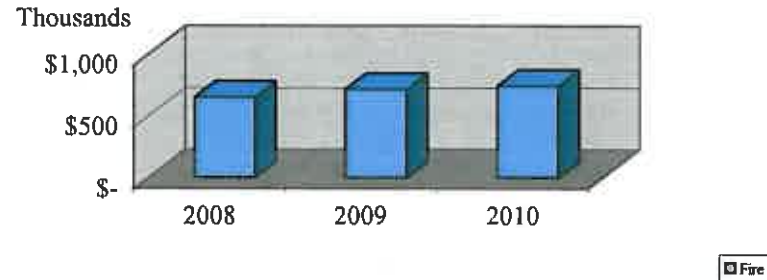
Costs are shared between the three cities based on a formula that includes population, households, market value and fire calls.

The budget increase is due to wage adjustments, escalating fuel and vehicle maintenance costs, the addition of a full-time Assistant Chief at mid-year, and implementation of a partial weekend duty crew.

### Objectives

- Continue provision of emergency fire response and limited medical response to personal injury accidents and cardiac calls
- Continue participation in the overall management of the Fire Department through the Department's Board of Directors
- Review and evaluate budget and capital improvement program proposed by the Fire Department
- Continue proactive fire inspections and public fire education
- Continue to implement duty crew staffing model

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	646,302	711,250	701,750	740,310
				Capital Outlay				
				<b>Total Expenditures</b>	<b>\$646,302</b>	<b>\$711,250</b>	<b>\$701,750</b>	<b>\$740,310</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Emergency services

Activity: 101 41500 Emergency services  
Fund: General Fund  
Function: Public Safety

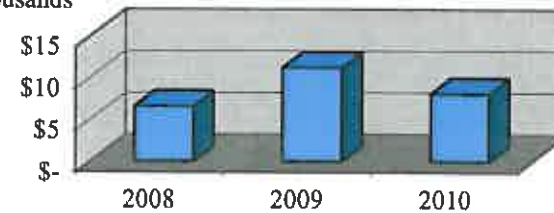
**General Description**  
Overall planning of emergency services, preparation of emergency plans, and maintenance of warning sirens, in coordination with County and State civil defense and emergency services agencies. The part-time Civil Defense Coordinator serves as the staff liaison to the Public Safety Committee.

### Objectives

- Monitor the effectiveness of emergency warning sirens throughout the City and schedule repairs/replacements as needed
- Continue to work with County emergency management staff on emergency preparedness issues
- Conduct required federal emergency training of City staff
- Serve as staff liaison to the Public Safety Committee

### Capital Outlay

Thousands



Emerg

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular			
Part-time Regular			
Associate	.16	.16	.08
<b>Total Full-Time Equivalents</b>	<b>.16</b>	<b>.16</b>	<b>.08</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	3,810	5,941	2,969	2,976
Supplies	115	250	250	250
Contractual Services	2,672	5,050	5,050	4,900
Capital Outlay				
<b>Total Expenditures</b>	<b>\$6,597</b>	<b>\$11,241</b>	<b>\$8,269</b>	<b>\$8,126</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Animal control

Activity: 101 41600 Animal control  
Fund: General Fund  
Function: Public Safety

### General Description

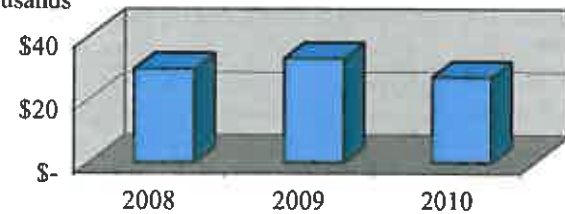
The provision of animal control services and enforcement of animal control regulations through a contract with Animal Control Services, Inc. As part of the contract, the City receives 15 patrol hours each week, and the contract provider responds to emergency calls on weekday evenings and weekends.

### Objectives

- Continue patrol efforts throughout the City
- Respond to complaints on an as needed basis

### Capital Outlay

Thousands



Animal

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	29,645	33,000	24,500	27,000
				Capital Outlay				
				Total Expenditures	\$29,645	\$33,000	\$24,500	\$27,000



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# CITY OF SHOREVIEW - 2010 BUDGET

## General Fund Function Summary Public Works Expenditures

Fund: 101

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
42050 Public works admin	80,419	83,658	89,707	89,203
42100 Engineering	302,476	315,134	315,912	322,242
42200 Street maintenance	324,823	341,194	337,070	333,834
42250 Ice and snow removal	263,322	268,107	273,405	274,493
42400 Traffic control	116,903	115,595	106,325	108,025
43450 Trail mgmt	88,941	96,122	97,859	100,223
43900 Forestry/nursery	99,437	72,590	78,708	79,746
Total Operating	\$1,276,321	\$1,292,400	\$1,298,986	\$1,307,766
<hr/>				
Full Time Equivalents:	11.06	11.05		10.53

Public works provides administration, construction and maintenance of the street, storm, trail, and utility systems; administration of the City's recycling program and central garage facility; as well as forestry services. A portion of public works costs are allocated to the City's enterprise funds, including Water, Sewer, Surface Water Management and Street Lighting.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Public works administration

Activity: 101 42050 Public works administration  
Fund: General Fund  
Function: Public Works

### General Description

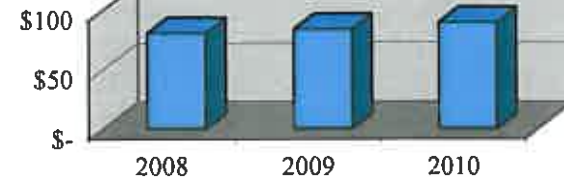
Management, administration and policy development for the City's public works department, including all components of the City's sewage disposal, water, street, sidewalk/trail, storm drainage and street lighting infrastructure, as well as the City's forestry, recycling and environmental programs. In addition, public works admin. includes supervision, direction, and data management for the City's street and utility maintenance, engineering, and environmental divisions.

### Objectives

- Monitor and evaluate delivery of Public Works services
- Integrate construction and maintenance elements of Shoreview's infrastructure replacement programs
- Provide liaison to Ramsey County Highway Planning/Design/Implementation efforts
- Provide technical assistance to various advisory committees, including Bike/Trailways, and Environmental Quality
- Represent Shoreview on regional transportation initiatives, including I-35W and I-694 improvements

### Capital Outlay

Thousands



Pub wks adm

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular	.70	.70	.70
Part-time Regular			
Associate			
<b>Total Full-Time Equivalents</b>	<b>.70</b>	<b>.70</b>	<b>.70</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	70,442	72,858	72,207	74,703
Supplies	2,075	1,600	1,500	1,500
Contractual Services	7,902	9,200	16,000	13,000
Capital Outlay				
<b>Total Expenditures</b>	<b>\$80,419</b>	<b>\$83,658</b>	<b>\$89,707</b>	<b>\$89,203</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Engineering

Activity: 101 42100 Engineering  
Fund: General Fund  
Function: Public Works

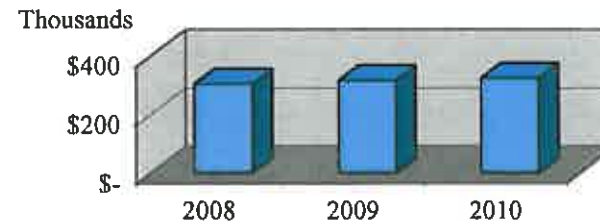
### General Description

Provide the planning, implementation, and supervision of City-owned and operated infrastructure additions or replacements, as well as technical support to all of the other divisions of the public works department. In-house resources are allocated as necessary, and sometimes are augmented through the use of outside consultants. This division also is responsible for the implementation of the City's street renewal program.

### Objectives

- Utilize automated drafting and design and GIS/GPS for projects and provide training as appropriate
- Provide pavement management support to the street maintenance activity, including coordination of the crack filling and sealcoating program
- Oversee the required collection of traffic data on Municipal State Aid (MSA) routes
- Assist with site, grading, and utility plan reviews and provide recommendations for private development occurring in the City
- Oversee preparation of plans and specifications for programmed street renewal, MSA and other infrastructure projects

### Capital Outlay



Eng

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	3.35	3.35	3.35	Personal Services	281,584	295,731	296,892	302,722
Part-time Regular				Supplies	440	1,000	1,000	1,000
Associate				Contractual Services	20,452	18,403	18,020	18,520
				Capital Outlay				
Total Full-Time Equivalents	3.35	3.35	3.35	Total Expenditures	\$302,476	\$315,134	\$315,912	\$322,242

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Street maintenance

Activity: 101 42200 Street maintenance  
Fund: General Fund  
Function: Public Works

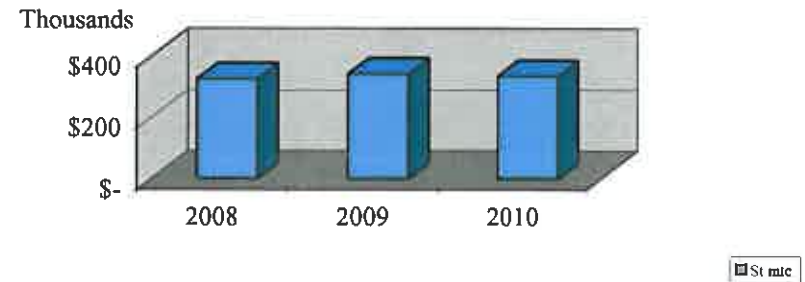
### General Description

This activity provides for the repair and maintenance of all city-owned pavement and curb and gutter. This includes preparing designated streets for sealcoating by crack filling and patching where necessary. Pot hole patching and general pavement repairs on other streets is an ongoing task.

### Objectives

- Provide information on street repairs and conditions as part of the pavement management program
- Evaluate effectiveness of various pavement maintenance and rehabilitation strategies
- Assist Utility Division during water main and sewer repair activities
- Continue to staff cleanup day events
- Perform crack filling on streets that are programmed for sealcoating

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	3.03	2.67	2.38	Personal Services	197,386	198,225	192,040	183,004
Part-time Regular				Supplies	33,713	40,500	40,500	40,500
Associate	.30	.32	.32	Contractual Services	93,724	102,469	104,530	110,330
				Capital Outlay				
Total Full-Time Equivalents	3.33	2.99	2.70	Total Expenditures	\$324,823	\$341,194	\$337,070	\$333,834

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Ice and snow removal

Activity: 101 42250 Ice and snow removal  
Fund: General Fund  
Function: Public Works

### General Description

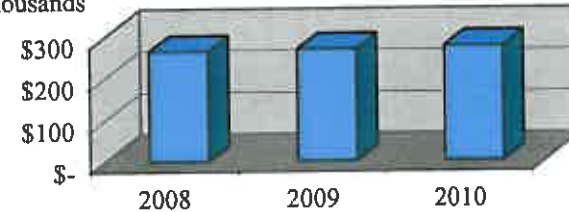
This activity provides for snow removal and ice control on public streets during the winter months. This work is performed primarily by Street Division maintenance workers.

### Objectives

- Evaluate effectiveness of snow plow routes and methods
- Provide for the purchase, storage, and use of road salt/de-icing materials

### Capital Outlay

Thousands



Ice snow

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	1.85	2.04	1.95	Personal Services	159,335	164,600	164,995	163,623
Part-time Regular				Supplies	45,559	42,000	42,000	45,000
Associate				Contractual Services	58,428	61,507	66,410	65,870
				Capital Outlay				
Total Full-Time Equivalents	1.85	2.04	1.95	Total Expenditures	\$263,322	\$268,107	\$273,405	\$274,493

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Traffic control

Activity: 101 42400 Traffic control  
Fund: General Fund  
Function: Public Works

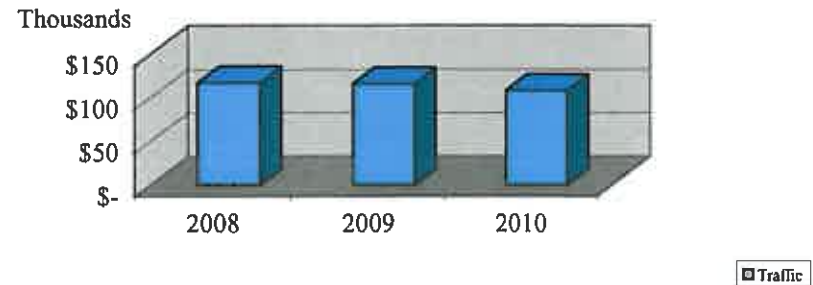
### General Description

This activity provides for the operation and maintenance of all aspects of traffic control on roadways under the City's jurisdiction, and includes pavement messages/striping, traffic signs, crosswalks, and traffic signals. The Public Works Department maintains a sign repair and fabrication facility, which also maintains signage under City jurisdiction.

### Objectives

- Maintain inventory of traffic control devices
- Manage sign replacement program (ongoing), and maintenance of other traffic control devices in accordance with accepted standards (MMUTCD)
- Manage and record traffic counter and the data collected
- Locate speed trailers on priority roadways through the City

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.80	.84	.73	Personal Services	51,104	52,988	52,095	48,905
Part-time Regular				Supplies	18,619	20,000	15,000	15,000
Associate				Contractual Services	47,180	42,607	39,230	44,120
				Capital Outlay				
Total Full-Time Equivalents	.80	.84	.73	Total Expenditures	\$116,903	\$115,595	\$106,325	\$108,025



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Trail management

Activity: 101 43450 Trail management  
Fund: General Fund  
Function: Public Works

### General Description

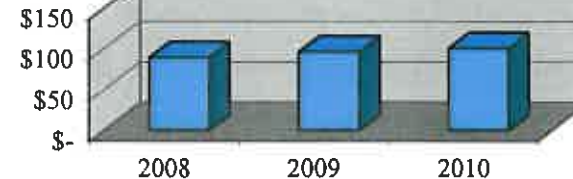
Administrative support and maintenance for all elements of the City's sidewalk and trail system. The Public Works Department is responsible for the programming and management of sidewalk and trail infrastructure consistent with the original Master Trail Plan (1988) and Shoreview's Comprehensive Plan (2000). Maintenance activities include trail and sidewalk repair/replacement, crack filling, trail sweeping, edge mowing and snow removal.

### Objectives

- Coordinate/facilitate Shoreview's Bike & Trailway Committee
- Inspect sidewalk/trail system and maintain condition data
- Perform preventative maintenance (i.e. edge mowing, crack sealing etc.)
- Program trail/sidewalk additions and replacement projects
- Program trail resurfacing/sealcoating
- Optimize use of City resources, and coordinate improvements with other agency or private development projects

### Capital Outlay

Thousands



Trail adm

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.60	.68	.65	Personal Services	52,484	55,311	54,409	54,723
Part-time Regular				Supplies	5,146	5,200	7,200	7,700
Associate	.09	.10	.10	Contractual Services	31,311	35,611	36,250	37,800
				Capital Outlay				
Total Full-Time Equivalents	.69	.78	.75	Total Expenditures	\$88,941	\$96,122	\$97,859	\$100,223

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Forestry/nursery

Activity: 101 43900 Forestry/nursery  
Fund: General Fund  
Function: Public Works

### General Description

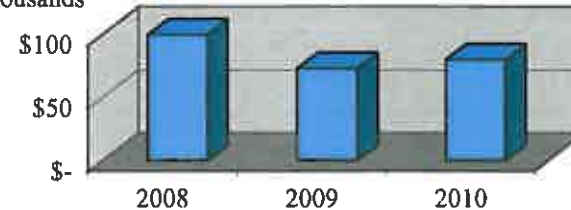
Preservation of the community forest, and the prevention and control of tree pests that threaten urban trees. This includes the City's reforestation efforts through the replacement of trees removed due to capital projects or disease, and the management of public flowerbeds and landscaped medians.

### Objectives

- Provide tree inspection to residents during the growing season
- Manage Diseased Tree Removal Program, which includes insect and disease control, planting, pruning, public relations, and record keeping
- Coordinate and implement reforestation program through technical assistance to residents and civic groups

### Capital Outlay

Thousands



Forest

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.25	.25	.25	Personal Services	23,160	24,121	23,688	24,726
Part-time Regular				Supplies	4,005	4,000	10,000	8,000
Associate	.09	.10	.10	Contractual Services	72,272	44,469	45,020	47,020
				Capital Outlay				
Total Full-Time Equivalents	.34	.35	.35	Total Expenditures	\$99,437	\$72,590	\$78,708	\$79,746

## CITY OF SHOREVIEW - 2010 BUDGET

General Fund  
Function Summary  
Parks and Recreation Expenditures

Fund: 101

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
43400 Parks/recre admin	490,712	505,975	501,826	521,252
43710 Park/Sports Maint.	814,494	1,028,053	1,035,931	1,060,612
43750 Skating/Pk snow remv	156,510	0	0	0
<b>Total Operating</b>	<b>\$1,461,716</b>	<b>\$1,534,028</b>	<b>\$1,537,757</b>	<b>\$1,581,864</b>
<hr/>				
<b>Full Time Equivalents:</b>	<b>16.13</b>	<b>15.60</b>		<b>15.51</b>

Parks and recreation provides park facilities and recreation programs for individuals of all ages. This includes the design and maintenance of City parks and park buildings, as well as recreation programs offered at a variety of locations including City parks, community center, Tropics Indoor Water Park, school district facilities and County parks.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Parks/recreation administration

Activity: 101 43400 Parks/recreation administration  
Fund: General Fund  
Function: Parks and Recreation

### General Description

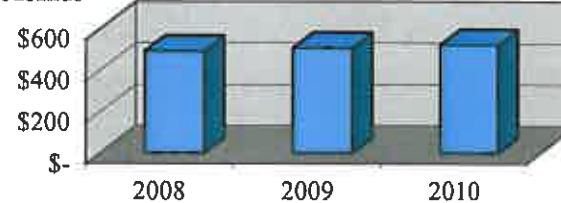
Provide overall administrative support for park facilities, recreation program, and community center operations. Develop policies, procedures, and operational guidelines for City parks, recreation programs, and the community center.

### Objectives

- Promote the community center space for fitness related memberships, corporate events, receptions and banquets
- Provide administrative services to register program participants, community center memberships and facility reservations
- Maintain department records and reports, and coordinate staff training
- Provide computer support and training, produce marketing materials, building signage and program fliers
- Develop operational policies and procedures to maintain park facilities and the community center

### Capital Outlay

Thousands



■ Park adm-101

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	6.00	6.00	6.00	Personal Services	467,303	485,922	481,426	496,172
Part-time Regular				Supplies	4,986	6,500	6,500	6,500
Associate	.26	.15		Contractual Services	18,423	13,553	13,900	18,580
				Capital Outlay				
Total Full-Time Equivalents	6.26	6.15	6.00	Total Expenditures	\$490,712	\$505,975	\$501,826	\$521,252

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Park/Sports Area Maintenance

Activity: 101 43710 Park/Sports Area Maintenance  
Fund: General Fund  
Function: Parks and Recreation

### General Description

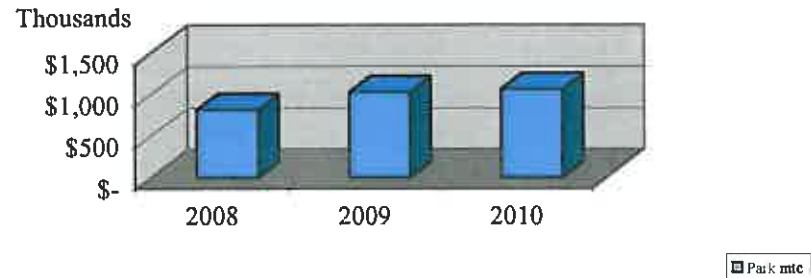
Provide general turf, landscape and competitive sports area maintenance; install and remove sports area equipment on a seasonal basis; litter and trash removal; and park building and structure maintenance in City parks, around water towers, at fire stations, and for other City-owned properties.

Maintain seven hockey rinks, six skating rinks, and one large community skating rink in safe condition. Maintain seven park buildings as warming areas and remove snow and ice from sidewalks and parking lots.

### Objectives

- Provide effective turf management practices to protect the investment in the turf and landscape materials, including mowing, fertilizing, weed and insect control, irrigation, trimming, and spring pruning
- Maintain buildings in all parks
- Maintenance of medians and boulevards along Highway 96
- Maintain field markings, and install and remove seasonal equipment, goals, nets and fencing
- Prepare rinks for winter prior to the ground freezing
- Flood ice rinks from the tanker truck and hoses
- Clean snow from ice rinks when over two inches in depth
- Remove snow and ice from Community Center, Library, Fire Stations and Lepak Larson house sidewalks and parking lots
- Test salt-tolerant plant varieties along Highway 96
- Install concrete slabs under benches at McCullough Park and bolt benches into slabs

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	6.25	8.00	8.00	Personal Services	464,132	600,371	598,671	615,712
Part-time Regular				Supplies	83,347	84,250	83,250	89,250
Associate	2.12	1.45	1.51	Contractual Services	267,015	343,432	354,010	355,650
				Capital Outlay				
Total Full-Time Equivalents	8.37	9.45	9.51	Total Expenditures	\$814,494	\$1,028,053	\$1,035,931	\$1,060,612

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Skating & park snow removal

Activity: 101 43750 Skating & park snow removal  
Fund: General Fund  
Function: Parks and Recreation

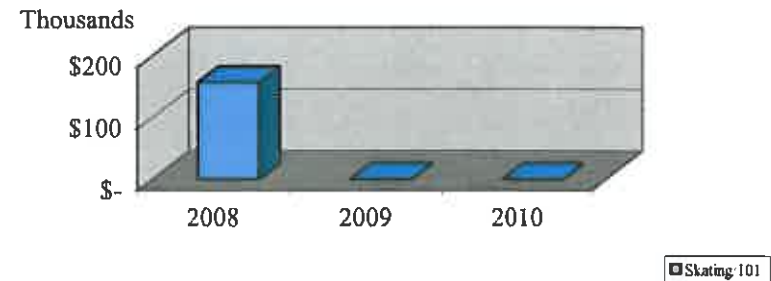
### General Description

Maintain seven hockey rinks, six skating rinks, and one large community skating rink in safe condition. Maintain seven park buildings as warming areas and remove snow and ice from sidewalks and parking lots.

Note: This activity was combined with the Park/Sports Area Maintenance activity (101-43710) for 2009 and future years.

### Objectives

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	1.50			Personal Services	113,036			
Part-time Regular				Supplies				
Associate				Contractual Services	43,474			
				Capital Outlay				
Total Full-Time Equivalents	1.50	.00	.00	Total Expenditures	\$156,510	\$0	\$0	\$0

## CITY OF SHOREVIEW - 2010 BUDGET

General Fund  
Function Summary  
Community Development Expenditures

Fund: 101

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
44100 Planning/zoning adm	342,045	336,803	337,163	348,298
44200 Code enforcement	33,327	35,930	35,877	37,021
44300 Building inspection	153,823	144,931	140,716	154,676
44400 Economic development	63,051	54,170	49,413	32,004
Total Operating	\$592,246	\$571,834	\$563,169	\$571,999
<hr/>				
<b>Full Time Equivalents:</b>	5.75	5.77		5.68

Community development provides planning, code enforcement, building inspection and economic development in an effort to create and maintain a quality environment for citizens to live and work. Planning involves long-range planning guidelines and development review. Code enforcement includes enforcement of development, housing and property maintenance regulations. Economic development consists of business retention as well as attraction of new businesses.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Planning/zoning administration

Activity: 101 44100 Planning/zoning administration  
Fund: General Fund  
Function: Community Development

### General Description

Administer and manage the City's development and building activity in accordance with the adopted land use policies of the Comprehensive Plan and the zoning regulations and standards set forth in the Development Code.

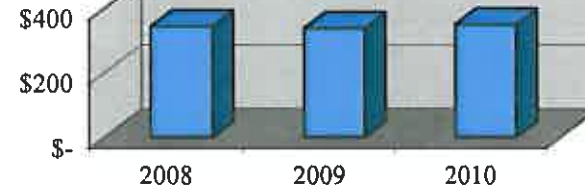
The Planning Division is part of the Community Development Department and coordinates the review and approval process under the direction of the City Council and Planning Commission.

### Objectives

- Administration of rental housing licensing program (nearly 200 licenses covering more than 1,500 housing units)
- Provide housing services through the Housing Resource Center and explore new initiatives and programs consistent with established Council goals to protect neighborhoods and home values
- Process the review of development and zoning applications for consideration by the Planning Commission and City Council
- Uphold and enforce the Development Code and Comprehensive Plan, and amending the code and plan consistent with City Council direction

### Capital Outlay

Thousands



Plng

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular	3.80	3.80	3.80
Part-time Regular			
Associate	.04	.04	.06
<b>Total Full-Time Equivalents</b>	<b>3.84</b>	<b>3.84</b>	<b>3.86</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	306,485	315,603	316,363	327,098
Supplies	847	650	650	650
Contractual Services	34,713	20,550	20,150	20,550
Capital Outlay				
<b>Total Expenditures</b>	<b>\$342,045</b>	<b>\$336,803</b>	<b>\$337,163</b>	<b>\$348,298</b>



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Code enforcement

Activity: 101 44200 Code enforcement  
Fund: General Fund  
Function: Community Development

### General Description

Provide enforcement of the zoning, nuisance and property maintenance regulations of the City to ensure that properties are being maintained to community standards and to protect the quality of neighborhoods.

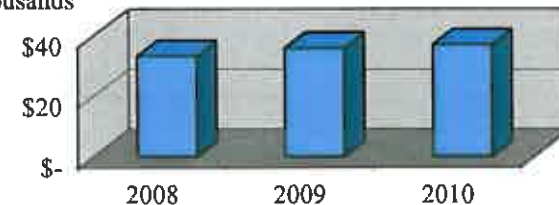
The Community Development Program Assistant serves as the primary code enforcement officer for the City, working closely with other City staff, the Ramsey County Sheriff's Department and City Attorney.

### Objectives

- Continue proactive enforcement and abatement actions through City Council and/or the court system on problem properties that impact the quality of neighborhoods
- Respond to code and nuisance complaints in a timely manner, including follow-up inspections and providing quality customer service
- Continue more proactive and effective code enforcement efforts under the direction of the City Council including comprehensive neighborhood enforcement sweeps as part of the SHINE program
- Educate residents on the importance of maintaining quality neighborhoods and code regulations through communication tools such as the City newsletter, City website, Government Channel 16 and informational meetings

### Capital Outlay

Thousands



Code enf

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.50	.50	.50	Personal Services	30,868	32,680	32,627	33,621
Part-time Regular				Supplies	318	500	500	500
Associate				Contractual Services	2,141	2,750	2,750	2,900
				Capital Outlay				
Total Full-Time Equivalents	.50	.50	.50	Total Expenditures	\$33,327	\$35,930	\$35,877	\$37,021

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Building inspection

Activity: 101 44300 Building inspection  
Fund: General Fund  
Function: Community Development

### General Description

Provide the administration, licensing, permitting and enforcement of building activity in the City in accordance with the State Building Code, Uniform Fire Code, Uniform Mechanical Code and City regulations under the direction of the Building Official.

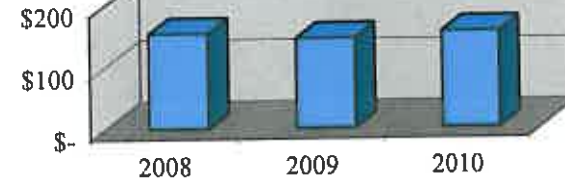
The Building Official also issues permits and conducts inspections for all building, plumbing, and heating mechanical improvements for both commercial and residential activities. The inspector works closely with the City Planning and Engineering staff City to ensure that improvements are undertaken in accordance with applicable codes and conditions of approval.

### Objectives

- Manage the issuance and enforcement of building and other related permits throughout the City
- Serve as the permitting and enforcing agent for plumbing, septic, septic maintenance, electric permit issuance and guidance, and supervision of contract electrical inspector
- Coordinate the management of property address records including the on-going imaging of permanent records
- Oversee the use and update of the permits and property databases to ensure quality customer service and records management for enforcement

### Capital Outlay

Thousands



■ Bldg insp

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular	1.00	1.00	1.00
Part-time Regular			
Associate	.11	.13	.16
<b>Total Full-Time Equivalents</b>	<b>1.11</b>	<b>1.13</b>	<b>1.16</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	98,731	99,216	100,336	102,746
Supplies	1,216	1,200	1,200	1,200
Contractual Services	53,876	44,515	39,180	50,730
Capital Outlay				
<b>Total Expenditures</b>	<b>\$153,823</b>	<b>\$144,931</b>	<b>\$140,716</b>	<b>\$154,676</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Economic development

Activity: 101 44400 Economic development  
Fund: General Fund  
Function: Community Development

### General Description

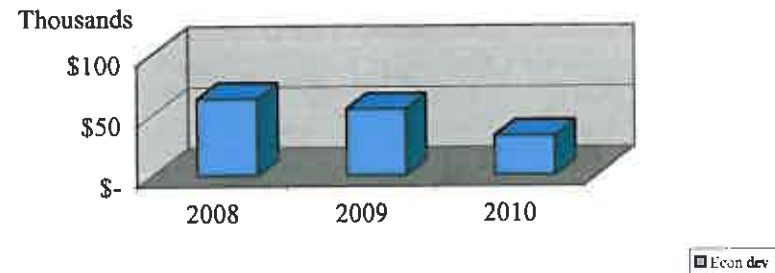
Administer and direct the City's economic development program including the retention and expansion of local businesses, attraction of new businesses with an emphasis on target redevelopment areas to meet service demands of the community, provide employment opportunities, and strengthen and diversify the City's tax base.

The economic development program is administered with support staff from both the Administration and Community Development Departments with assistance from the Finance Department and is coordinated under the direction of the City Council, Economic Development Authority, and Economic Development Commission.

### Objectives

- Implement Business Retention and Expansion program to maintain and enhance a strong and diverse tax base, including a business visit initiative by the Council and EDC
- Communicate with the local business community through the Business Matters newsletter, quarterly Business Exchange meetings, and other initiatives under the direction of the City Council and Economic Development Commission
- Coordinate, manage and promote (in cooperation with the Finance Department) the City's economic development assistance tools
- Facilitate and promote the redevelopment of targeted areas identified in the Comprehensive Plan, including the Shoreview Town Center
- Develop plans and implementation of programs/priorities through the newly created Economic Development Authority

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.30	.30	.16	Personal Services	41,432	42,320	42,363	23,154
Part-time Regular				Supplies	84	250	150	200
Associate				Contractual Services	21,535	11,600	6,900	8,650
				Capital Outlay				
Total Full-Time Equivalents	.30	.30	.16	Total Expenditures	\$63,051	\$54,170	\$49,413	\$32,004

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## CITY OF SHOREVIEW - 2010 BUDGET

General Fund  
Function Summary  
Miscellaneous Expenditures

Fund: 101

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
47200 Youth/community Serv	40,834	42,060	42,107	42,170
47400 Unallocated ins	42,152	44,300	70,045	45,700
47500 Dues/memberships	34,623	34,750	34,750	35,792
Total Operating	\$117,609	\$121,110	\$146,902	\$123,662
<b>Full Time Equivalents:</b>				
	.00	.00		.00

Miscellaneous accounts for those activities which are not accounted for elsewhere, and do not require a separate function category.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Youth/community services

Activity: 101 47200 Youth/community services  
Fund: General Fund  
Function: Miscellaneous

### General Description

The City is a participant, along with nine other cities, in Northwest Youth and Family Services. Northwest Youth and Family Services provides counseling services and training programs for area teens that need assistance. Each participating community funds the programs.

The City is also a member of the North Suburban Tobacco Compliance project, an organization striving to reduce teenage access to tobacco products. Their efforts are funded by a number of participating cities in Ramsey County.

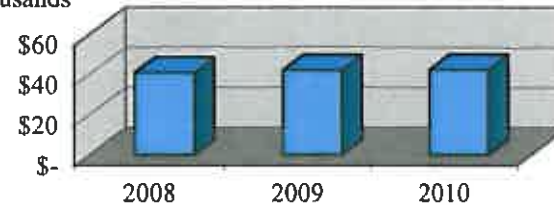
In cooperation with the Ramsey County Sheriff, the City conducts alcohol compliance checks of its licensed vendors to monitor youth access to alcohol.

### Objectives

- Continue to use the services and programs of Northwest Youth and Family Services to counsel, train, and assist youth and families in the community
- Conduct two tobacco and alcohol compliance checks annually of all licensed vendors

### Capital Outlay

Thousands



■ Youth 101

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	40,834	42,060	42,107	42,170
				Capital Outlay				
				Total Expenditures	\$40,834	\$42,060	\$42,107	\$42,170

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Unallocated insurance

Activity: 101 47400 Unallocated insurance  
Fund: General Fund  
Function: Miscellaneous

### General Description

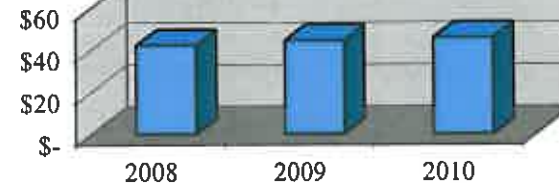
Provide general liability and property insurance for general fund operations, including coverage for the Larson/Lepak historic home, general liability/property (not paid for by other funds), boiler, volunteers, and open meeting law.

### Objectives

- Minimize financial risks and provide a long-term risk management (insurance) plan
- Conduct annual safety inspections of all facilities and parks, and implement changes designed to minimize risk
- Perform driver license checks for all City employees
- Train employees in proper procedures in the event of an accident or other incident
- An interfund charge of \$26,045 was paid to the Liability Claims Fund in 2009 for losses incurred in 2008

### Capital Outlay

Thousands



ins

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	42,152	44,300	70,045	45,700
				Capital Outlay				
				Total Expenditures	\$42,152	\$44,300	\$70,045	\$45,700

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Dues/memberships

Activity: 101 47500 Dues/memberships  
Fund: General Fund  
Function: Miscellaneous

### General Description

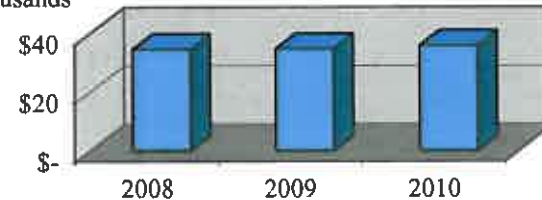
Establish and maintain intergovernmental relationships for the purpose of monitoring legislation and lobbying on behalf of cities on matters that impact the City of Shoreview.

### Objectives

- The City maintains formal membership in organizations such as the Municipal Legislative Commission, Metro Cities (AMM), League of Minnesota Cities, Ramsey County League of Local Governments, Suburban Rate Authority, and Economic Development Association of Minnesota
- Work with cities within the organizations on issues that impact the City
- Continue to support more equitable property tax and State aid system

### Capital Outlay

Thousands



■ Dues mem

### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Personal Services

Supplies

Contractual Services

Capital Outlay

Total Expenditures

34,623

34,750

34,750

35,792

\$34,623

\$34,750

\$34,750

\$35,792



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 101 49900 Transfers out  
Fund: General Fund  
Function: Transfers out

### General Description

Provide financial support for various operations, debt or capital costs.

#### Budgeted transfers include:

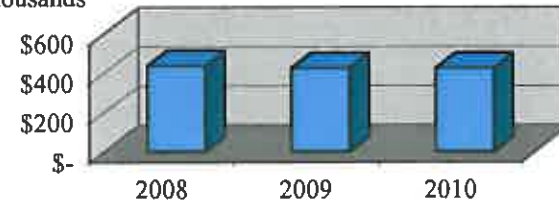
- \$230,000 to Community Center fund
- \$ 80,000 to Recreation Programs fund
- \$100,000 to Community Center expansion debt service (2002 COPs)
- \$ 15,000 to Slice of Shoreview fund

### Objectives

- Balance the needs of operating, capital and debt payment needs to facilitate and stabilize present and future appropriation levels
- Provide a contribution for community center operating costs to assist in maintaining free or reduced room rental rates for resident and community organizations
- Provide a contribution to the Recreation Programs Fund for general and playground costs, to assist in keeping the programs affordable to residents
- Provide a contribution to the Slice of Shoreview Fund for the City's share of the Slice of Shoreview summer community festival

### Capital Outlay

Thousands



Transf 101

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Other Financing Uses	437,000	425,000	443,400	425,000
				Total Expenditures	\$437,000	\$425,000	\$443,400	\$425,000

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## CITY OF SHOREVIEW - 2010 BUDGET

Recycling  
Fund Summary

Fund: 210

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Intergovernmental	57,382	59,500	59,359	59,000
Charges for services	350,685	357,500	359,500	374,500
Interest earnings	360	0	0	0
<b>Total Revenues</b>	<b>\$408,427</b>	<b>\$417,000</b>	<b>\$418,859</b>	<b>\$433,500</b>
<b>Expenditures</b>				
Operating				
Public Works	403,419	416,166	413,416	427,813
<b>Total Operating</b>	<b>\$403,419</b>	<b>\$416,166</b>	<b>\$413,416</b>	<b>\$427,813</b>
<b>Net Increase (Decrease)</b>	<b>\$5,008</b>	<b>\$834</b>	<b>\$5,443</b>	<b>\$5,687</b>

The Recycling Fund accounts for the administration and promotion of the City's curbside recycling program through a joint powers agreement with Ramsey County.

User fees provide approximately 86% of total revenues, and are derived from a residential charge on property tax statements and fees paid at Clean-up Day events. In addition, the City receives a County grant that offsets about 14% of operating costs. Shoreview contracts with a private hauler for the curbside collection of all recyclable materials on a bi-weekly basis.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Recycling

Activity: 210 42750 Recycling  
Fund: Recycling  
Function: Public Works

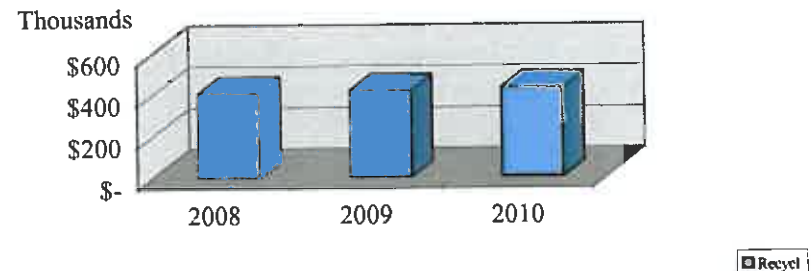
### General Description

Administration of the City's bi-weekly curbside recycling program. Funding for this activity is provided by a combination of user fees (City recycling fee), State grant (SCORE), and reimbursement of clean-up day costs by participants and the City of Arden Hills.

### Objectives

- Monitor program changes to improve service delivery and overall program effectiveness
- Continue to coordinate City programs and objectives with Ramsey County Household Hazardous Waste site and compost site operations
- Promote community education in areas of solid waste programs
- Administer the licensing of commercial fertilizer applicators and refuse haulers

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.35	.35	.35	Personal Services	29,627	31,789	31,461	32,058
Part-time Regular				Supplies	990			
Associate				Contractual Services	372,802	384,377	381,955	395,755
				Capital Outlay				
Total Full-Time Equivalents	.35	.35	.35	Total Expenditures	\$403,419	\$416,166	\$413,416	\$427,813

## CITY OF SHOREVIEW - 2010 BUDGET

Community Center Operations  
Fund Summary

Fund: 220

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Charges for services	1,799,719	1,980,354	1,990,320	2,115,100
Interest earnings	18,694	15,000	15,000	13,000
Total Revenues	\$1,818,413	\$1,995,354	\$2,005,320	\$2,128,100
<b>Expenditures</b>				
Operating				
Parks and Recreation	2,176,287	2,297,643	2,246,543	2,353,899
Total Operating	\$2,176,287	\$2,297,643	\$2,246,543	\$2,353,899
Transfers In	250,000	310,000	310,000	310,000
Net Increase (Decrease)	-\$107,874	\$7,711	\$68,777	\$84,201

The Community Center Fund accounts for the operation and maintenance of the community center, including the fitness center, banquet and meeting rooms, birthday party rooms, Tropics Indoor Waterpark, locker rooms, fitness studios, indoor playground, gymnasium and picnic pavillion.

Daily admissions, and seasonal and annual memberships provide about 71% of community center revenues. Another 26% is derived from room rentals, concession sales, banquet commissions and building charges. Other fees include locker and vending receipts.

The fund receives a \$230,000 transfer from the General Fund to help offset free or reduced room rental rates for community groups and organizations. The fund also receives an \$80,000 transfer from the Recreation Program Fund to offset use of the facility by recreation programs.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Community center

Activity: 220 43800 Community center  
Fund: Community Center Operations  
Function: Parks and Recreation

### General Description

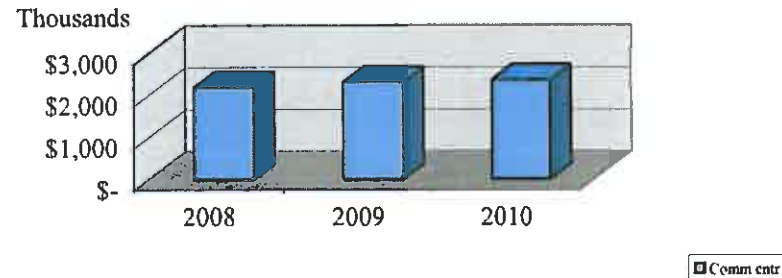
Provides for operation of the community center facility, including: maintenance and repair of all equipment and spaces (fitness center, indoor water park, meeting and banquet rooms, pavilion, indoor playground, gymnasium, and all common areas). This activity provides support for all membership services, rentals, programs, daily admissions, concessions and special events.

The community center facility provides a quality health and wellness facility, a venue for family and corporate events, a variety of social and recreational opportunities for guests and members, and a gathering spot for the community.

### Objectives

- Develop and implement marketing plans to increase awareness in surrounding communities to sell memberships; host corporate events, banquets and receptions; and increase daily admissions, pool parties, and concession sales
- Investigate different revenue opportunities and building enhancements similar to the Indoor Playground project implemented in 2009
- Continue examining staffing levels for community center operations and services to provide more cost effective and efficient staff scheduling
- Provide expanded member services such as the new discounted child care and group fitness classes to attract new members and retain current members
- Research vendors for equipment, facility products, and repair of equipment and building spaces, to help decrease spending and become more environmentally responsible
- Provide a quality recreational facility, which efficiently operates, supports the needs of the community and generates revenue

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	11.55	12.05	13.05	Personal Services	1,243,857	1,330,754	1,274,084	1,329,179
Part-time Regular				Supplies	429,071	467,800	462,300	478,000
Associate	27.96	25.24	22.98	Contractual Services	503,359	499,089	510,159	546,720
				Capital Outlay				
Total Full-Time Equivalents	39.51	37.29	36.03	Total Expenditures	\$2,176,287	\$2,297,643	\$2,246,543	\$2,353,899

## CITY OF SHOREVIEW - 2010 BUDGET

Recreation Programs  
Fund Summary

Fund: 225

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Charges for services	1,072,244	1,123,616	1,114,591	1,115,150
Interest earnings	11,252	10,000	8,000	8,000
Miscellaneous	50	0	0	0
<b>Total Revenues</b>	<b>\$1,083,546</b>	<b>\$1,133,616</b>	<b>\$1,122,591</b>	<b>\$1,123,150</b>
<b>Expenditures</b>				
Operating				
Parks and Recreation	1,082,054	1,096,535	1,085,306	1,114,116
<b>Total Operating</b>	<b>\$1,082,054</b>	<b>\$1,096,535</b>	<b>\$1,085,306</b>	<b>\$1,114,116</b>
Transfers In	73,000	80,000	90,000	80,000
Transfers Out	60,000	80,000	80,000	80,000
<b>Net Increase (Decrease)</b>	<b>\$14,492</b>	<b>\$37,081</b>	<b>\$47,285</b>	<b>\$9,034</b>

The Recreation Programs Fund accounts for a variety of recreational and social programs offered throughout the City on a fee basis.

Revenues are generated through user fees. Program fees are based upon the direct program costs, an allowance for administrative support. Fees are updated on a regular basis.

The fund receives an \$80,000 transfer from the General fund to offset a portion of playground and general program costs. The fund also provides support to the Community Center fund for recreation program use of the facility.

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## CITY OF SHOREVIEW - 2010 BUDGET

Recreation Programs  
Function Summary  
Parks and Recreation Expenditures

Fund: 225

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
43400 Parks/recr admin	274,867	299,836	298,599	315,716
43510 Adult programs	32,182	31,399	34,381	34,502
43515 Tennis programs	5,746	6,627	7,575	7,815
43520 Aquatic programs	100,233	81,469	87,030	86,582
43525 Gymnastics programs	11,305	9,029	9,779	6,790
43530 Fitness programs	157,233	140,002	144,077	149,691
43535 Summer Discovery	151,635	177,398	173,463	173,848
43540 General programs	46,313	41,293	33,086	36,799
43545 Ice skating programs	13,403	13,673	12,820	12,830
43550 Playground programs	57,746	61,626	53,114	56,034
43555 Preschool programs	57,896	64,050	49,622	54,339
43560 Drop-in child care	47,381	50,952	50,782	52,929
43570 Special events	12,729	7,677	8,900	8,460
43580 Youth/teen programs	68,527	72,729	79,233	80,458
43581 Safety camp	3,329	3,585	1,985	1,985
43590 Community programs	41,529	35,190	40,860	35,338
Total Operating	\$1,082,054	\$1,096,535	\$1,085,306	\$1,114,116
<b>Full Time Equivalents:</b>				
	25.42	26.41		26.08

Parks and recreation provides park facilities and recreation programs for individuals of all ages. This includes the design and maintenance of City parks and park buildings, as well as recreation programs offered at a variety of locations including City parks, community center, Tropics Indoor Water Park, school district facilities and County parks.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Parks/recreation administration

Activity: 225 43400 Parks/recreation administration  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

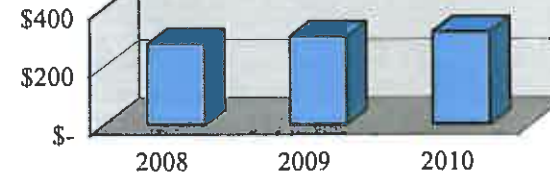
Provide administrative support for recreation programming and class registration. Develop policies, procedures, and operational guidelines to enhance customer service and deliver quality recreation programs.

### Objectives

- Increase the percentage of on-line transactions to 30% of total registrations
- Establish guidelines and agreements for contracted programs
- Research and develop programs that utilize community center space during non-peak hours
- Improve electronic promotion through e-newsletters, email blasts website updates

### Capital Outlay

Thousands



Rec adm

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular	3.25	3.75	3.75
Part-time Regular	.75	.75	.75
Associate	.14	.04	
<b>Total Full-Time Equivalents</b>	<b>4.14</b>	<b>4.54</b>	<b>4.50</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	242,714	258,696	257,089	271,716
Supplies		800	800	800
Contractual Services	32,153	40,340	40,710	43,200
Capital Outlay				
<b>Total Expenditures</b>	<b>\$274,867</b>	<b>\$299,836</b>	<b>\$298,599</b>	<b>\$315,716</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Adult programs

Activity: 225 43510 Adult programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

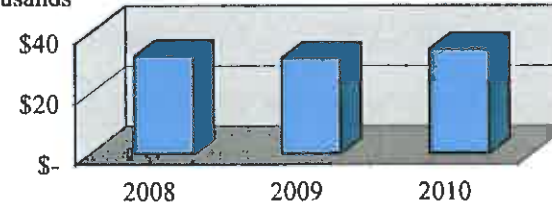
The adult programs provide for the development of recreational opportunities in the areas of adult team and individual sports. Examples include: softball, broomball, volleyball, football and basketball.

### Objectives

- Increase adult league participation by two teams
- Research and offer new adult sports programs including Sand Volleyball, Pickleball, LadderBall and Gym Games for 55+ active seniors
- Research and adjust adult league registration fees to be competitive with neighboring cities

### Capital Outlay

Thousands



Adult

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	3,401	3,502	3,059	3,064
Part-time Regular				Supplies	3,028	3,758	4,666	4,782
Associate	.10	.13	.13	Contractual Services	25,753	24,139	26,656	26,656
				Capital Outlay				
Total Full-Time Equivalents	.10	.13	.13	Total Expenditures	\$32,182	\$31,399	\$34,381	\$34,502

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Tennis programs

Activity: 225 43515 Tennis programs  
Fund: Recreation Programs  
Function: Parks and Recreation

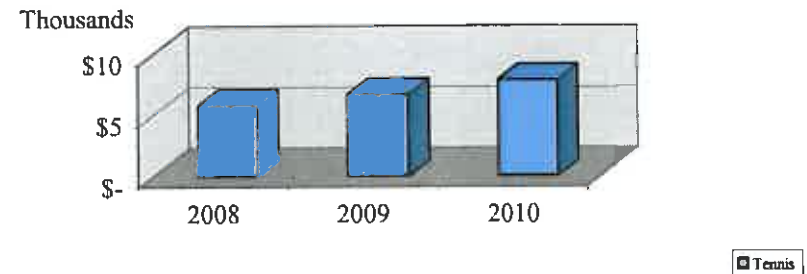
### General Description

The tennis program offers classes for participants ages 5 to adult in a group, individual or team class setting. Shoreview Parks and Recreation is a member of the United States Tennis Association (USTA), aiding in the ability to provide quality instructors that meet national standards in teaching technique and appropriateness of varying skill levels.

### Objectives

- Research and offer new tennis programs including Tennis Ladder for adults and 55+, Fall Tennis program, Beach Tennis and Family Tennis classes
- Research USTA QuickStart Tennis and evaluate for possible implementation

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	4,469	5,577	6,460	6,450
Part-time Regular				Supplies	1,277	1,050	935	1,185
Associate	.19	.20	.23	Contractual Services			180	180
				Capital Outlay				
Total Full-Time Equivalents	.19	.20	.23	Total Expenditures	\$5,746	\$6,627	\$7,575	\$7,815

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Aquatic programs

Activity: 225 43520 Aquatic programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

The swimming lesson program is run at the community center and Chippewa Middle School pools. Beginning to advanced level classes for youth are offered in both a group and individual setting. Generally, beginning and intermediate levels are held in the community center pool while advanced levels are held at the Chippewa Middle School pool.

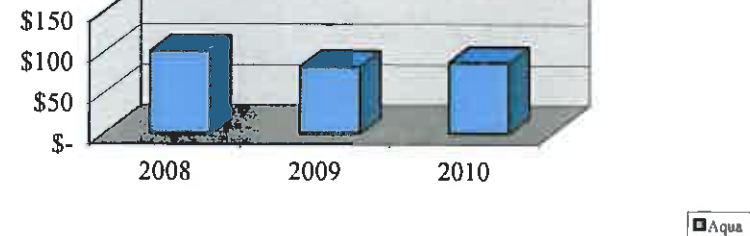
Speciality aquatic classes such as snorkeling and water safety are included in this activity as well as CPR and first aid.

### Objectives

- Continue to implement incremental fee increases by reviewing pricing annually, making adjustments for classes at Chippewa Middle School due to school fees
- Develop system to track private lessons
- Offer new and innivative specialty aquatic programs such as aquatic conditioning, adult drop-in lessons and home school lessons
- Actively promote aquatic programs through press releases, school flyers, and advertising

### Capital Outlay

Thousands



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	93,748	75,239	80,800	81,482
Part-time Regular				Supplies	3,166	4,160	4,160	4,700
Associate	4.53	3.71	3.90	Contractual Services	3,319	2,070	2,070	400
				Capital Outlay				
Total Full-Time Equivalents	4.53	3.71	3.90	Total Expenditures	\$100,233	\$81,469	\$87,030	\$86,582

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Gymnastics programs

Activity: 225 43525 Gymnastics programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

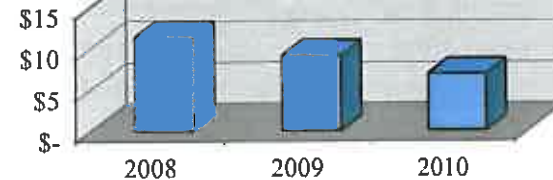
The gymnastics program offers classes for youth from from age 3 to 12. The curriculum focuses on skill development, coordination, physical fitness and social skills.

### Objectives

- Evaluate and adapt program curriculum to continue meeting high quality and safety standards
- Research viability of private lessons
- Evaluate pricing structure and adjust to reflect the current market

### Capital Outlay

Thousands



Gymnas

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	11,130	5,329	6,079	6,090
Part-time Regular				Supplies	175	3,700	3,700	700
Associate	.32	.22	.28	Contractual Services				
				Capital Outlay				
Total Full-Time Equivalents	.32	.22	.28	Total Expenditures	\$11,305	\$9,029	\$9,779	\$6,790

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Fitness programs

Activity: 225 43530 Fitness programs  
Fund: Recreation Programs  
Function: Parks and Recreation

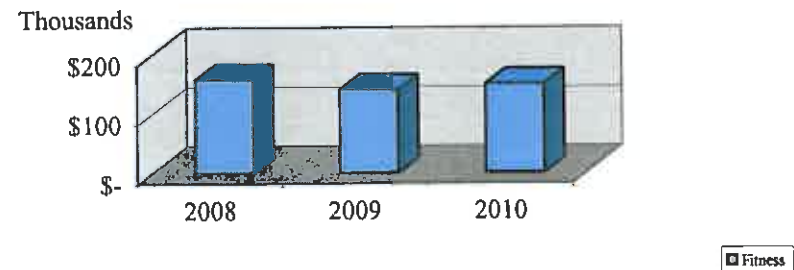
### General Description

The fitness program provides an opportunity for adults, youth and families to improve their health, wellness and fitness. Participation in fitness programs are achieved through individual instruction with a personal trainer or in a group setting in the sports performance and group fitness programs. Speciality classes include: Tai Chi, Nordic Walking, Tae Kwon Do, Hip Hop, 55+ Fitness, and the Get Fit! Body Challenge program.

### Objectives

- Research and offer new fitness class options, including dance-based classes
- Provide 2 new Youth fitness program opportunities
- Increase participation in the sports performance by 15% through marketing and promotion to athletic and sports organizations
- Research fitness program options such as prenatal exercise and bootcamp-style programs, and implement those that have the opportunity for success

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	139,384	120,884	125,083	130,748
Part-time Regular				Supplies	8,822	8,000	7,998	8,000
Associate	3.47	2.95	3.01	Contractual Services	9,027	11,118	10,996	10,943
				Capital Outlay				
Total Full-Time Equivalents	3.47	2.95	3.01	Total Expenditures	\$157,233	\$140,002	\$144,077	\$149,691

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Summer Discovery

Activity: 225 43535 Summer Discovery  
Fund: Recreation Programs  
Function: Parks and Recreation

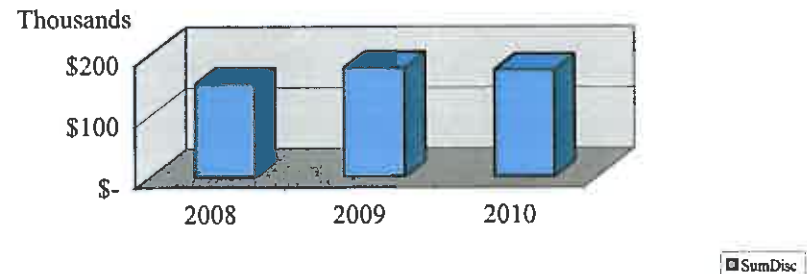
### General Description

Summer Discovery is a full-day childcare option for children in grades K-6. The program offers a mix of recreation and education for a fun-filled summer. Participants have the option to partake in a variety of enrichment classes as well as attending field trips and swimming at the Tropics Water Park.

### Objectives

- Explore the possibility of adding a middle school component
- Offer an additional week of care the last week of August
- Restructure staffing to better serve our clients
- Establish an incremental fee scale to promote more full-time (5 day per week) participants

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	114,692	128,338	127,093	127,303
Part-time Regular				Supplies	17,098	16,960	18,270	18,445
Associate	5.26	5.57	5.67	Contractual Services	19,845	32,100	28,100	28,100
				Capital Outlay				
Total Full-Time Equivalents	5.26	5.57	5.67	Total Expenditures	\$151,635	\$177,398	\$173,463	\$173,848



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General programs

Activity: 225 43540 General programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

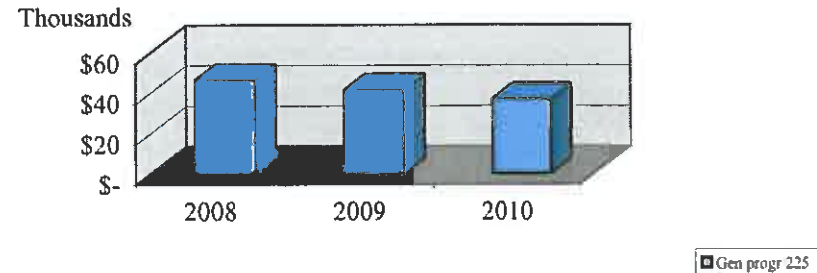
Provides warming house operation at 7 sites during the skating seasons. This activity also supports the adaptive recreation program in conjunction with New Brighton. The facility use fees charged by the Mounds View School District are included in program costs.

General fund support for these programs occurs through an annual transfer.

### Objectives

- Offer winter ice skating opportunities at 14 outdoor rinks
- Monitor daily ice skating attendance patterns at each rink
- Operate an Adaptive Recreation club collaboratively with the New Brighton Parks & Recreation department
- Research effective use of school facilities to reduce costs

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	28,744	32,078	23,693	26,754
Part-time Regular				Supplies	1,445	50	36	40
Associate	1.03	1.55	1.38	Contractual Services	16,124	9,165	9,357	10,005
				Capital Outlay				
Total Full-Time Equivalents	1.03	1.55	1.38	Total Expenditures	\$46,313	\$41,293	\$33,086	\$36,799

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Ice skating programs

Activity: 225 43545 Ice skating programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

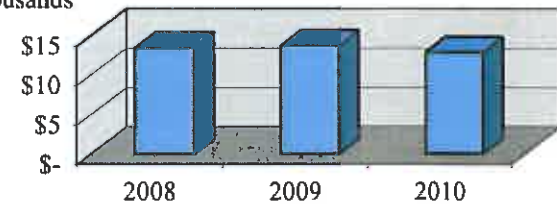
The ice skating program offers group and private learn-to-skate programs for participants ages 4 through adult. Classes are held on Saturday mornings at the Shoreview Arena. Ice time is rented from Ramsey County Parks and Recreation, the owner and operator of the arena.

### Objectives

- Review demand for program and make necessary revisions to class schedules to better accommodate participants
- Evaluate price structure and make appropriate changes
- Explore opportunities to offer outdoor lessons

### Capital Outlay

Thousands



Ice skating

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	5,887	6,173	5,320	5,330
Part-time Regular				Supplies	29			
Associate	.24	.24	.22	Contractual Services	7,487	7,500	7,500	7,500
Total Full-Time Equivalents	.24	.24	.22	Capital Outlay				
				Total Expenditures	\$13,403	\$13,673	\$12,820	\$12,830

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Playground programs

Activity: 225 43550 Playground programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

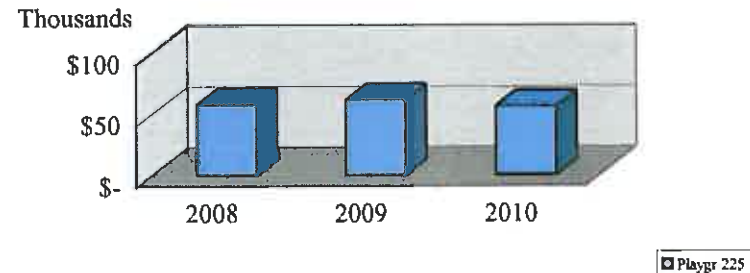
The playground program offers a variety of outdoor summer recreation activities for youth ages 3 to 13. Designed to be a "neighborhood" program, classes are offered at the public parks in Shoreview. Programs include sports instruction, craft classes, special events, and field trips.

The longer-running combo classes have been popular with participants.

### Objectives

- Increase attendance at the Sports Showcase by changing the day of the event to Friday and improving marketing efforts for the event
- Evaluate and enhance the playground program structure, curriculum and class offerings
- Add two new Fantastic Friday field trips not previously offered within the last three years
- Review Friday FunDay events, expand Wet and Wild Waterslide days

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	43,182	46,513	38,882	41,302
Part-time Regular				Supplies	7,853	7,615	7,700	8,200
Associate	2.04	2.16	1.92	Contractual Services	6,711	7,498	6,532	6,532
				Capital Outlay				
Total Full-Time Equivalents	2.04	2.16	1.92	Total Expenditures	\$57,746	\$61,626	\$53,114	\$56,034

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Preschool programs

Activity: 225 43555 Preschool programs  
Fund: Recreation Programs  
Function: Parks and Recreation

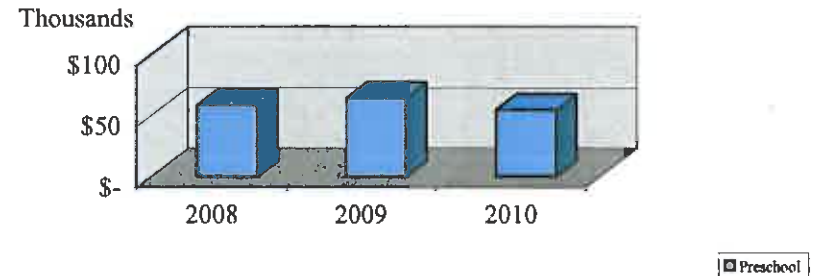
### General Description

Kids Corner Preschool offers a variety of classes tailored to stimulate the emotional, social, intellectual, and cognitive development of children ages 2 1/2 to 5 years old. The classes focus on areas of art, music, dramatic play, physical fitness, and mathematics while preparing the child for kindergarten.

### Objectives

- Review and update class curriculum to ensure children are well-prepared for kindergarten
- Research and evaluate interest in adding enrichment classes in conjunction with preschool, such as swimming lessons or language classes
- Review fee structure and adjust to reflect current market trends

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	49,090	55,950	43,572	47,939
Part-time Regular				Supplies	8,531	7,725	5,675	6,000
Associate	1.41	2.03	1.59	Contractual Services	275	375	375	400
				Capital Outlay				
Total Full-Time Equivalents	1.41	2.03	1.59	Total Expenditures	\$57,896	\$64,050	\$49,622	\$54,339

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Drop-in child care

Activity: 225 43560 Drop-in child care  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

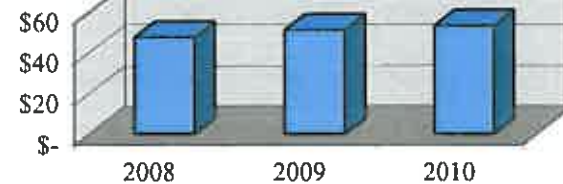
The Kids Care program provides drop-in child care for parents using the fitness center, attending classes, or running errands. The program is designed for children ages 6 months to 8 years. A new rate was established in the summer of 2008. Fitness class participants and community center members pay \$1 per hour per child while they are in the building. The Out and About option allows users to run errands outside of the building and pay the regular rate.

### Objectives

- Track child care usage to determine high/low demand times
- Adapt staff schedules to meet the high/low demand
- Utilize Kids Care space for revenue-based programs during closed hours

### Capital Outlay

Thousands



Child care

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	45,561	48,752	48,582	48,729
Part-time Regular				Supplies	1,820	2,200	2,200	4,200
Associate	2.17	2.58	2.57	Contractual Services				
				Capital Outlay				
Total Full-Time Equivalents	2.17	2.58	2.57	Total Expenditures	\$47,381	\$50,952	\$50,782	\$52,929

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Special events

Activity: 225 43570 Special events  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

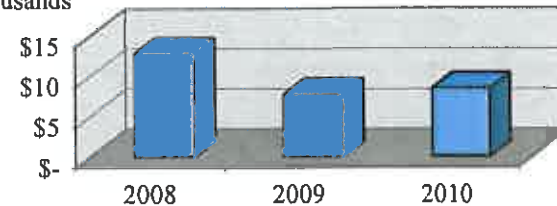
The recreation department offers a variety of special events to the public. The events are designed to be unique, fun, safe, and competitively priced serving youth, adults and families. Examples include the Kids Garage Sale, New Years Eve celebration, the Egg Hunt and Halloween Hoopla.

### Objectives

- Form partnerships with area organizations to promote and operate events
- Explore opportunities and ideas for new and fresh events

### Capital Outlay

Thousands



Spec events

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	4,795	1,542	1,905	1,485
Part-time Regular				Supplies	4,844	4,280	4,325	4,225
Associate	.20	.06	.07	Contractual Services	3,090	1,855	2,670	2,750
				Capital Outlay				
Total Full-Time Equivalents	.20	.06	.07	Total Expenditures	\$12,729	\$7,677	\$8,900	\$8,460

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Youth/teen programs

Activity: 225 43580 Youth/teen programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

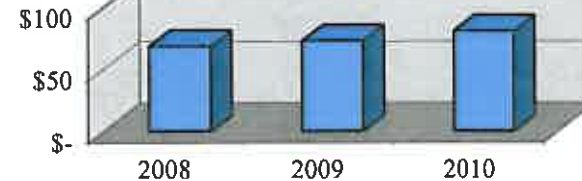
The recreation department offers a variety of youth/teen programs to enhance other program offerings. Items under this category include sports camps and clinics, after school sports, elementary track, school-out days, cooking, arts and drama.

### Objectives

- Focus on teen/middle school programming, offering new programs such as Comic Creations, Creative Writers and teen lock-ins
- Review marketing strategies and develop ideas that will draw the teenage customer
- Develop new summer camps, such as art and drama, to provide a balance of program offerings
- Research and offer one new youth sports league such as basketball, floor hockey or dodgeball
- Increase youth sports participation by 10% by marketing programs through flyer school drops, Shoreview Press, Shoreview Bulletin and E-gov blast
- Research vendor prices for sports equipment and uniforms to reduce costs
- Manage current supplies and equipment to reduce unwarranted expenditures

### Capital Outlay

Thousands



■ Youth teen

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular			
Part-time Regular			
Associate	.20	.41	.48
<b>Total Full-Time Equivalents</b>	<b>.20</b>	<b>.41</b>	<b>.48</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	7,238	10,534	12,631	14,573
Supplies	11,205	13,880	13,420	13,793
Contractual Services	50,084	48,315	53,182	52,092
Capital Outlay				
<b>Total Expenditures</b>	<b>\$68,527</b>	<b>\$72,729</b>	<b>\$79,233</b>	<b>\$80,458</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Safety camp

Activity: 225 43581 Safety camp  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

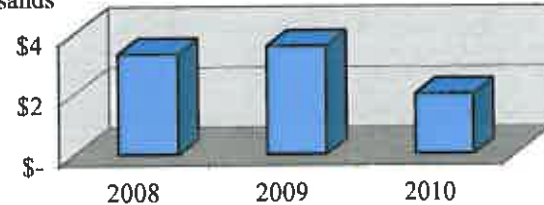
The recreation department operates an annual safety camp program to teach youth ages 7-11 the basics of water, bike, school bus, drug, campfire, fitness, and home safety. The program is run collaboratively with the City of Arden Hills, the Ramsey County Sheriff's Department and the Lake Johanna Volunteer Fire Department.

### Objectives

- Evaluate effectiveness of current break-out offerings and monitor current safety trends to make necessary changes
- Move Safety Camp to an outdoor venue
- Evaluate budget and look for cost savings
- Explore marketing ideas to boost enrollment, such as visiting school classrooms

### Capital Outlay

Thousands



■ Safety camp

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget
Full-time Regular			
Part-time Regular			
Associate	.05	.03	.03
<b>Total Full-Time Equivalents</b>	<b>.05</b>	<b>.03</b>	<b>.03</b>

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Personal Services	4	585	585	585
Supplies	1,775	2,000	1,000	1,000
Contractual Services	1,550	1,000	400	400
Capital Outlay				
<b>Total Expenditures</b>	<b>\$3,329</b>	<b>\$3,585</b>	<b>\$1,985</b>	<b>\$1,985</b>



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Community programs

Activity: 225 43590 Community programs  
Fund: Recreation Programs  
Function: Parks and Recreation

### General Description

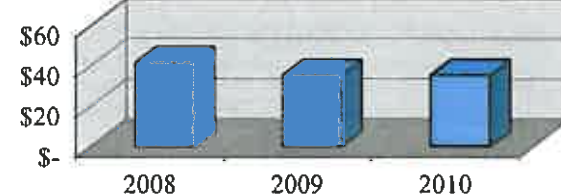
Community programs cover a wide range of activities. Senior programs include Defensive Driving, Shoreliners, 500 Tournament, Active Life Fair, and several others. The Farmers Market and Concert in the Commons are two very popular programs that bring in several hundred visitors each week. A new program, the Kids Health and Wellness Expo, was offered in the Spring of 2008 and promoted active life-style and nutrition activities and information to attendees. The Parks and Recreation Department also sponsors a parade float, activity and booth at the Slice of Shoreview. The General fund provides support for these programs through a transfer.

### Objectives

- Continue to add one new special event program per season for Seniors - dances, potlucks, and entertainment
- Find creative ways to reduce the amount of space in the community center to run programs and use more outdoor space during spring/summer/fall months
- Actively solicit and listen to citizen input and develop programs to meet the changing needs of our older yet active population
- Evaluate current low-fee and free programs to ensure they are meeting the needs and interests of citizens

### Capital Outlay

Thousands



Comm progr 225

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular				Personal Services	1,473	533	1,396	2,312
Part-time Regular				Supplies	7,569	8,725	9,790	9,090
Associate	.07	.03	.10	Contractual Services	32,487	25,932	29,674	23,936
				Capital Outlay				
Total Full-Time Equivalents	.07	.03	.10	Total Expenditures	\$41,529	\$35,190	\$40,860	\$35,338

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 225 49900 Transfers out  
Fund: Recreation Programs  
Function: Transfers out

### General Description

Provide financial support for community center operations by reimbursing the community center fund for use of the facility, by recreation programs, throughout the year.

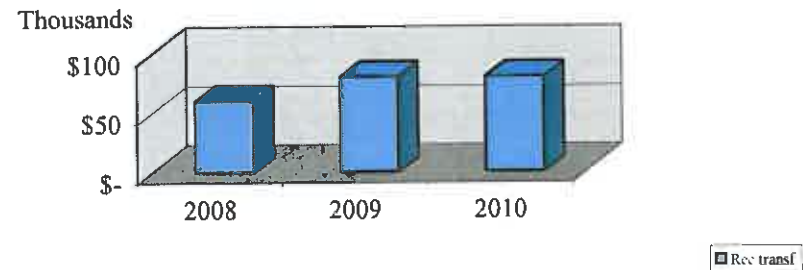
Budgeted transfers include:

- \$80,000 to community center fund

### Objectives

- Provide operating funding assistance to the community center fund through an operating transfer

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Other Financing Uses	60,000	80,000	80,000	80,000
				Total Expenditures	\$60,000	\$80,000	\$80,000	\$80,000

## CITY OF SHOREVIEW - 2010 BUDGET

Cable Television  
Fund Summary

Fund: 230

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Charges for services	279,794	279,000	270,000	270,000
Interest earnings	6,834	4,000	4,000	3,000
Miscellaneous	2,700	2,400	1,200	1,200
Total Revenues	\$289,328	\$285,400	\$275,200	\$274,200
<b>Expenditures</b>				
Operating				
General Government	208,492	333,711	334,419	265,016
Total Operating	\$208,492	\$333,711	\$334,419	\$265,016
Transfers Out	12,166	29,000	35,000	18,500
Net Increase (Decrease)	\$68,670	-\$77,311	-\$94,219	-\$9,316

The Cable Television Fund accounts for the operation and promotion of cable communications in the City of Shoreview (via North Suburban Communications Commission), including the local government access channel (Channel 16).

The primary source of revenue is a franchise fee paid by the cable franchise holder (Comcast).

The fund also provides support for computer system replacements through a transfer to the Capital Acquisition fund (\$18,500 for 2010).

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Cable television

Activity: 230 40900 Cable television  
Fund: Cable Television  
Function: General Government

### General Description

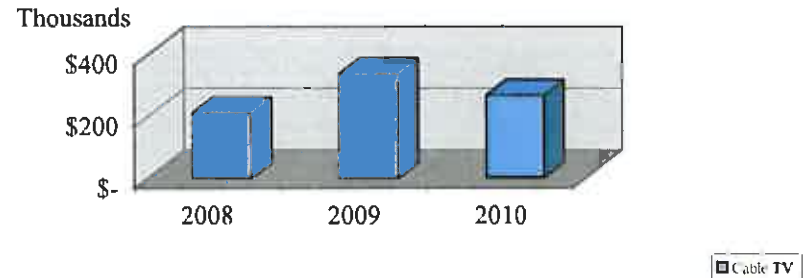
Through a joint powers agreement, the City is a member of the North Suburban Communications Commission, which oversees the management and administration of the cable television franchise held by Comcast. The franchise covers the cable television system in 10 Ramsey County cities. The North Suburban Communications Commission also administers the public access corporation, which provides and promotes public access television in the same service area. A substantial portion of franchise revenue is directed toward Shoreview's proportionate cost for administration of the North Suburban Communications Commission.

The Communications Commission operates an area-wide public access channel and provides cable programming and production training to the public. The City operates a local government access channel (Channel 16) to serve its citizens.

### Objectives

- Enhance the government access cable television channel to provide timely and meaningful information to residents, including broadcasts of all regular meetings of the City Council and Planning Commission
- Continue to upgrade and replace cable and broadcast equipment as needed
- Produce the Shoreview Today program, a quarterly issue-oriented magazine show focusing on Shoreview news and information
- Planned improvements include replacing the camera system and production equipment in the Council chambers

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	1.25	1.25	1.25	Personal Services	87,588	107,666	108,474	112,061
Part-time Regular				Supplies		70,500	70,500	500
Associate	.10	.10	.10	Contractual Services	120,904	155,545	155,445	152,455
				Capital Outlay				
Total Full-Time Equivalents	1.35	1.35	1.35	Total Expenditures	\$208,492	\$333,711	\$334,419	\$265,016

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 230 49900 Transfers out  
Fund: Cable Television  
Function: Transfers out

### General Description

Provide financial support for various operations, debt or capital costs.

Budgeted transfers include:

- \$18,500 to Capital Acquisition fund

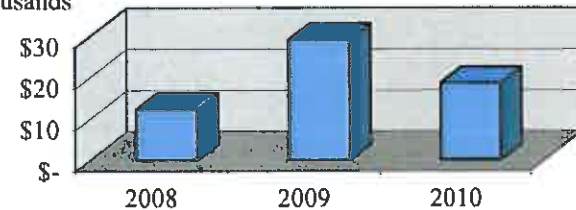
The transfer covers the Cable TV share of computer acquisition/improvements.

### Objectives

- Balance operating, capital and debt service needs
- Provide a stable resource for cable-related capital costs, primarily in the area of improvements to the council chambers and cable television equipment, as well as support for computerized systems relating to cable programming and public access

### Capital Outlay

Thousands



■ Cable transf

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Other Financing Uses	12,166	29,000	35,000	18,500
				Total Expenditures	\$12,166	\$29,000	\$35,000	\$18,500

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## CITY OF SHOREVIEW - 2010 BUDGET

Economic Development Authority  
Fund Summary

Fund: 240

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Interest earnings	150	0	0	0
Total Revenues	\$150	\$0	\$0	\$0
<b>Expenditures</b>				
Operating				
Commun Development	0	50,000	25,000	25,000
Total Operating	\$0	\$50,000	\$25,000	\$25,000
Transfers In	227,025	0	0	0
<b>Net Increase (Decrease)</b>	\$227,175	-\$50,000	-\$25,000	-\$25,000

The Economic Development Authority Fund (EDA) was created in 2008 and accounts for the activities of Shoreview's Economic Development Authority. The fund was created with an initial transfer of \$50,000 from the General Fund. The City's \$175,000 investment in the Twin Cities Community Capital Fund (TCCCF) were transferred to the EDA in 2008, along with \$2,025 of fund balance.

Activities of the HRA are accounted for in fund 241 (HRA Programs of the EDA).

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Economic development

Activity: 240 44400 Economic development  
Fund: Economic Development Authority  
Function: Community Development

### General Description

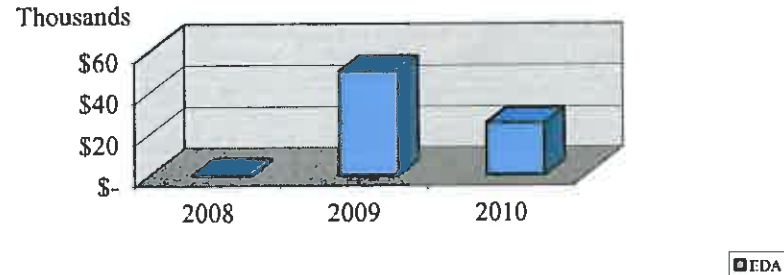
The Economic Development Authority (EDA) is the mechanism used to achieve major housing and economic development goals, including more proactive approaches toward maintaining quality neighborhoods, preserving housing stock conditions, retaining key businesses, and redevelopment of industrial properties in an effort to strengthen the economic tax base and provide services in keeping with changing demographics. The Shoreview EDA is a five-member board consisting of 3 Council members and 2 members of the Economic Development Commission. The City Council, as a whole, has the final authority on all budgetary and spending matters.

### Objectives

The Shoreview Economic Development Authority developed the following goal and objectives and a related work plan for implementation:

1. To encourage quality development and redevelopment of commercial areas within the City of Shoreview
2. To support and fund programs to assist Shoreview residents in retaining and maintaining their homes in Targeted Areas
  - Develop housing programs and obtain grants for targeting:
  - Forclosures and/or blighted properties
  - Code and energy improvement assistance
  - Home ownership assistance for certain demographic groups
3. To educate residents and businesses concerning Shoreview efforts to foster reinvestment in the community to maintain the existing high quality of life
  - Evaluate and develop a marketing strategy for commercial areas
  - Prepare a Communications Plan for EDA activities focusing on current and future housing initiatives and redevelopment projects

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services		50,000	25,000	25,000
				Capital Outlay				
				<b>Total Expenditures</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$25,000</b>	<b>\$25,000</b>



## CITY OF SHOREVIEW - 2010 BUDGET

HRA Programs of EDA  
Fund Summary

Fund: 241

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	0	0	0	50,000
Total Revenues	\$0	\$0	\$0	\$50,000
<b>Expenditures</b>				
Operating				
Commun Development	0	0	0	50,000
Total Operating	\$0	\$0	\$0	\$50,000
<b>Net Increase (Decrease)</b>	\$0	\$0	\$0	\$0

The HRA Programs of EDA Fund was created in 2009 for the purpose of accounting for housing-related activities of the EDA. The first year of operation is 2010, with a tax levy of \$50,000.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Housing Programs/HRA

Activity: 241 44500 Housing Programs/HRA  
Fund: HRA Programs of EDA  
Function: Community Development

### General Description

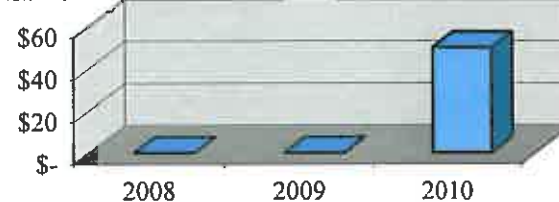
The Housing and Redevelopment Authority (HRA) is operated under the Economic Development Authority (EDA), for the purpose of developing and implementing housing and economic development programs.

### Objectives

- Provide basic operational and administrative resources for the HRA
- Develop housing programs
- Future objectives not currently funded by the proposed EDA tax levy include new housing programs, property acquisitions and dedicated staff support

### Capital Outlay

Thousands



HRA

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular			.14	Personal Services				19,990
Part-time Regular				Supplies				
Associate				Contractual Services				30,010
				Capital Outlay				
Total Full-Time Equivalents	.00	.00	.14	Total Expenditures	\$0	\$0	\$0	\$50,000

## CITY OF SHOREVIEW - 2010 BUDGET

Slice of Shoreview Event  
Fund Summary

Fund: 270

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Charges for services	14,649	24,000	17,000	15,000
Interest earnings	144	0	0	0
Miscellaneous	18,112	21,000	23,000	15,000
<b>Total Revenues</b>	<b>\$32,905</b>	<b>\$45,000</b>	<b>\$40,000</b>	<b>\$30,000</b>
<b>Expenditures</b>				
Operating				
General Government	57,024	60,000	45,236	44,200
<b>Total Operating</b>	<b>\$57,024</b>	<b>\$60,000</b>	<b>\$45,236</b>	<b>\$44,200</b>
Transfers In	24,000	15,000	15,000	15,000
<b>Net Increase (Decrease)</b>	<b>-\$119</b>	<b>\$0</b>	<b>\$9,764</b>	<b>\$800</b>

The Slice of Shoreview Fund accounts for all costs, donations, sponsorships, and entrance fees associated with the Slice of Shoreview event.

The General fund provides an annual contribution in the form of an interfund transfer, to help defray costs of the event (\$15,000 for 2010). The remainder of revenues are derived from local businesses, sponsorships and entrance fees.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Community programs

Activity: 270 40250 Community programs  
Fund: Slice of Shoreview Event  
Function: General Government

### General Description

The Slice of Shoreview is a three-day event held at Island Lake Park (I-694 and Victoria St), the last full weekend in July. Among other activities, the event includes entertainment, arts and crafts, food vendors, carnival, car show, fireworks, talent show, and the Slice of Shoreview parade.

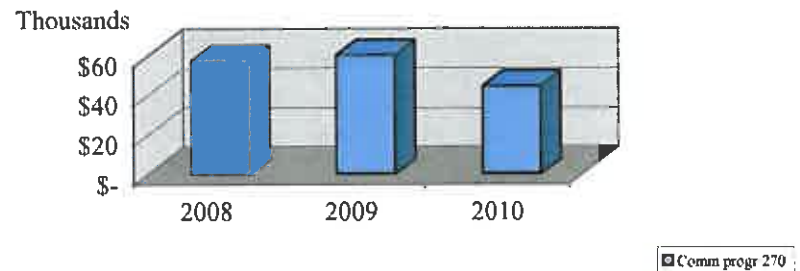
An event coordinator works with volunteers and City staff provide administrative assistance to the coordinator and to the volunteers.

Sponsorships from local businesses and entrance fees provide the primary source of revenue.

### Objectives

- Plan and organize the Slice of Shoreview event
- Solicit financial support from individuals, businesses and organizations, including sponsorships of certain events
- Significantly add to the quality of life, and cultural and social benefits of the community, as well as build a greater sense of community

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies	3,345	6,500	4,036	3,000
				Contractual Services	53,679	53,500	41,200	41,200
				Capital Outlay				
				Total Expenditures	\$57,024	\$60,000	\$45,236	\$44,200

## CITY OF SHOREVIEW - 2010 BUDGET

Economic Development  
Fund Summary

Fund: 280

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Interest earnings	77	0	0	0
Total Revenues	\$77	\$0	\$0	\$0
<b>Expenditures</b>				
Transfers Out	177,025	0	0	0
Net Increase (Decrease)	-\$176,948	\$0	\$0	\$0

Previously, the Economic Development Fund accounted for funds accumulated for and contributed to the Twin Cities Community Capital Fund (TCCCF). This fund was closed in 2008, and all of the assets of the fund were transferred to the City's Economic Development Authority (EDA).

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

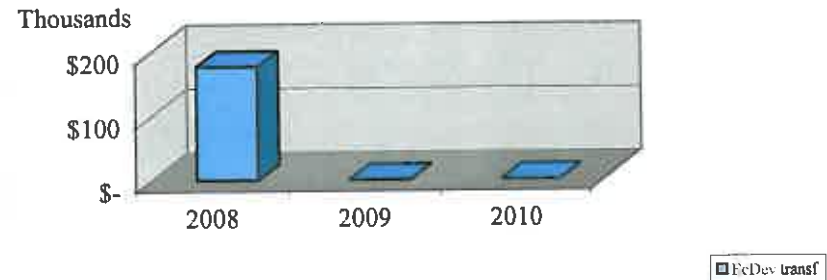
Activity: 280 49900 Transfers out  
Fund: Economic Development  
Function: Transfers out

### General Description

During 2008, this fund was closed and the remaining balance was transferred to the HRA fund of the EDA. The balance included \$175,000 in deposits with the Twin Cities Community Capital Fund, and \$2,025 of fund balance.

### Objectives

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Other Financing Uses	177,025			
				Total Expenditures	\$177,025	\$0	\$0	\$0

## CITY OF SHOREVIEW - 2010 BUDGET

## Debt Service Funds Summary

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	589,155	553,000	553,000	565,000
Special assessments	157,873	122,507	115,473	126,186
Interest earnings	60,423	30,600	27,200	24,300
Debt proceeds	19,225	20,000	20,000	200,000
Total Revenues	\$826,676	\$726,107	\$715,673	\$915,486
<b>Expenditures</b>				
Operating				
Debt service	3,406,829	1,657,635	1,656,756	1,812,962
Total Operating	\$3,406,829	\$1,657,635	\$1,656,756	\$1,812,962
Transfers In	1,650,495	903,000	904,423	887,935
Transfers Out	0	0	3,423	935
Net Increase (Decrease)	-\$929,658	-\$28,528	-\$40,083	-\$10,476

This page presents a combined summary of the financial transactions for all Debt Service Funds. Debt Service Funds are used to account for and finance the payment of principal and interest on debt not accounted for in proprietary or enterprise funds. Debt issued to finance water, sewer, or storm sewer improvements is reported within those enterprise funds.

Debt accounted for within Debt Service Funds includes general obligation, tax increment, special assessment, and certificates of participation.

## CITY OF SHOREVIEW - 2010 BUDGET

2004 CIB Bonds (fire station impr)  
Fund Summary

Fund: 311

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	142,322	145,000	145,000	145,000
Interest earnings	1,682	2,200	1,500	1,000
Total Revenues	\$144,004	\$147,200	\$146,500	\$146,000
<b>Expenditures</b>				
Operating				
Debt service	140,973	140,605	140,605	140,726
Total Operating	\$140,973	\$140,605	\$140,605	\$140,726
<b>Net Increase (Decrease)</b>	\$3,031	\$6,595	\$5,895	\$5,274

The 2004 Capital Improvement Plan Bonds financed improvements to fire station #3 and #4, owned by the City of Shoreview. The bonds mature over 15 years at interest rates ranging from 2% to 4.1%, depending on the year of maturity. Final payment is scheduled for 2020.

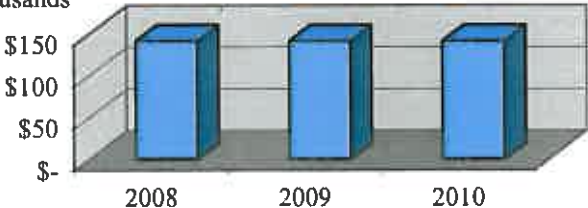
Annual debt payments are supported by property taxes.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation cap impr plan bonds

Activity: 311 48130 General obligation cap impr plan bonds  
Fund: 2004 CIB Bonds (fire station impr)  
Function: Debt service

<b>General Description</b>  Provide for payments on the 2004C GO Capital Improvement Plan Bonds. This debt instrument financed the remodeling of the City's fire stations 3 & 4.	<b>Objectives</b>  - Provide timely principal and interest payments  - Ensure sufficient fund balance for debt payment through cash flow projections  - Monitor funding sources necessary to support debt payments																								
<b>Capital Outlay</b>	<div><p>Thousands</p><table><thead><tr><th>Year</th><th>Amount (Thousands)</th></tr></thead><tbody><tr><td>2008</td><td>140,973</td></tr><tr><td>2009</td><td>140,605</td></tr><tr><td>2010</td><td>140,726</td></tr></tbody></table></div>	Year	Amount (Thousands)	2008	140,973	2009	140,605	2010	140,726																
Year	Amount (Thousands)																								
2008	140,973																								
2009	140,605																								
2010	140,726																								
<b>Full-time Equivalents</b>	<table><tr><td></td><td>2008 Budget</td><td>2009 Budget</td><td>2010 Budget</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>		2008 Budget	2009 Budget	2010 Budget					<table><tr><td><b>Expenditures</b></td><td>2008 Actual</td><td>2009 Budget</td><td>2009 Estimate</td><td>2010 Budget</td></tr><tr><td>Debt Service</td><td>140,973</td><td>140,605</td><td>140,605</td><td>140,726</td></tr><tr><td>Total Expenditures</td><td>\$140,973</td><td>\$140,605</td><td>\$140,605</td><td>\$140,726</td></tr></table>	<b>Expenditures</b>	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Debt Service	140,973	140,605	140,605	140,726	Total Expenditures	\$140,973	\$140,605	\$140,605	\$140,726
	2008 Budget	2009 Budget	2010 Budget																						
<b>Expenditures</b>	2008 Actual	2009 Budget	2009 Estimate	2010 Budget																					
Debt Service	140,973	140,605	140,605	140,726																					
Total Expenditures	\$140,973	\$140,605	\$140,605	\$140,726																					

## CITY OF SHOREVIEW - 2010 BUDGET

2010 CIB Bonds/Maint Center  
Fund Summary

Fund: 312

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Debt proceeds	0	0	0	200,000
Total Revenues	\$0	\$0	\$0	\$200,000
<b>Expenditures</b>				
Operating				
Debt service	0	0	0	182,000
Total Operating	\$0	\$0	\$0	\$182,000
Net Increase (Decrease)	\$0	\$0	\$0	\$18,000

The 2010 Capital Improvement Plan Bonds will finance repairs, replacements and improvements to the maintenance center. The bonds will be issued in 2010, after the receipt of construction bids on the project. Repayment of the bonds will occur over 20 years.

Annual debt payments will be supported by property taxes and transfers from the City's utility funds.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation cap impr plan bonds

Activity: 312 48130 General obligation cap impr plan bonds  
Fund: 2010 CIB Bonds/Maint Center  
Function: Debt service

### General Description

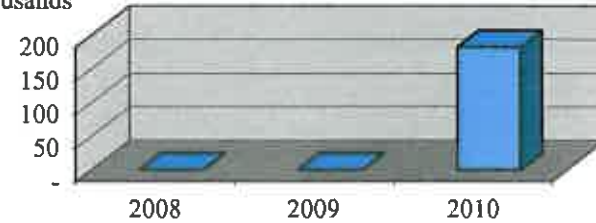
Provide for payments on the 2010 GO Capital Improvement Plan Bonds. This debt instrument will finance repairs and remodeling of the City's maintenance center during 2010.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balance for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay

Thousands



312

### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Debt Service

182,000

Total Expenditures

\$0

\$0

\$0

\$182,000

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Street Reconstruction Bonds/2006B  
Fund Summary

Fund: 313

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	221,016	210,000	210,000	232,000
Interest earnings	8,709	1,500	1,500	1,500
Total Revenues	\$229,725	\$211,500	\$211,500	\$233,500
<b>Expenditures</b>				
Operating				
Debt service	165,412	231,430	231,430	230,930
Total Operating	\$165,412	\$231,430	\$231,430	\$230,930
Transfers In	40,875	0	0	0
Net Increase (Decrease)	\$105,188	-\$19,930	-\$19,930	\$2,570

The 2006 GO Street Reconstruction Bonds financed street rehabilitation (mill and overlay) projects in 2006 and 2007. The bonds mature over 15 years at interest rates ranging from 4% to 4.2%, depending on the year of maturity. Final payment is scheduled for February of 2022.

Annual debt payments are supported by general property taxes. The annual property tax is adjusted annually based on estimated cash flows and fund balances, in accordance with arbitrage rebate regulations.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation bonds

Activity: 313 48100 General obligation bonds  
Fund: G.O. Street Reconstruction Bonds/2006B  
Function: Debt service

### General Description

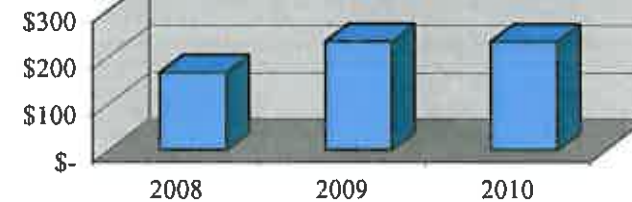
Provide for payments on the 2006 G.O. Street Reconstruction Bonds. This debt instrument financed the mill and overlay of residential streets in 2006, 2007 and 2008.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay

Thousands



313

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	165,412	231,430	231,430	230,930
				Total Expenditures	\$165,412	\$231,430	\$231,430	\$230,930

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. TIF Refunding Bonds 2004  
Fund Summary

Fund: 314

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Expenditures</b>				
Operating				
Debt service	367,299	387,385	385,150	370,550
Total Operating	\$367,299	\$387,385	\$385,150	\$370,550
Transfers In	368,000	385,000	385,000	371,000
<b>Net Increase (Decrease)</b>	\$701	-\$2,385	-\$150	\$450

The 2004 GO Tax Increment Refunding Bonds refinanced debt that originally financed Bridge Street, the community center pedestrian underpass, Highway 96 reconstruction, acquisition of property, as well as consulting costs associated with redevelopment efforts. The bonds mature over 9 years at interest rates ranging from 1.5% to 3.4%, depending on the year of maturity. Final payment is scheduled for 2013.

Annual debt payments are supported by tax increment receipts generated in the City Center tax increment district. Transfers from the primary district fund (#364) are made as needed to cover debt service payments.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation tax increment bonds

Activity: 314 48150 General obligation tax increment bonds  
Fund: G.O. TIF Refunding Bonds 2004  
Function: Debt service

### General Description

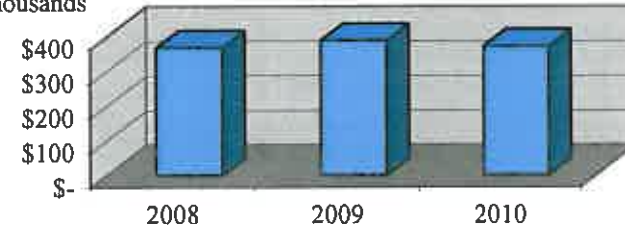
Provide for payments on the 2004 Tax Increment Refunding Bonds. This debt instrument refinanced the original 1997 debt which provided funding for the community center underpass, a portion of Bridge Street, Highway 96, as well as comp plan costs and development-related studies.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay

Thousands



314

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	367,299	387,385	385,150	370,550
				Total Expenditures	\$367,299	\$387,385	\$385,150	\$370,550

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. TIF Refunding Bonds/2002  
Fund Summary

Fund: 315

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Expenditures</b>				
Operating				
Debt service	591,456	0	0	0
Total Operating	\$591,456	\$0	\$0	\$0
Transfers In	589,620	0	0	0
<b>Net Increase (Decrease)</b>	<b>-\$1,836</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

The 2002 GO Tax Increment Refunding Bonds refinanced debt that originally funded a portion of the original community center construction cost. The bonds were paid in full during 2008.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation tax increment bonds

Activity: 315 48150 General obligation tax increment bonds  
Fund: G.O. TIF Refunding Bonds/2002  
Function: Debt service

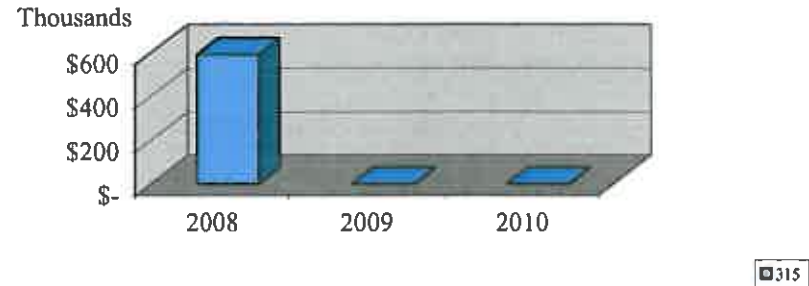
### General Description

Provide for payments on the 2002 Tax Increment Refunding Bonds, which refinanced the original debt issued in 1989 to finance a portion of the cost of the community center facility.

Final payment on this debt occurred in 2008.

### Objectives

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	591,456			
				Total Expenditures	\$591,456	\$0	\$0	\$0

## CITY OF SHOREVIEW - 2010 BUDGET

Certificates of Participation/2002  
Fund Summary

Fund: 318

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Interest earnings	36,414	15,000	15,000	15,000
Total Revenues	\$36,414	\$15,000	\$15,000	\$15,000
<b>Expenditures</b>				
Operating				
Debt service	476,707	478,120	478,320	479,130
Total Operating	\$476,707	\$478,120	\$478,320	\$479,130
Transfers In	469,000	471,000	471,000	471,000
Net Increase (Decrease)	\$28,707	\$7,880	\$7,680	\$6,870

The 2002 Certificates of Participation financed the 2002/2003 expansion of the community center building, remodeling of the service desk area, construction of a picnic pavilion and landscaping improvements. The certificates mature over 20 years at interest rates ranging from 2% to 5%, depending on the year of maturity. Final payment is scheduled for 2023.

Annual debt payments are supported by transfers from other funds, including \$100,000 from the General fund, \$206,000 from the General Fixed Asset Replacement Fund, and \$165,000 from the Capital Improvement fund.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Capital lease contract

Activity: 318 48500 Capital lease contract  
Fund: Certificates of Participation/2002  
Function: Debt service

### General Description

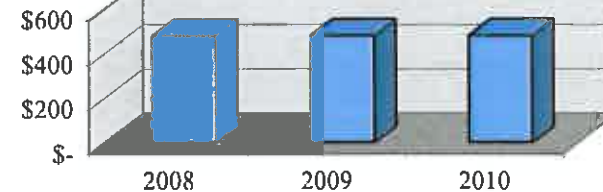
Provide for payments on the 2002 Certificates of Participation. This debt instrument financed the expansion and remodeling of the community center facility in 2003/2004.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay

Thousands



318

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	476,707	478,120	478,320	479,130
				Total Expenditures	\$476,707	\$478,120	\$478,320	\$479,130

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. TIF Refunding Bonds/2007  
Fund Summary

Fund: 319

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Interest earnings	1,012	0	0	0
Total Revenues	\$1,012	\$0	\$0	\$0
<b>Expenditures</b>				
Operating				
Debt service	1,275,977	44,335	43,975	43,975
Total Operating	\$1,275,977	\$44,335	\$43,975	\$43,975
Transfers In	183,000	47,000	45,000	45,000
Net Increase (Decrease)	-\$1,091,965	\$2,665	\$1,025	\$1,025

The 2007 GO TIF Refunding Bonds refunded bonds that originally financed Rice Creek Park, Shoreview's share of the expansion of the gymnasium at Island Lake School, as well as part of the cost of Rice Creek Parkway. The bonds mature over 16 years, at an interest rate of 4%. Final payment is scheduled for 2015.

Annual debt payments are supported by tax increment receipts generated in the City Center tax increment district. Transfers from the primary district fund (#364) are made as needed to cover debt service payments.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation tax increment bonds

Activity: 319 48150 General obligation tax increment bonds  
Fund: G.O. TIF Refunding Bonds/2007  
Function: Debt service

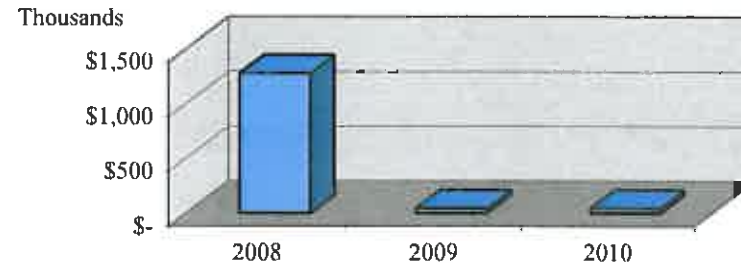
### General Description

Provide for payments on the 2007 Tax Increment Refunding Bonds, which refinanced the original 1999 TIF bonds that financed construction of Rice Creek Fields Park, a City contribution to gym expansion costs at Island Lake School, and a portion of the land acquisition costs at the corner of Lexington and County Road D.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



319

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	1,275,977	44,335	43,975	43,975
				Total Expenditures	\$1,275,977	\$44,335	\$43,975	\$43,975

## CITY OF SHOREVIEW - 2010 BUDGET

Closed Bond Fund  
Fund Summary

Fund: 351

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	-63	0	0	0
Special assessments	7,135	1,177	1,177	1,177
Interest earnings	889	500	500	500
Total Revenues	\$7,961	\$1,677	\$1,677	\$1,677
<b>Expenditures</b>				
Transfers Out	0	0	3,423	935
Net Increase (Decrease)	\$7,961	\$1,677	-\$1,746	\$742

The Refunded Improvement Bonds Fund accounts for cash and receivables left after general obligation bond issues are paid in full. Receivables include amounts due in the future for special assessments. This fund has no direct outstanding bonded indebtedness, however it provides support for debt payments in other funds on occasion.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 351 49900 Transfers out  
Fund: Closed Bond Fund  
Function: Transfers out

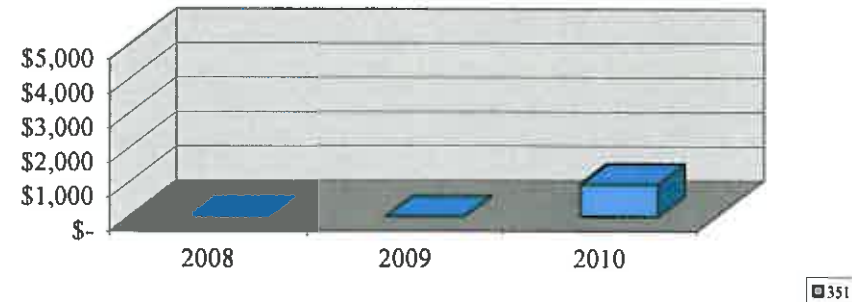
### General Description

Provide funding for debt payments, including paying agent fees on defeased or refunded debt issues not yet paid in full through the respective escrow accounts.

No transfers are planned for 2010.

### Objectives

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget

Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Other Financing Uses			3,423	935
Total Expenditures	\$0	\$0	\$3,423	\$935

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/1995  
Fund Summary

Fund: 371

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	49,036	39,000	39,000	85,000
Special assessments	20,283	20,134	20,134	20,134
Interest earnings	99	0	0	0
Total Revenues	\$69,418	\$59,134	\$59,134	\$105,134
<b>Expenditures</b>				
Operating				
Debt service	69,978	67,145	67,145	71,876
Total Operating	\$69,978	\$67,145	\$67,145	\$71,876
Net Increase (Decrease)	-\$560	-\$8,011	-\$8,011	\$33,258

The 1995 GO Improvement Bonds financed the construction of City improvement projects during 1995. The bonds mature over 15 years at interest rates from 4.1% to 5.5%, depending on the year of maturity. Final payment is scheduled for 2012.

Annual debt payment are supported by special assessments on benefited properties, general property taxes and a transfer from the General Fund. The annual property tax or transfer amount is adjusted annually based on estimated cash flows and fund balances, in accordance with arbitrage rebate regulations.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 371 48200 General obligation special assessment bonds

Fund: G.O. Improvement Bonds/1995

Function: Debt service

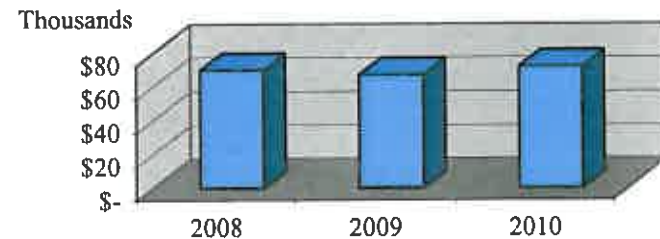
### General Description

Provide for payments on the 1995 G.O. Improvement Bonds, which financed portions of the Reiland Lane and County Road I projects in 1995.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



371

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	69,978	67,145	67,145	71,876
				Total Expenditures	\$69,978	\$67,145	\$67,145	\$71,876

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/1997  
Fund Summary

Fund: 372

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	61,909	0	0	0
Special assessments	6,257	0	0	0
Total Revenues	\$68,166	\$0	\$0	\$0
<b>Expenditures</b>				
Operating				
Debt service	51,553	31,170	32,466	0
Total Operating	\$51,553	\$31,170	\$32,466	\$0
Transfers In	0	0	3,423	0
<b>Net Increase (Decrease)</b>	\$16,613	-\$31,170	-\$29,043	\$0

The 1997 GO Improvement Bonds financed the construction of City improvement projects during 1997. The bonds mature over 11 years at interest rates from 4.0% to 4.9%, depending on the year of maturity. The bonds are paid in full in 2009.

Annual debt payments are supported by special assessments on benefited property, general property taxes and transfers from the General Fund. The annual property tax or transfer amount is adjusted based on estimated cash flows and fund balances, in accordance with arbitrage rebate regulations.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 372 48200 General obligation special assessment bonds  
Fund: G.O. Improvement Bonds/1997  
Function: Debt service

### General Description

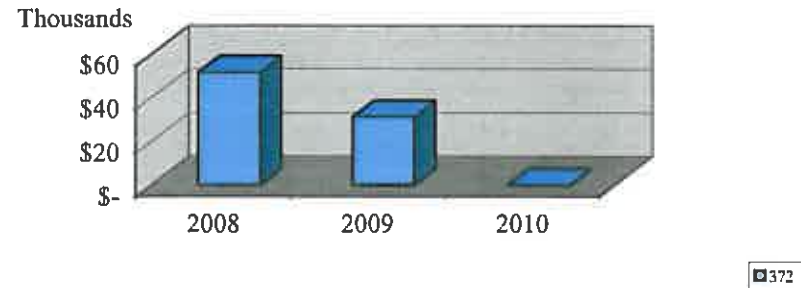
Provide for payments on the 1997 G.O. Improvement Bonds. This debt instrument financed portions of the Victoria Street and Horseshoe Drive projects during 1997.

Final payment on this debt occurred in 2009.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	51,553	31,170	32,466	
				Total Expenditures	\$51,553	\$31,170	\$32,466	\$0

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/1999  
Fund Summary

Fund: 373

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	43,197	52,000	52,000	0
Special assessments	24,888	22,290	19,568	0
Interest earnings	344	200	200	200
<b>Total Revenues</b>	<b>\$68,429</b>	<b>\$74,490</b>	<b>\$71,768</b>	<b>\$200</b>
<b>Expenditures</b>				
Operating				
Debt service	62,701	59,930	62,680	62,475
<b>Total Operating</b>	<b>\$62,701</b>	<b>\$59,930</b>	<b>\$62,680</b>	<b>\$62,475</b>
Transfers In	0	0	0	935
<b>Net Increase (Decrease)</b>	<b>\$5,728</b>	<b>\$14,560</b>	<b>\$9,088</b>	<b>-\$61,340</b>

The 1999 GO Improvement Bonds financed the construction of City improvement projects during 1999. The bonds mature over 11 years at interest rates ranging from 4% to 4.9%, depending on the year of maturity. Final payment is scheduled for 2010.

Annual debt payments are supported by special assessments levied on benefited property, general property taxes and transfers from the General Fund. The annual property tax or transfer amount is adjusted annually based on estimated cash flows and fund balances, in accordance with arbitrage regulations.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 373 48200 General obligation special assessment bonds  
Fund: G.O. Improvement Bonds/1999  
Function: Debt service

### General Description

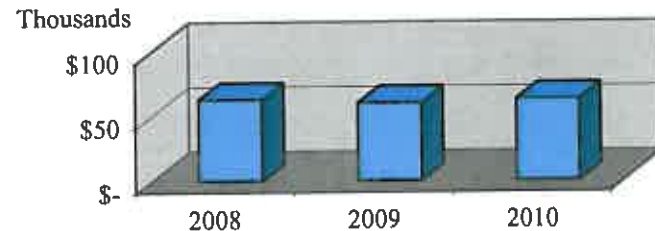
Provide for payments on the 1999 G.O. Improvement Bonds. This debt instrument financed portions of the Highway 96, Harriet/Owasso and Randy Avenue projects during the year 1999.

Final payment for this debt will be in 2010.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



373

### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Debt Service

62,701

59,930

62,680

62,475

Total Expenditures

\$62,701

\$59,930

\$62,680

\$62,475

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/2001  
Fund Summary

Fund: 374

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	58,954	65,000	65,000	65,000
Special assessments	34,374	32,989	32,489	32,334
Total Revenues	\$93,328	\$97,989	\$97,489	\$97,334
<b>Expenditures</b>				
Operating				
Debt service	83,381	80,810	80,810	83,055
Total Operating	\$83,381	\$80,810	\$80,810	\$83,055
<b>Net Increase (Decrease)</b>	\$9,947	\$17,179	\$16,679	\$14,279

The 2001 GO Improvement Bonds financed a portion of the West Owasso, Birch Lane, and Highway 96 Segment #4 projects. The bonds mature over 10 years at interest rates ranging from 2.65% to 4.05%, depending on the year of maturity. Final payment is scheduled for 2012.

Annual debt payments are supported by special assessments levied on benefited property, general property taxes and transfers from the General Fund. The annual property tax or transfer amount is adjusted annually based on estimated cash flows, and fund balances, in accordance with arbitrage regulations.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 374 48200 General obligation special assessment bonds  
Fund: G.O. Improvement Bonds/2001  
Function: Debt service

### General Description

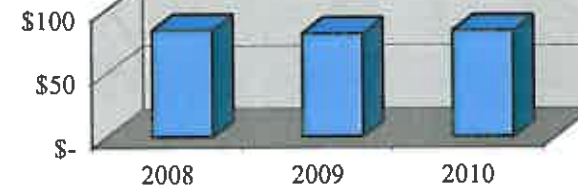
Provide for payments on the 2001 G.O. Improvement Bonds. This debt instrument financed portions of the West Owasso, Highway 96 and Birch Lane projects during 2001.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay

Thousands



374

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	83,381	80,810	80,810	83,055
				Total Expenditures	\$83,381	\$80,810	\$80,810	\$83,055

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/2002  
Fund Summary

Fund: 375

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	12,791	42,000	42,000	38,000
Special assessments	27,212	19,444	17,136	17,136
Interest earnings	784	1,000	500	300
Total Revenues	\$40,787	\$62,444	\$59,636	\$55,436
<b>Expenditures</b>				
Operating				
Debt service	50,526	48,720	48,720	52,410
Total Operating	\$50,526	\$48,720	\$48,720	\$52,410
Net Increase (Decrease)	-\$9,739	\$13,724	\$10,916	\$3,026

The 2002 GO Improvement Bonds financed portions of the Highway 49 and Rustic Place/St. Marie projects. The bonds mature over 10 years at interest rates ranging from 2.5% to 3.65%, depending on the year of maturity. Final payment is scheduled for 2014.

Annual debt payments are supported by special assessments levied on benefited property, general property taxes and transfers from the General Fund. The annual property tax or transfer amount is adjusted annually based on estimated cash flows, and fund balances, in accordance with arbitrage regulations.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 375 48200 General obligation special assessment bonds  
Fund: G.O. Improvement Bonds/2002  
Function: Debt service

### General Description

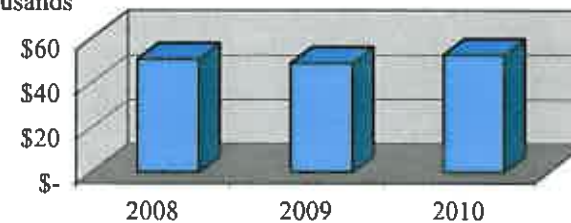
Provide for payments on the 2002 G.O. Improvement Bonds. This debt instrument financed portions of the Highway 49 and Rustic Place/St. Marie projects during 2002.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay

Thousands



375

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	50,526	48,720	48,720	52,410
				Total Expenditures	\$50,526	\$48,720	\$48,720	\$52,410

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/2004  
Fund Summary

Fund: 376

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Special assessments	28,473	18,202	16,844	16,844
Interest earnings	8,586	9,000	7,000	5,000
Total Revenues	\$37,059	\$27,202	\$23,844	\$21,844
<b>Expenditures</b>				
Operating				
Debt service	46,839	50,950	50,950	49,850
Total Operating	\$46,839	\$50,950	\$50,950	\$49,850
<b>Net Increase (Decrease)</b>	<b>-\$9,780</b>	<b>-\$23,748</b>	<b>-\$27,106</b>	<b>-\$28,006</b>

The 2004 GO Improvement Bonds financed portions of the Turtle Lake Road and Virginia/Nichols projects. The bonds mature over 12 years at interest rates ranging from 1.25% to 3.75%, depending on the year of maturity. Final payment is scheduled for 2016.

Annual debt payments are supported by special assessments levied on benefited property.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 376 48200 General obligation special assessment bonds  
Fund: G.O. Improvement Bonds/2004  
Function: Debt service

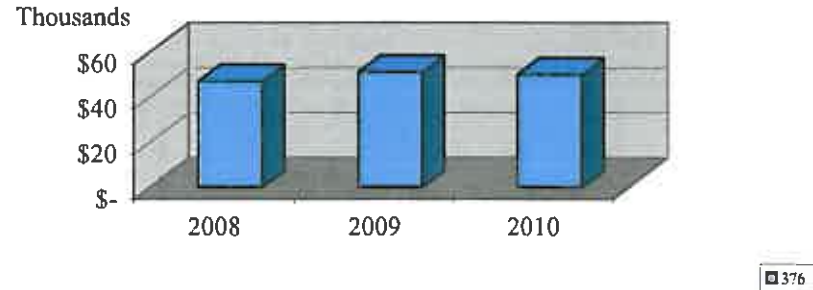
### General Description

Provide for payments on the 2004 G.O. Improvement Bonds. This debt instrument financed portions of the Turtle Lake Road and Virginia Avenue/ Nichols Court water main extension during 2004.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	46,839	50,950	50,950	49,850
				Total Expenditures	\$46,839	\$50,950	\$50,950	\$49,850

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/2006  
Fund Summary

Fund: 377

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Property taxes	-7	0	0	0
Special assessments	9,251	8,271	8,125	8,125
Interest earnings	1,424	1,200	1,000	800
Total Revenues	\$10,668	\$9,471	\$9,125	\$8,925
<b>Expenditures</b>				
Operating				
Debt service	22,280	21,785	21,785	21,275
Total Operating	\$22,280	\$21,785	\$21,785	\$21,275
<b>Net Increase (Decrease)</b>	-\$11,612	-\$12,314	-\$12,660	-\$12,350

The 2006 GO Improvement Bonds financed portions of the Nelson Drive and Snail Lake Road projects. The bonds mature over 15 years at interest rates ranging from 3.34% to 4.15%, depending on the year of maturity. Final payment is scheduled for 2022.

Annual debt payments are supported by special assessments levied on benefited property and general property taxes.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

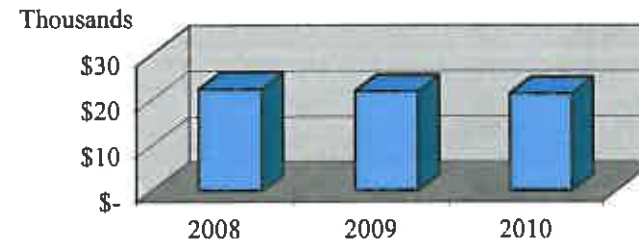
Activity: 377 48200 General obligation special assessment bonds  
Fund: G.O. improvement Bonds/2006  
Function: Debt service

**General Description**  
Provide for payments on the 2006 GO Improvement Bonds. This debt instrument financed portions of the Nelson Drive and Snail Lake Road projects during 2005.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



377

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service	22,280	21,785	21,785	21,275
				Total Expenditures	\$22,280	\$21,785	\$21,785	\$21,275

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/2008  
Fund Summary

Fund: 378

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Special assessments	0	0	0	30,436
Interest earnings	480	0	0	0
Debt proceeds	19,225	20,000	0	0
Total Revenues	\$19,705	\$20,000	\$0	\$30,436
<b>Expenditures</b>				
Operating				
Debt service	1,747	15,250	9,620	13,510
Total Operating	\$1,747	\$15,250	\$9,620	\$13,510
Net Increase (Decrease)	\$17,958	\$4,750	-\$9,620	\$16,926

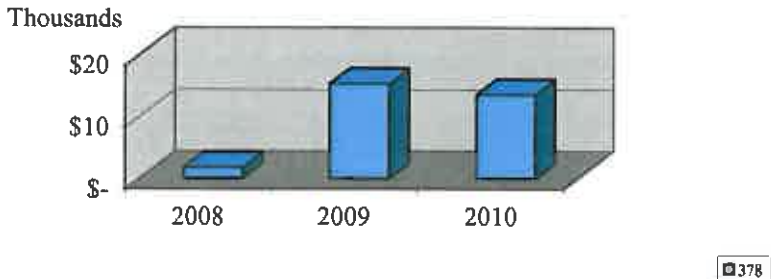
The 2008 GO Improvement Bonds financed the assessment portion of the Emmert and Arbogast street reconstruction project. The bonds mature over 15 years at interest rates ranging from 3.5% to 4.375%, depending on the year of maturity.

Annual debt payments are supported by special assessments levied on benefited property.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 378 48200 General obligation special assessment bonds  
Fund: G.O. improvement Bonds/2008  
Function: Debt service

<b>General Description</b>  Provide for payments on the 2008 GO Improvement Bonds. This debt instrument financed portions of the Emmert and Arbogast Neighborhood reconstruction project during 2008.				<b>Objectives</b> <ul style="list-style-type: none"><li>- Provide timely principal and interest payments</li><li>- Ensure sufficient fund balances for debt payment through cash flow projections</li><li>- Monitor funding sources necessary to support debt payments</li></ul>												
<b>Capital Outlay</b>				<div><p>Thousands</p><table><caption>Capital Outlay Data (Thousands)</caption><tr><th>Year</th><th>Amount (Thousands)</th></tr><tr><td>2008</td><td>~1</td></tr><tr><td>2009</td><td>~18</td></tr><tr><td>2010</td><td>~15</td></tr></table></div>					Year	Amount (Thousands)	2008	~1	2009	~18	2010	~15
Year	Amount (Thousands)															
2008	~1															
2009	~18															
2010	~15															
<b>Full-time Equivalents</b>	<b>2008 Budget</b>	<b>2009 Budget</b>	<b>2010 Budget</b>	<b>Expenditures</b>	<b>2008 Actual</b>	<b>2009 Budget</b>	<b>2009 Estimate</b>	<b>2010 Budget</b>								
				Debt Service	71	15,250	9,620	13,510								
				Other Financing Uses	1,676											
				<b>Total Expenditures</b>	<b>\$1,747</b>	<b>\$15,250</b>	<b>\$9,620</b>	<b>\$13,510</b>								

## CITY OF SHOREVIEW - 2010 BUDGET

G.O. Improvement Bonds/2009  
Fund Summary

Fund: 379

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Debt proceeds	0	0	20,000	0
Total Revenues	\$0	\$0	\$20,000	\$0
<b>Expenditures</b>				
Operating				
Debt service	0	0	3,100	11,200
Total Operating	\$0	\$0	\$3,100	\$11,200
<b>Net Increase (Decrease)</b>	\$0	\$0	\$16,900	-\$11,200

The 2009 GO Improvement Bonds finance the assessment portion of the Woodbridge project. The bonds will mature over 10 years.

Annual debt payments will be supported by special assessments levied on benefited property.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation special assessment bonds

Activity: 379 48200 General obligation special assessment bonds  
Fund: G.O. improvement Bonds/2009  
Function: Debt service

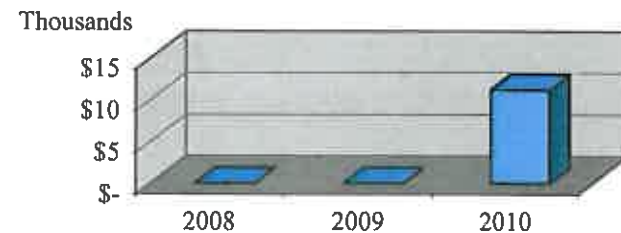
### General Description

Provide for payments on the 2009 GO Improvement Bonds. This debt instrument financed portions of the Woodbridge Neighborhood street project during 2009.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



379

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Debt Service			3,100	11,200
				Total Expenditures	\$0	\$0	\$3,100	\$11,200

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## CITY OF SHOREVIEW - 2010 BUDGET

Water Enterprise Fund  
Fund Summary

Fund: 601

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Special assessments	1,317	0	0	0
Proprietary charges	1,914,643	1,897,500	2,123,500	2,140,000
Interest earnings	112,658	130,000	130,000	100,000
Miscellaneous	4,400	0	2,000	0
Contributed assets	212,000	0	0	0
<b>Total Revenues</b>	<b>\$2,245,018</b>	<b>\$2,027,500</b>	<b>\$2,255,500</b>	<b>\$2,240,000</b>
<b>Expenditures</b>				
Operating				
Water	1,329,619	1,323,082	1,325,158	1,340,320
Miscellaneous	362	0	0	0
Debt service	126,890	220,000	220,000	200,000
Depreciation	465,963	525,000	516,000	566,000
<b>Total Operating</b>	<b>\$1,922,834</b>	<b>\$2,068,082</b>	<b>\$2,061,158</b>	<b>\$2,106,320</b>
Capital Outlay				
Water	0	7,000	9,200	0
<b>Total Capital Outlay</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$9,200</b>	<b>\$0</b>
Transfers Out	120,000	130,000	130,000	145,000
<b>Net Increase (Decrease)</b>	<b>\$202,184</b>	<b>-\$177,582</b>	<b>\$55,142</b>	<b>-\$11,320</b>

The Water Fund accounts for the administration, operation, maintenance and replacement of the City's water system. These include the source of water, power and pumping costs, as well as the water distribution system and infrastructure replacement.

The primary source of revenues is water use, availability, and connection charges paid by residents and business owners.

The City of Shoreview has two water towers, an underground reservoir and six wells to serve the community.

## CITY OF SHOREVIEW - 2010 BUDGET

Water Enterprise Fund  
Function Summary  
Water Expenditures

Fund: 601

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
45050 Water administration	496,945	554,562	543,684	573,679
45300 Water production	302,768	313,573	331,084	325,024
45400 Water distribution	529,906	454,947	450,390	441,617
Total Operating	\$1,329,619	\$1,323,082	\$1,325,158	\$1,340,320
Capital Outlay				
45300 Water production	0	7,000	9,200	0
Total Capital Outlay	\$0	\$7,000	\$9,200	\$0
<b>Full Time Equivalents:</b>	8.36	8.43		8.33

The water function provides high quality water distribution to the public in a cost efficient manner. The program is supported by user fees based on the type of property and volume of water consumed.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Water administration

Activity: 601 45050 Water administration  
Fund: Water Enterprise Fund  
Function: Water

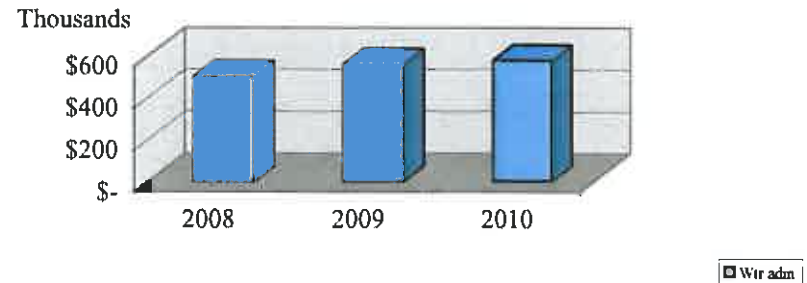
### General Description

Provide for overall administration and operation for all aspects of Shoreview's water utility system. This activity includes oversight of the production and distribution of drinking water, all public education and outreach efforts, coordination of meter data with utility billing, and continued analysis of cost reduction measures and security enhancements.

### Objectives

- Administer water use restrictions and other water conservation initiatives
- Timely issuance and collection of water utility bills
- Prepare and distribute annual Safe Drinking Water Consumer Confidence Report
- Ensure compliance with Safe Drinking Water Act, Department of Health, vulnerability assessments and other relevant agency standards/requirements

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	3.07	3.08	3.23	Personal Services	264,323	274,534	272,288	297,539
Part-time Regular				Supplies	2,375	4,000	3,500	3,500
Associate	.31	.30	.33	Contractual Services	230,247	276,028	267,896	272,640
				Capital Outlay				
Total Full-Time Equivalents	3.38	3.38	3.56	Total Expenditures	\$496,945	\$554,562	\$543,684	\$573,679

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Water production

Activity: 601 45300 Water production  
Fund: Water Enterprise Fund  
Function: Water

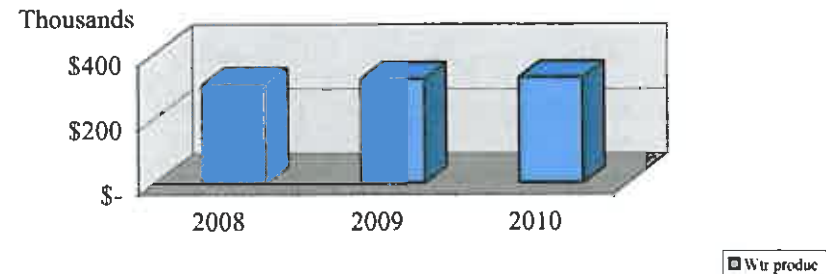
### General Description

Account for water pumping needs on a citywide basis and includes services related to the operation and maintenance of the booster station, six municipal wells, two elevated water storage tanks and one underground reservoir. These facilities are integrated into Shoreview's drinking water production and distribution service.

### Objectives

- Monitor and refine level and pumping rates in conjunction with operational plans
- Continue water sample extraction and testing per Department of Natural Resources (DNR) and Minnesota Department of Health (MDH) requirements
- Provide annual inspection and repair of water supply wells, and program appropriate rehabilitation of towers and the underground reservoir
- Maintain supervisory control and data acquisition (SCADA) system for operation of the water utility
- Evaluate operations and water levels to ensure adequate water reserves throughout the City

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.60	.80	.80	Personal Services	59,147	64,198	64,050	66,014
Part-time Regular				Supplies	51,867	54,250	57,750	60,250
Associate				Contractual Services	191,754	195,125	209,284	198,760
				Capital Outlay		7,000	9,200	
<b>Total Full-Time Equivalents</b>	<b>.60</b>	<b>.80</b>	<b>.80</b>	<b>Total Expenditures</b>	<b>\$302,768</b>	<b>\$320,573</b>	<b>\$340,284</b>	<b>\$325,024</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Water distribution

Activity: 601 45400 Water distribution  
Fund: Water Enterprise Fund  
Function: Water

### General Description

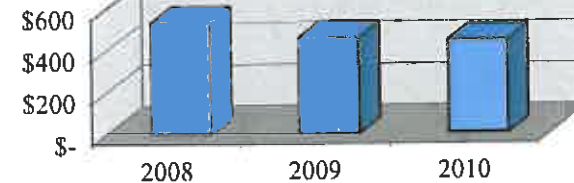
Provide for the distribution of water to customers, via a network of trunk and lateral water mains. All services relating to the operation and maintenance of City-owned water lines are included in this budget activity.

### Objectives

- Provide regular inspection and maintenance for water mains, hydrants and water valves
- Program repairs and replacements as necessary
- Ensure integrity of drinking water through bacteria testing of new facilities
- Continue lead and copper testing program as required

### Capital Outlay

Thousands



Wtr distrib

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	4.06	3.93	3.67	Personal Services	259,110	277,364	278,450	266,257
Part-time Regular				Supplies	126,765	40,500	29,000	38,000
Associate	.32	.32	.30	Contractual Services	144,031	137,083	142,940	137,360
				Capital Outlay				
Total Full-Time Equivalents	4.38	4.25	3.97	Total Expenditures	\$529,906	\$454,947	\$450,390	\$441,617

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Other Expenses

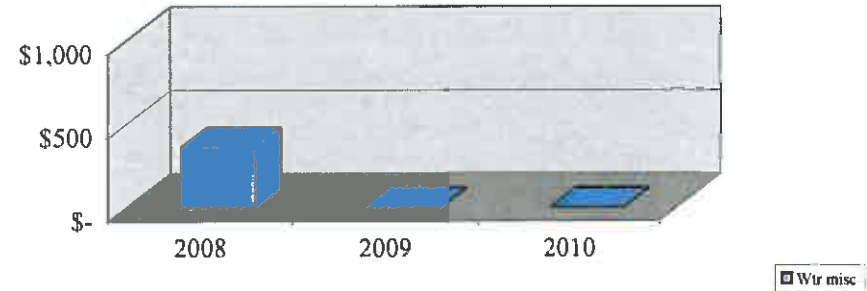
Activity: 601 49800 Other Expenses  
Fund: Water Enterprise Fund  
Function: Miscellaneous

### General Description

Accounts for losses on the disposal of water assets.

### Objectives

### Capital Outlay



### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Other Financing Uses

362

Total Expenditures

\$362

\$0

\$0

\$0



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation revenue bonds

Activity: 601 48300 General obligation revenue bonds

Fund: Water Enterprise Fund

Function: Debt service

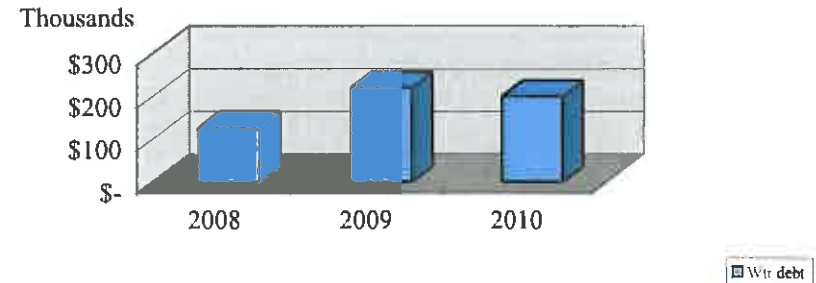
### General Description

Provide for payments of all outstanding water revenue bonds. These debt instruments financed the Water Fund portion of project costs.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Debt Service

126,890

220,000

220,000

200,000

Total Expenditures

\$126,890

\$220,000

\$220,000

\$200,000

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Depreciation

Activity: 601 49700 Depreciation  
Fund: Water Enterprise Fund  
Function: Depreciation

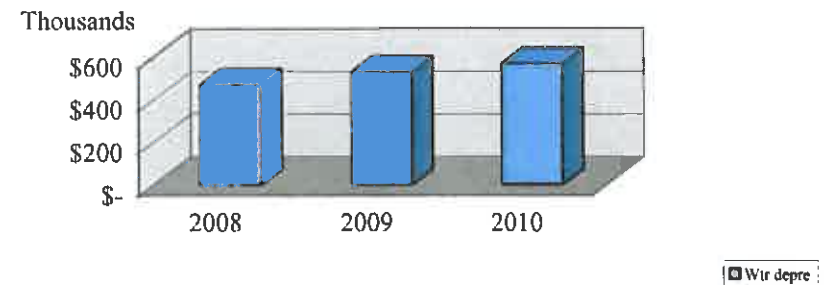
### General Description

Provide for the periodic replacement, due to obsolescence, of proprietary fixed assets including buildings, infrastructure, machinery and equipment.

### Objectives

- Prepare for the replacement of infrastructure and other assets through capital replacement planning and depreciation

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	465,963	525,000	516,000	566,000
				Capital Outlay				
				Total Expenditures	\$465,963	\$525,000	\$516,000	\$566,000

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 601 49900 Transfers out  
Fund: Water Enterprise Fund  
Function: Transfers out

### General Description

Provide financial support for various operations or capital costs.

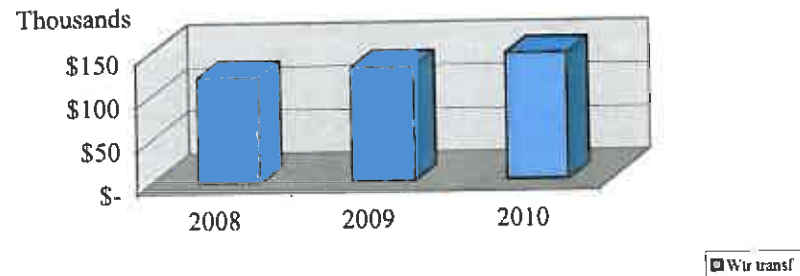
Budgeted transfers include:  
- \$145,000 to the General fund

The transfer to the General fund is considered a payment in lieu of property taxes for water system assets.

### Objectives

- Provide financial support to the General Fund for general operations.

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Other Financing Uses	120,000	130,000	130,000	145,000
				Total Expenditures	\$120,000	\$130,000	\$130,000	\$145,000

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## CITY OF SHOREVIEW - 2010 BUDGET

Sewer Enterprise Fund  
Fund Summary

Fund: 602

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Special assessments	1,434	0	0	0
Charges for services	511	0	500	500
Proprietary charges	2,847,055	3,131,000	3,125,500	3,265,500
Interest earnings	74,581	80,000	70,000	53,000
Contributed assets	24,000	0	0	0
<b>Total Revenues</b>	<b>\$2,947,581</b>	<b>\$3,211,000</b>	<b>\$3,196,000</b>	<b>\$3,319,000</b>
<b>Expenditures</b>				
Operating				
Sewer	2,590,220	2,904,849	3,049,499	2,913,570
Miscellaneous	362	0	0	0
Debt service	34,913	57,000	57,000	60,400
Depreciation	251,630	260,000	261,000	278,000
<b>Total Operating</b>	<b>\$2,877,125</b>	<b>\$3,221,849</b>	<b>\$3,367,499</b>	<b>\$3,251,970</b>
Transfers Out	120,000	120,000	120,000	121,000
<b>Net Increase (Decrease)</b>	<b>-\$49,544</b>	<b>-\$130,849</b>	<b>-\$291,499</b>	<b>-\$53,970</b>

The Sewer Fund accounts for the administration, operation, maintenance and replacement of the City's sanitary sewer system. These include the sewage collection system, including lift stations, sewage treatment, and infrastructure replacement.

The primary source of revenue is for use of the City's sewer system. Sewage treatment costs, paid to Metropolitan Council Environmental Services (MCES), account for 54% of operating costs.

The City of Shoreview has 18 lift stations and more than 113 miles of sanitary sewer line to serve the community.

## CITY OF SHOREVIEW - 2010 BUDGET

Sewer Enterprise Fund  
Function Summary  
Sewer Expenditures

Fund: 602

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
<b>Operating</b>				
45550 Sewer administration	577,758	713,050	852,909	629,154
45600 Sewage treatment	1,496,964	1,657,500	1,657,500	1,757,600
45650 Sewer lift stations	122,028	144,589	138,707	142,252
45700 Sanitary sewer maint	393,470	389,710	400,383	384,564
<b>Total Operating</b>	<b>\$2,590,220</b>	<b>\$2,904,849</b>	<b>\$3,049,499</b>	<b>\$2,913,570</b>
<b>Full Time Equivalents:</b>	<b>7.08</b>	<b>7.22</b>		<b>7.34</b>

The sewer function provides sanitary sewer services to the public in a cost efficient manner. Sewer costs are supported by user fees which are based on the type of the property and the volume of water consumed. For residential property, winter water consumption is used to determine sewer charges.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Sewer administration

Activity: 602 45550 Sewer administration  
Fund: Sewer Enterprise Fund  
Function: Sewer

### General Description

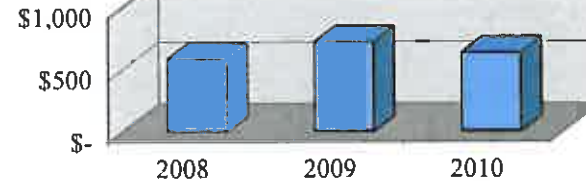
Provide for the safe and effective conveyance of sewage through the City, including services relating to the planning, administration, and operation of the sewer utility, including preparation of quarterly utility bills.

### Objectives

- Process and facilitate requests for new connections to the sanitary system
- Provide for timely issuance and collection of sewer utility bills
- Supervise and direct sewer utility personnel and equipment
- Direct emergency response to potential failures throughout the system
- Maintain records and support documentation to apply for surcharge credit through the MCES

### Capital Outlay

Thousands



Swr adm

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	2.83	2.83	2.98	Personal Services	246,854	256,902	254,643	279,164
Part-time Regular				Supplies	1,804	4,000	3,000	3,000
Associate	.30	.30	.34	Contractual Services	329,100	452,148	595,266	346,990
				Capital Outlay				
Total Full-Time Equivalents	3.13	3.13	3.32	Total Expenditures	\$577,758	\$713,050	\$852,909	\$629,154

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Sewage treatment

Activity: 602 45600 Sewage treatment  
Fund: Sewer Enterprise Fund  
Function: Sewer

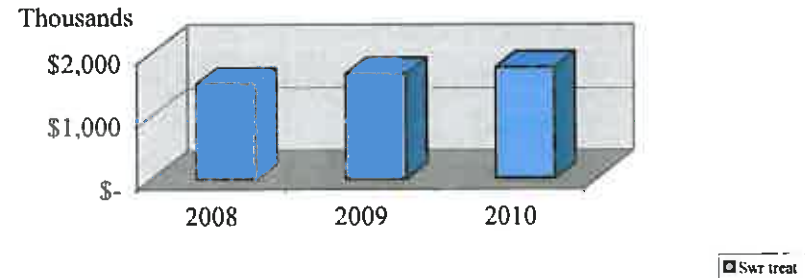
### General Description

Provides for the disposal of sewage collected in the City. Sewage is collected in City-owned sanitary sewer mains, and routed or pumped into facilities owned and operated by the Environmental Services Department of the Metropolitan Council Environmental Services Division (MCES), formerly the Metropolitan Waste Control Commission (MWCC). Sewage flows are monitored and metered by the Metropolitan Council for the purpose of determining the City's sewage treatment costs. These costs are flow-dependent, and are sometimes affected by groundwater infiltrations and storm water inflow.

### Objectives

- Ensure cost-effective conveyance of sewage from Shoreview through analyzing sewage flows and needs for possible upgrades to Metropolitan Council-owned interceptor lines
- Inspect, monitor, repair and maintain potential infiltration and inflow areas within the system
- Administer sump pump inspection program/follow through with credit/rebate application for MCES surcharge program

### Capital Outlay



### Full-time Equivalents

2008 Budget	2009 Budget	2010 Budget

### Expenditures

2008 Actual	2009 Budget	2009 Estimate	2010 Budget

Personal Services  
Supplies  
Contractual Services  
Capital Outlay

1,496,964	1,657,500	1,657,500	1,757,600
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### Total Expenditures

\$1,496,964	\$1,657,500	\$1,657,500	\$1,757,600
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# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Sewer lift stations

Activity: 602 45650 Sewer lift stations  
Fund: Sewer Enterprise Fund  
Function: Sewer

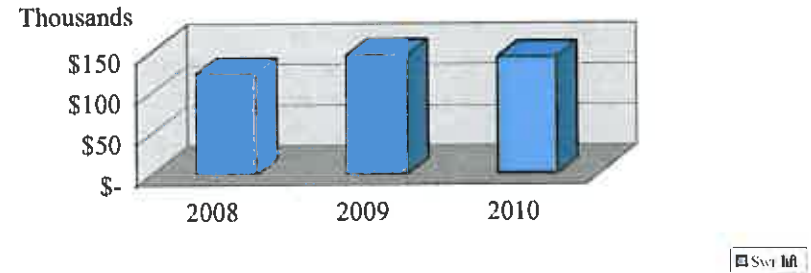
### General Description

Provide for the operation and maintenance of the sanitary sewer lift stations located throughout the City. The City-owned sewer lift stations are necessary to pump sewage from various gravity-fed locations, and are inspected daily.

### Objectives

- Perform regular preventative maintenance and inspection to ensure reliability and minimize City exposure to sewage back-up claims/damages
- Assist in the programming and administration lift station rehabilitation projects

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.60	.85	.85	Personal Services	58,109	68,101	65,984	69,612
Part-time Regular				Supplies	10,880	14,000	12,000	13,000
Associate				Contractual Services	53,039	62,488	60,723	59,640
				Capital Outlay				
Total Full-Time Equivalents	.60	.85	.85	Total Expenditures	\$122,028	\$144,589	\$138,707	\$142,252

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Sanitary sewer maintenance

Activity: 602 45700 Sanitary sewer maintenance  
Fund: Sewer Enterprise Fund  
Function: Sewer

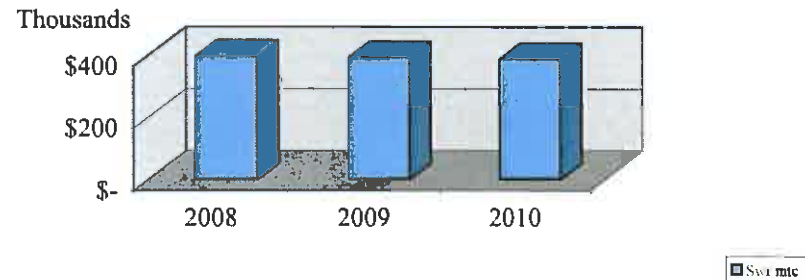
### General Description

Provide for inspection, maintenance and operation of city-owned sanitary sewer mains. The City performs televised inspections of high-maintenance lines or sewers in the immediate areas of programmed infrastructure improvement projects. City personnel provide the usual flushing of sewer mains and inspection/repair to equipment with assistance and coordination of other City staff.

### Objectives

- Continue annual sewer cleaning and manhole inspections
- Provide supervision for new or repaired connections to city-owned facilities
- Direct emergency response to collapses and failures
- Continue televised inspections of sewer lines in conjunction with improvement projects for preventative maintenance
- Identify and program sewer lining projects

### Capital Outlay

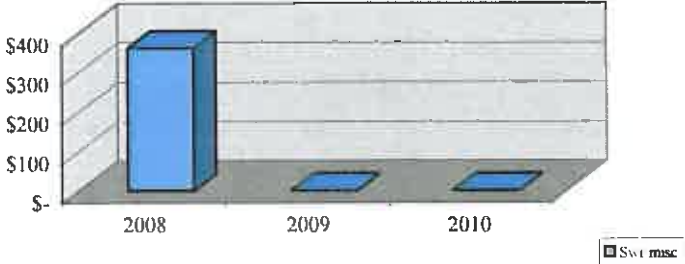


Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	3.04	2.92	2.87	Personal Services	184,180	200,968	205,483	203,044
Part-time Regular				Supplies	20,199	20,040	17,540	12,000
Associate	.31	.32	.30	Contractual Services	189,091	168,702	177,360	169,520
				Capital Outlay				
Total Full-Time Equivalents	3.35	3.24	3.17	Total Expenditures	\$393,470	\$389,710	\$400,383	\$384,564

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Other Expenses

Activity: 602 49800 Other Expenses  
Fund: Sewer Enterprise Fund  
Function: Miscellaneous

<b>General Description</b>  Accounts for losses on the disposal of sewer assets.				<b>Objectives</b>												
<b>Capital Outlay</b>				 <table><caption>Expenditure Data from Chart</caption><thead><tr><th>Year</th><th>Expenditure (\$)</th></tr></thead><tbody><tr><td>2008</td><td>362</td></tr><tr><td>2009</td><td>0</td></tr><tr><td>2010</td><td>0</td></tr></tbody></table>					Year	Expenditure (\$)	2008	362	2009	0	2010	0
Year	Expenditure (\$)															
2008	362															
2009	0															
2010	0															
<b>Full-time Equivalents</b>	<b>2008 Budget</b>	<b>2009 Budget</b>	<b>2010 Budget</b>	<b>Expenditures</b>	<b>2008 Actual</b>	<b>2009 Budget</b>	<b>2009 Estimate</b>	<b>2010 Budget</b>								
				Other Financing Uses	362											
				Total Expenditures	\$362	\$0	\$0	\$0								

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation revenue bonds

Activity: 602 48300 General obligation revenue bonds  
Fund: Sewer Enterprise Fund  
Function: Debt service

### General Description

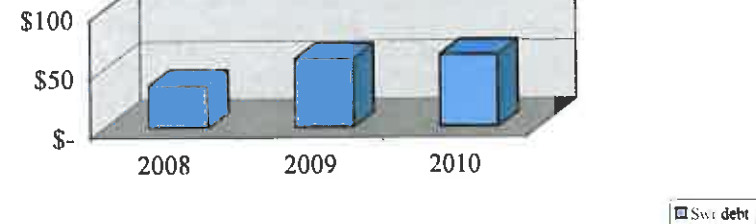
Provide for payment of all outstanding sewer bonds. These debt instruments financed the sewer fund portion of project costs.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay

Thousands



### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Debt Service

34,913

57,000

57,000

60,400

Total Expenditures

\$34,913

\$57,000

\$57,000

\$60,400

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Depreciation

Activity: 602 49700 Depreciation  
Fund: Sewer Enterprise Fund  
Function: Depreciation

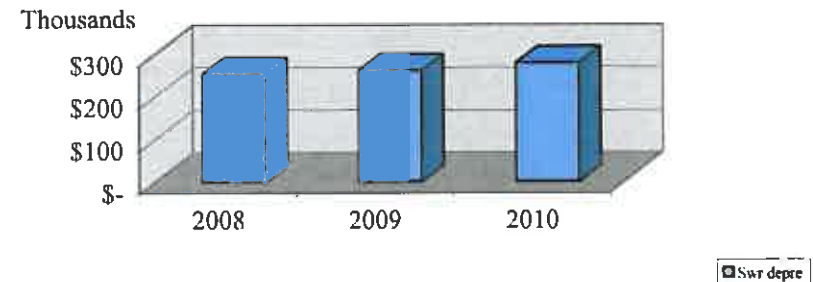
### General Description

Provide for the periodic replacement, due to obsolescence, of proprietary fixed assets including buildings, infrastructure, machinery and equipment.

### Objectives

- Prepare for the replacement of infrastructure and other assets through capital replacement planning and depreciation

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	251,630	260,000	261,000	278,000
				Capital Outlay				
				Total Expenditures	\$251,630	\$260,000	\$261,000	\$278,000

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 602 49900 Transfers out  
Fund: Sewer Enterprise Fund  
Function: Transfers out

### General Description

Provide financial support for various operations or capital costs.

Budgeted transfers include:

- \$121,000 to the General fund

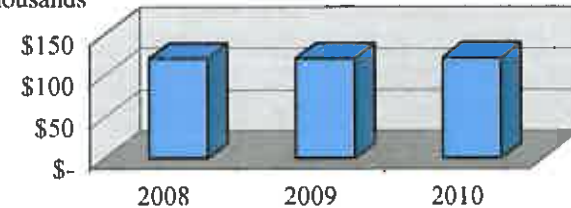
The transfer to the General fund is considered a payment in lieu of property taxes for sewer system assets.

### Objectives

- Provide financial support to the General Fund for general operations

### Capital Outlay

Thousands



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Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Other Financing Uses	120,000	120,000	120,000	121,000
				Total Expenditures	\$120,000	\$120,000	\$120,000	\$121,000

## CITY OF SHOREVIEW - 2010 BUDGET

Surface Water Mgmt Utility  
Fund Summary

Fund: 603

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Special assessments	859	0	0	0
Intergovernmental	50,000	0	105,000	0
Proprietary charges	749,108	813,446	837,451	919,279
Interest earnings	37,161	33,000	30,000	28,000
Contributed assets	37,063	0	0	0
<b>Total Revenues</b>	<b>\$874,191</b>	<b>\$846,446</b>	<b>\$972,451</b>	<b>\$947,279</b>
<b>Expenditures</b>				
Operating				
Surface Water	545,757	671,281	658,939	707,108
Miscellaneous	362	0	0	0
Debt service	48,344	55,000	55,000	118,200
Depreciation	159,159	165,000	167,000	177,000
<b>Total Operating</b>	<b>\$753,622</b>	<b>\$891,281</b>	<b>\$880,939</b>	<b>\$1,002,308</b>
Transfers Out	0	20,000	20,000	40,000
<b>Net Increase (Decrease)</b>	<b>\$120,569</b>	<b>-\$64,835</b>	<b>\$71,512</b>	<b>-\$95,029</b>

The Surface Water Management Fund accounts for the administration, maintenance, replacement, and improvements to the City's storm sewers and surface water ponds. These include storm sewer collection, storm ponds, and protection of ground water quality.

The primary source of revenues is user charges to all properties within the City based upon the type of property and the amount of impervious surface on each property. Establishing charges in this manner attempts to address varying levels of rainfall runoff from established rain events.

## CITY OF SHOREVIEW - 2010 BUDGET

Surface Water Mgmt Utility  
Function Summary  
Surface Water Expenditures

Fund: 603

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
<b>Operating</b>				
45850 Surface water/storm	523,960	648,569	587,231	678,213
45900 Snail lake aug.	21,797	22,712	71,708	28,895
<b>Total Operating</b>	<b>\$545,757</b>	<b>\$671,281</b>	<b>\$658,939</b>	<b>\$707,108</b>
<b>Full Time Equivalents:</b>				
	3.33	3.37		3.52

The surface water management function provides protection for the quality of ground water and storm water, as well as maintenance of the City's storm water collection systems. Surface water costs are supported by user fees which are based on property type and the amount of impervious surface on each property.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Surface water/storm system

Activity: 603 45850 Surface water/storm system  
Fund: Surface Water Mgmt Utility  
Function: Surface Water

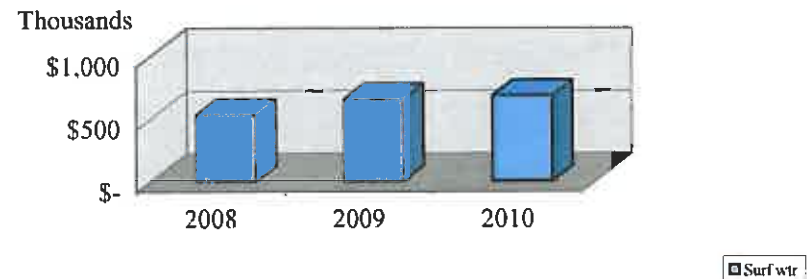
### General Description

Provide for the operation and maintenance of the City's surface water and storm sewer system. This includes: implementing the Wetland Conservation Act, mandated activities in the Rice Creek and Grass Lake Water Management organizations, the protection of surface and ground water resources, and city participation in qualifying lake weed eradication efforts.

### Objectives

- Collect debris on City streets through street sweeping
- Continue pond and storm sewer system inspection and maintenance/repair as necessary
- Provide technical support and budget recommendations to the Grass Lake Water Management Organization
- Provide a staff liaison to the Environmental Quality Committee for development plan review
- Implement and update, as necessary, the Surface Water Management Plan
- Prepare and administer National Pollutant Discharge Elimination System (NPDES) Phase II annual reporting
- Contractual includes \$10,000 for lake weed eradication and \$20,000 for Grass Lake Management District

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	3.13	3.15	3.30	Personal Services	221,659	241,981	245,771	260,513
Part-time Regular				Supplies	15,078	17,500	17,500	14,800
Associate	.11	.13	.13	Contractual Services	287,223	389,088	323,960	402,900
				Capital Outlay				
Total Full-Time Equivalents	3.24	3.28	3.43	Total Expenditures	\$523,960	\$648,569	\$587,231	\$678,213

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Snail lake augmentation operations

Activity: 603 45900 Snail lake augmentation operations  
Fund: Surface Water Mgmt Utility  
Function: Surface Water

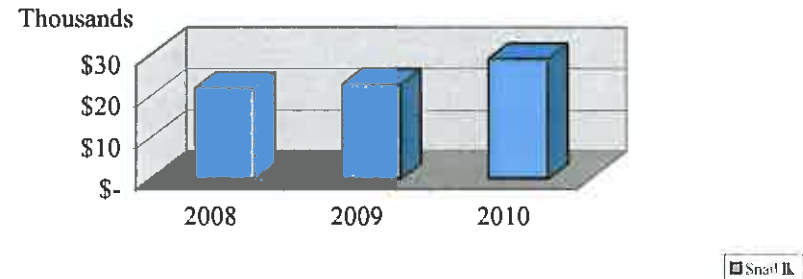
### General Description

Provide for managing the water level of Snail Lake. Through an agreement with the St. Paul Water Utility and Ramsey County, the City pumps water from Sucker Lake (Vadnais Heights) into Snail Lake during the spring and fall in an effort to stabilize the average water elevation. In 1993, the City created an improvement district of benefited properties around the lake, and undertook capital improvements to provide for the lake augmentation. The City's cost of the original improvement, water, pumping, and electrical costs are charged back to properties within the Snail Lake Improvement District annually.

### Objectives

- Monitor lake levels
- Operate pump within guidelines set in the agreement with the St. Paul Water Utility
- Provide technical and budgetary recommendations to the Snail Lake Improvement District

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.09	.09	.09	Personal Services	3,994	7,512	7,508	7,695
Part-time Regular				Supplies		200	200	200
Associate				Contractual Services	17,803	15,000	64,000	21,000
				Capital Outlay				
Total Full-Time Equivalents	.09	.09	.09	Total Expenditures	\$21,797	\$22,712	\$71,708	\$28,895

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Other Expenses

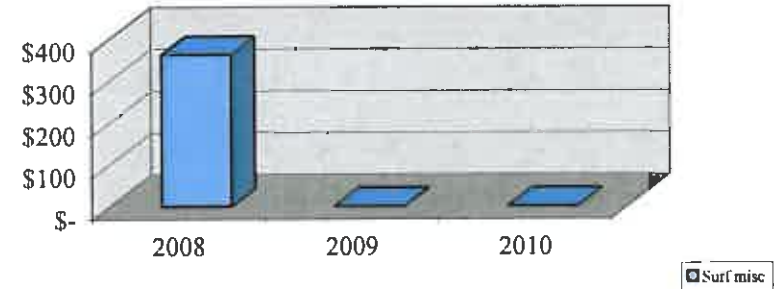
Activity: 603 49800 Other Expenses  
Fund: Surface Water Mgmt Utility  
Function: Miscellaneous

### General Description

Provide for repayment of interfund loans.

### Objectives

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Other Financing Uses	362			
				Total Expenditures	\$362	\$0	\$0	\$0

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary General obligation revenue bonds

Activity: 603 48300 General obligation revenue bonds  
Fund: Surface Water Mgmt Utility  
Function: Debt service

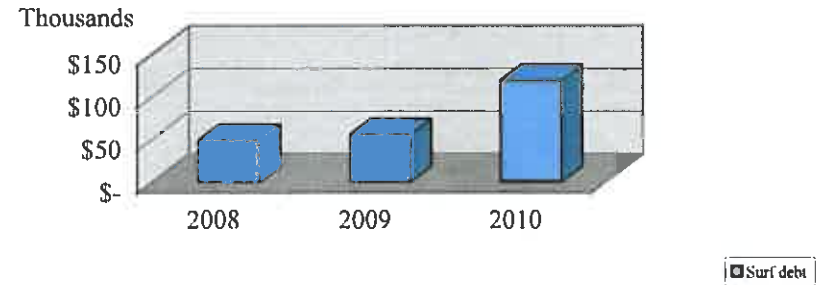
### General Description

Provide for payment of all outstanding surface water bonds. These debt instruments financed the Surface Water Fund portion of project costs.

### Objectives

- Provide timely principal and interest payments
- Ensure sufficient fund balances for debt payment through cash flow projections
- Monitor funding sources necessary to support debt payments

### Capital Outlay



### Full-time Equivalents

2008 Budget	2009 Budget	2010 Budget

### Expenditures

	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Debt Service	48,344	55,000	55,000	118,200
Total Expenditures	\$48,344	\$55,000	\$55,000	\$118,200

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Depreciation

Activity: 603 49700 Depreciation  
Fund: Surface Water Mgmt Utility  
Function: Depreciation

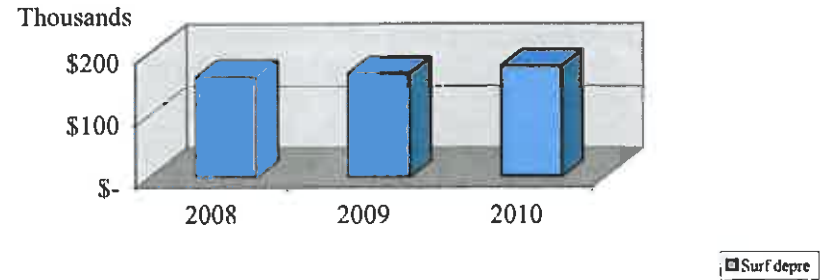
### General Description

Provide for the periodic replacement, due to obsolescence, of proprietary fixed assets including buildings, infrastructure, machinery and equipment.

### Objectives

- Prepare for the replacement of infrastructure and other assets through capital replacement planning and depreciation

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	159,159	165,000	167,000	177,000
				Capital Outlay				
				Total Expenditures	\$159,159	\$165,000	\$167,000	\$177,000

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 603 49900 Transfers out  
Fund: Surface Water Mgmt Utility  
Function: Transfers out

### General Description

Provide financial support for various operations or capital costs.

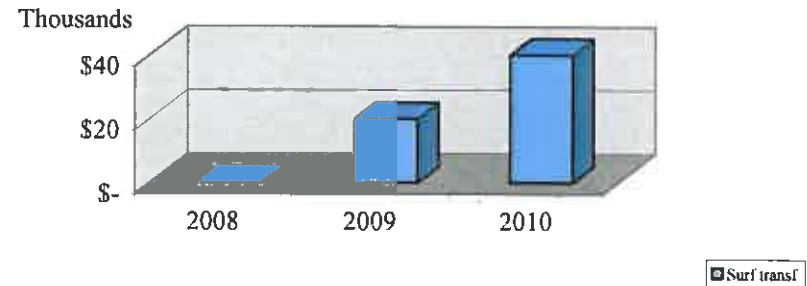
Budgeted transfers include:  
- \$40,000 to the General fund

The transfer to the General fund is considered a payment in lieu of property taxes for storm system assets.

### Objectives

- Provide financial support to the General fund for general operations

### Capital Outlay



### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Other Financing Uses

20,000

20,000

40,000

Total Expenditures

\$0

\$20,000

\$20,000

\$40,000

## CITY OF SHOREVIEW - 2010 BUDGET

Street Light Utility  
Fund Summary

Fund: 604

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Special assessments	86	0	0	0
Proprietary charges	302,600	332,000	333,000	347,000
Interest earnings	3,982	3,600	3,000	3,000
Miscellaneous	1,011	0	0	0
Total Revenues	\$307,679	\$335,600	\$336,000	\$350,000
<b>Expenditures</b>				
Operating				
Street Lighting	218,276	234,540	241,887	245,878
Depreciation	38,825	41,000	36,000	36,000
Total Operating	\$257,101	\$275,540	\$277,887	\$281,878
Capital Outlay				
Street Lighting	0	45,000	85,000	62,250
Total Capital Outlay	\$0	\$45,000	\$85,000	\$62,250
Transfers Out	0	3,000	3,000	6,000
Net Increase (Decrease)	\$50,578	\$12,060	-\$29,887	-\$128

The Street Light Utility Fund accounts for operation, maintenance and replacement of the street light system throughout the community.

The primary source of revenues is a flat fee charged to all property in the City.

## CITY OF SHOREVIEW - 2010 BUDGET

Street Light Utility  
Function Summary  
Street Lighting Expenditures

Fund: 604

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
Operating				
42600 Street lighting	218,276	234,540	241,887	245,878
Total Operating	\$218,276	\$234,540	\$241,887	\$245,878
Capital Outlay				
42600 Street lighting	0	45,000	85,000	62,250
Total Capital Outlay	\$0	\$45,000	\$85,000	\$62,250
<b>Full Time Equivalents:</b>	.20	.20		.20

The street lighting function provides for the operation and maintenance of street lighting throughout the community. The City owns or leases the majority of street light fixtures, and is responsible for periodic rewiring and replacement of the lights, and well as the energy costs.



# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Street lighting

Activity: 604 42600 Street lighting  
Fund: Street Light Utility  
Function: Street Lighting

### General Description

Beginning in 2004, this activity provides for the operation and management of street lighting as an enterprise function.

The City owns or leases the majority of the light fixtures located within the public right-of-way, and is responsible for periodic rewiring and replacement of the lights. This activity also accounts for electrical costs attributed to the municipal street light system.

### Objectives

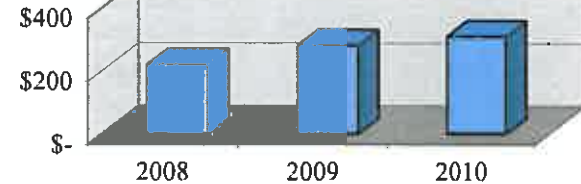
- Maintain inventory of City-owned, leased, and private streetlights
- Process resident requests for street lighting modifications/additions
- Update existing street light installations to modern standards
- Provide administrative support for street light utility billing and programming activities

### Capital Outlay

Street lighting replacements

\$62,250

Thousands



■ St light

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.20	.20	.20	Personal Services	13,095	14,536	14,547	14,998
Part-time Regular				Supplies	1,867	1,500	1,500	2,000
Associate				Contractual Services	203,314	218,504	225,840	228,880
				Capital Outlay		45,000	85,000	62,250
<b>Total Full-Time Equivalents</b>	<b>.20</b>	<b>.20</b>	<b>.20</b>	<b>Total Expenditures</b>	<b>\$218,276</b>	<b>\$279,540</b>	<b>\$326,887</b>	<b>\$308,128</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Depreciation

Activity: 604 49700 Depreciation  
Fund: Street Light Utility  
Function: Depreciation

### General Description

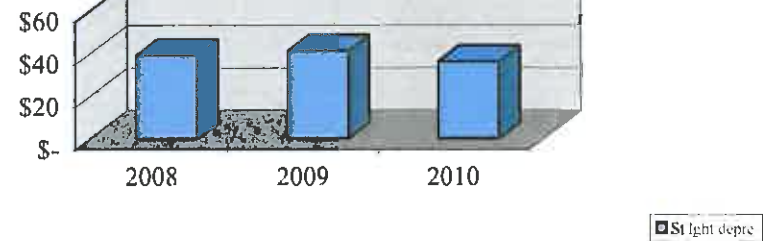
Provide for the periodic replacement, due to obsolescence, of proprietary fixed assets including street light infrastructure and related equipment.

### Objectives

- Prepare for the replacement of infrastructure and other assets through capital replacement planning and depreciation

### Capital Outlay

Thousands



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	38,825	41,000	36,000	36,000
				Capital Outlay				
				Total Expenditures	\$38,825	\$41,000	\$36,000	\$36,000

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 604 49900 Transfers out  
Fund: Street Light Utility  
Function: Transfers out

### General Description

Provide financial support for various operations or capital costs.

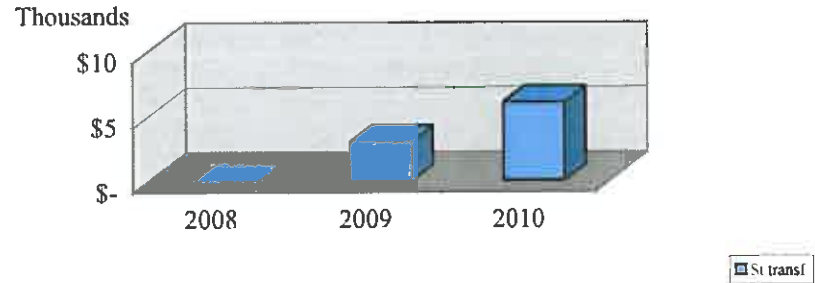
Budgeted transfers include:  
- \$ 6,000 to the General fund

The transfer to the General fund is considered a payment in lieu of property taxes.

### Objectives

- Provide financial support to the General Fund for general operations

### Capital Outlay



### Full-time Equivalents

2008  
Budget

2009  
Budget

2010  
Budget

### Expenditures

2008  
Actual

2009  
Budget

2009  
Estimate

2010  
Budget

Other Financing Uses

3,000

3,000

6,000

Total Expenditures

\$0

\$3,000

\$3,000

\$6,000

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## CITY OF SHOREVIEW - 2010 BUDGET

Central Garage  
Fund Summary

Fund: 701

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Proprietary charges	903,653	939,388	994,226	1,034,135
Interest earnings	16,679	20,000	15,000	15,000
Sale of asset	30,690	40,000	35,000	30,000
Total Revenues	\$951,022	\$999,388	\$1,044,226	\$1,079,135
<b>Expenditures</b>				
Operating				
Central Garage	555,396	518,244	578,107	531,002
Miscellaneous	25,207	0	0	0
Depreciation	321,691	355,000	337,000	432,000
Total Operating	\$902,294	\$873,244	\$915,107	\$963,002
Capital Outlay				
Central Garage	0	59,450	22,532	64,750
Total Capital Outlay	\$0	\$59,450	\$22,532	\$64,750
Transfers Out	0	0	0	10,500
<b>Net Increase (Decrease)</b>	<b>\$48,728</b>	<b>\$66,694</b>	<b>\$106,587</b>	<b>\$40,883</b>

The Central Garage Fund accounts for the operation, maintenance and replacement of the maintenance center building and all vehicles, heavy equipment and miscellaneous equipment owned by the fund.

The primary source of revenues is user charges to operating funds. This is accomplished through operating and replacement costs that are allocated to departments through equipment rental and building use charges. The charges are designed to recover all operating costs as well as provide an allowance for future replacement costs.

## CITY OF SHOREVIEW - 2010 BUDGET

Central Garage  
Function Summary  
Central Garage Expenditures

Fund: 701

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Activity</b>				
<b>Operating</b>				
46500 Vehicle/equip oper.	425,490	416,665	468,785	455,949
46550 Service center oper	129,906	101,579	109,322	75,053
Total Operating	\$555,396	\$518,244	\$578,107	\$531,002
<b>Capital Outlay</b>				
46500 Vehicle/equip oper.	0	59,450	22,532	64,750
Total Capital Outlay	\$0	\$59,450	\$22,532	\$64,750
<b>Full Time Equivalents:</b>	2.40	2.40		2.40

The central garage function is an internal service operation that provides for the operation of the service center and maintenance and replacement of vehicles and equipment as a service to other departments of the City. This service is provided on a cost-reimbursement basis. Rental rates and user fees are charged to offset costs as well as the use of the facility.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Vehicle/equipment operation

Activity: 701 46500 Vehicle/equipment operation  
Fund: Central Garage  
Function: Central Garage

### General Description

Account for vehicle and equipment operation (labor, supplies, overhead) essential to various City functions. Capital outlay within this activity is funded through the Central Garage account, which is dedicated to property and equipment replacement.

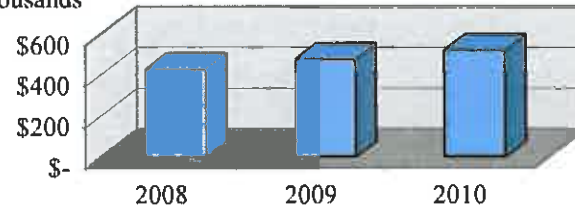
### Objectives

- Analyze and update vehicle and equipment replacement schedules
- Maximize the investment in assets and the useful life by quality maintenance of City-owned equipment
- Provide a safe and efficient operating and maintenance facility
- Provide safe and effective fleet of vehicles and equipment
- An interfund charge of \$23,751 was paid to the Liability Claims Fund in 2009 for losses incurred during 2008

### Capital Outlay

Replace flail mower	\$8,500
Replace trailer (for mower)	\$10,500
Replace compactor	\$8,500
Replace jetter nozzles	\$13,500
Add pre-wetting/anti-icing equipment	\$9,000
Add inspection pole camera	\$14,750

Thousands



Vehicle

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	2.25	2.25	2.25	Personal Services	166,573	170,395	167,484	172,399
Part-time Regular				Supplies	221,713	207,100	233,600	236,600
Associate				Contractual Services	37,204	39,170	67,701	46,950
				Capital Outlay		59,450	22,532	64,750
<b>Total Full-Time Equivalents</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>Total Expenditures</b>	<b>\$425,490</b>	<b>\$476,115</b>	<b>\$491,317</b>	<b>\$520,699</b>

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Service center operation

Activity: 701 46550 Service center operation  
Fund: Central Garage  
Function: Central Garage

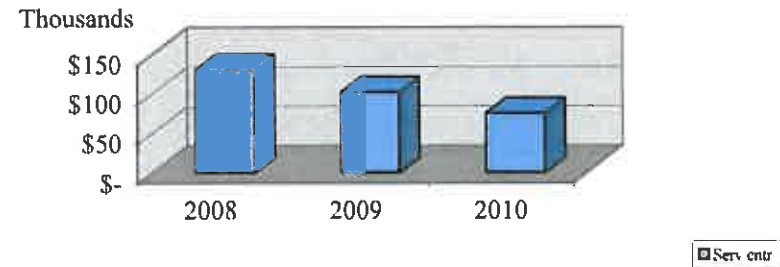
### General Description

Provide for acquisition and storage of equipment necessary for the City's maintenance activities, and the maintenance and operation of the maintenance center building.

### Objectives

- Provide safe and efficient facility to support the various maintenance activities performed by the City
- Make timely recommendations for improvement or updates to the maintenance center facility
- An interfund charge of \$16,252 was paid to the Liability Claims fund in 2009 for losses incurred during 2008

### Capital Outlay



Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
Full-time Regular	.15	.15	.15	Personal Services	8,520	10,929	10,420	11,253
Part-time Regular				Supplies	40,560	46,000	46,000	33,000
Associate				Contractual Services	80,826	44,650	52,902	30,800
				Capital Outlay				
Total Full-Time Equivalents	.15	.15	.15	Total Expenditures	\$129,906	\$101,579	\$109,322	\$75,053



CITY OF SHOREVIEW - 2010 BUDGET

Activity Summary  
Other Expenses

Activity: 701 49800 Other Expenses  
Fund: Central Garage  
Function: Miscellaneous

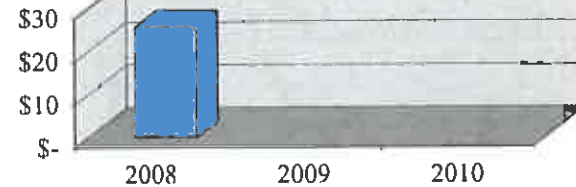
**General Description**

Accounts for losses on the sale of fixed assets.

**Objectives**

**Capital Outlay**

Thousands



CG othr

**Full-time Equivalents**

2008 Budget    2009 Budget    2010 Budget

**Expenditures**

2008 Actual    2009 Budget    2009 Estimate    2010 Budget

Other Financing Uses	25,207			
Total Expenditures	\$25,207	\$0	\$0	\$0

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Depreciation

Activity: 701 49700 Depreciation  
Fund: Central Garage  
Function: Depreciation

### General Description

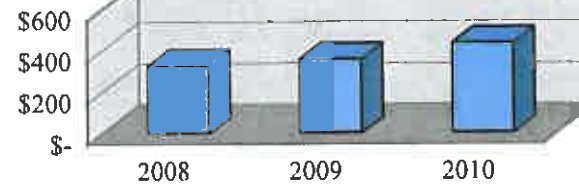
Provide for the periodic replacement, and improvement of internal service assets utilized by the central garage activity. Assets include the maintenance building, vehicles, heavy equipment, and other miscellaneous machinery and equipment.

### Objectives

- Plan for the replacement of all equipment, vehicle and building assets owned by the central garage activity
- Provide sufficient funding for annual depreciation expense

### Capital Outlay

Thousands



Cent gar depre

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services				
				Supplies				
				Contractual Services	321,691	355,000	337,000	432,000
				Capital Outlay				
				Total Expenditures	\$321,691	\$355,000	\$337,000	\$432,000

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Transfers out

Activity: 701 49900 Transfers out  
Fund: Central Garage  
Function: Transfers out

### General Description

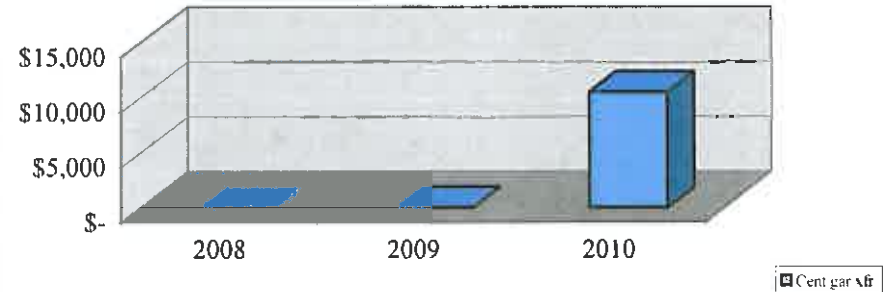
Provide financial support for various operations or capital costs.

The transfer in 2010 supports network equipment/improvements for the maintenance center.

### Objectives

- Provide financial support for the Central Garage share of capital costs paid out of capital project funds.

### Capital Outlay



### Full-time Equivalents

2008 Budget	2009 Budget	2010 Budget

### Expenditures

2008 Actual	2009 Budget	2009 Estimate	2010 Budget

Other Financing Uses				10,500
Total Expenditures	\$0	\$0	\$0	\$10,500

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## CITY OF SHOREVIEW - 2010 BUDGET

Short Term Disability Self Insurance Fund  
Fund Summary

Fund: 215

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Charges for services	7,352	7,400	7,400	7,400
Interest earnings	1,942	2,000	1,700	1,700
Total Revenues	\$9,294	\$9,400	\$9,100	\$9,100
<b>Expenditures</b>				
Operating				
Miscellaneous	13,935	8,000	8,000	8,000
Total Operating	\$13,935	\$8,000	\$8,000	\$8,000
<b>Net Increase (Decrease)</b>	-\$4,641	\$1,400	\$1,100	\$1,100

The Short Term Disability Self Insurance Fund accounts for premiums charged and expenses incurred in providing short-term disability insurance to employees on a self-insured basis. The monthly premium paid by employees and any benefits paid to employees are accounted for in this fund.

## CITY OF SHOREVIEW - 2010 BUDGET

Activity Summary  
Short-term disability absences

Activity: 215 47550 Short-term disability absences  
Fund: Short Term Disability Self Insurance Fund  
Function: Miscellaneous

**General Description**

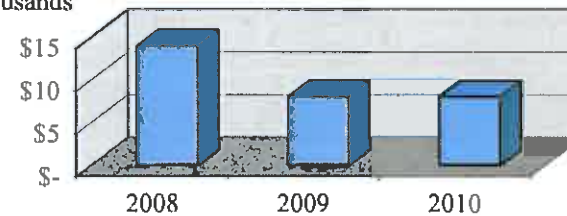
Provide a self-insured short-term disability plan to City employees. Funding for the short-term disability plan is derived from a monthly premium for each regular full-time employee.

**Objectives**

- Establish short-term disability premium amount at levels sufficient to offset claims
- Monitor claims and premium activity for rate adjustments

**Capital Outlay**

Thousands



STDisab

Full-time Equivalents	2008 Budget	2009 Budget	2010 Budget	Expenditures	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
				Personal Services	13,935	8,000	8,000	8,000
				Supplies				
				Contractual Services				
				Capital Outlay				
				<b>Total Expenditures</b>	<b>\$13,935</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>

## CITY OF SHOREVIEW - 2010 BUDGET

Liability Claims Fund  
Fund Summary

Fund: 260

Description	2008 Actual	2009 Budget	2009 Estimate	2010 Budget
<b>Revenues</b>				
Charges for services	0	0	70,114	0
Interest earnings	7,064	6,000	3,000	3,000
Miscellaneous	37,064	20,000	20,000	20,000
<b>Total Revenues</b>	<b>\$44,128</b>	<b>\$26,000</b>	<b>\$93,114</b>	<b>\$23,000</b>
<b>Expenditures</b>				
Operating				
Miscellaneous	94,513	45,000	60,000	45,000
<b>Total Operating</b>	<b>\$94,513</b>	<b>\$45,000</b>	<b>\$60,000</b>	<b>\$45,000</b>
<b>Net Increase (Decrease)</b>	<b>-\$50,385</b>	<b>-\$19,000</b>	<b>\$33,114</b>	<b>-\$22,000</b>

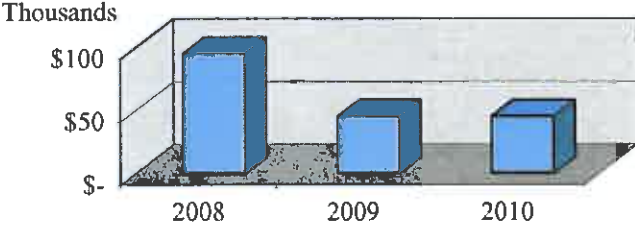
The Liability Claims Fund accounts for losses not covered by insurance deductibles. This fund was created in 1992 by an initial contribution of \$60,000. Dividends received annually from the League of Minnesota Cities Insurance Trust (for the City's liability insurance) are deposited into this fund to maintain a fund balance equal to or greater than \$60,000, the aggregate annual claims limit.

A portion of losses incurred during 2008 (\$70,114) will be reimbursed to this fund through interfund charges from the City's operating funds during 2009.

# CITY OF SHOREVIEW - 2010 BUDGET

## Activity Summary Unallocated insurance

Activity: 260 47400 Unallocated insurance  
Fund: Liability Claims Fund  
Function: Miscellaneous

<b>General Description</b>  Provide funding for losses not covered by insurance deductibles. This includes general liability, property and other personal injury losses.	<b>Objectives</b>  - Cover losses not covered by insurance coverage  - Prompt processing of claims from individuals and property owners																																		
<b>Capital Outlay</b>	<div><p>Thousands</p><p>2008 2009 2010</p><p>Legend: Liability claim</p></div>																																		
<b>Full-time Equivalents</b>	<table><tr><td>2008 Budget</td><td>2009 Budget</td><td>2010 Budget</td></tr></table>	2008 Budget	2009 Budget	2010 Budget	<table><tr><td><b>Expenditures</b></td><td>2008 Actual</td><td>2009 Budget</td><td>2009 Estimate</td><td>2010 Budget</td></tr><tr><td>Personal Services</td><td></td><td></td><td></td><td></td></tr><tr><td>Supplies</td><td></td><td></td><td></td><td></td></tr><tr><td>Contractual Services</td><td>94,513</td><td>45,000</td><td>60,000</td><td>45,000</td></tr><tr><td>Capital Outlay</td><td></td><td></td><td></td><td></td></tr><tr><td><b>Total Expenditures</b></td><td><b>\$94,513</b></td><td><b>\$45,000</b></td><td><b>\$60,000</b></td><td><b>\$45,000</b></td></tr></table>	<b>Expenditures</b>	2008 Actual	2009 Budget	2009 Estimate	2010 Budget	Personal Services					Supplies					Contractual Services	94,513	45,000	60,000	45,000	Capital Outlay					<b>Total Expenditures</b>	<b>\$94,513</b>	<b>\$45,000</b>	<b>\$60,000</b>	<b>\$45,000</b>
2008 Budget	2009 Budget	2010 Budget																																	
<b>Expenditures</b>	2008 Actual	2009 Budget	2009 Estimate	2010 Budget																															
Personal Services																																			
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<b>Total Expenditures</b>	<b>\$94,513</b>	<b>\$45,000</b>	<b>\$60,000</b>	<b>\$45,000</b>																															